

Special Meeting Minutes
Spokane Regional Emergency Communications Governing Board
May 30, 2019

1. Call to Order and Roll Call 7:37am

Chief Bryan Collins called the meeting to order at 0737 hours. The following Board members were in attendance:

Board Members

Chief Bryan Collins (Chair) – Spokane Valley Fire Department
Chief Brian Schaeffer – Spokane Fire Department (via phone)
Undersheriff Dave Ellis – Spokane County Sheriff's Office
Chief Craig Meidl – Spokane Police Department
Chief Mark Werner – Spokane Valley Police Department
Theresa Sanders – City of Spokane
Gerry Gemmill – Spokane County

Staff

Steve Reinke, SREC Executive Director
Lori Markham, SREC Deputy Director
Jeff Tower, SREC Human Resources Manager
Bob Schwent, SREC Technical Services Manager

Auxiliary Partners/Guests

Jay Atwood, Spokane Fire Department
Kirstin Davis, Spokane County 911
Heather Wood, Spokane County 911
Mel Polomis, Spokane County 911
Dave Heglin, SCSO
Karen Crawford, Spokane County
Valerie Keegan, Spokane County
Laura McAloon, McAloon Law Offices
Meghann Steinolfson, City of Spokane
Donnie Quitugua, SCGI (via phone)
Dee Hicks, SCGI (via phone)

2. Closed Meeting to Discuss Matters Related to Collective Bargaining

A. As allowed by RCW 42.30.140(4)(a)

Chair Collins closed the meeting at 0737 hours for 30 minutes. The meeting returned to open session at 0807 hours.

3. Action Items

A. Actions related to closed meeting

No action related to the closed meeting was taken.

B. Carry over for sick leave and protected leaves

Steve Reinke asked the Board to approve transitioning employee sick leave balances from Spokane County and the City of Spokane to SREC. Dave Ellis motioned to approve transferring the sick leave balances. Theresa Sanders seconded. All were in favor. Motion carried.

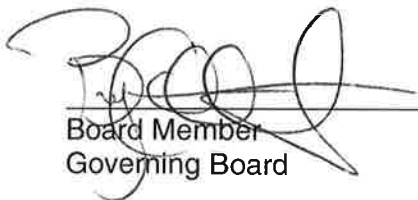
Gerry Gemmill left the meeting at 8:10 a.m.

- C. Resolution 2019-4 authorizing persons to sign warrants and certification
There was not a quorum to take action on Resolution 2019-4. The Board agreed to consider the item at the next meeting.
- D. Organizational chart revisions
Steve Reinke said an organization chart revision was proposed in the Board package. Lori Markham explained she would like to have three temporary transitional operations managers. Steve Reinke said the budget would remain neutral considering anticipated vacancies. The Board asked for Finance Committee review of the proposed changes at next week's meeting.
- Steve Reinke asked the Board to consider changing the GIS Administrator position to a GIS Manager per the job description from the Board package. Steve Reinke explained that SREC has an opportunity to lead public-safety GIS; a vital component for communication centers and their customers. The incremental cost would be approximately \$15,000 annually. The Board asked for Finance Committee review of the proposed changes at next week's meeting.
- E. Administrative policy 208 pay table revisions
Steve Reinke explained the two revisions requested included the GIS Manager and the Deputy Director position. The Board asked for Finance Committee review at next week's meeting.
- F. Law enforcement service level agreements
Steve Reinke said the Spokane PD SLA was included in the Board packet and provided copies of two requested revisions received the day before the Board meeting. Theresa Sanders recommended removing compensation language from the SLAs. Due to not having a quorum, the SLAs will be considered again at the next Board meeting.


4. Adjourn

The meeting adjourned at 8:30 a.m.

The next Regular Governing Board meeting is scheduled for June 6, 2019 at 0730 hours.



Board Member
Governing Board



Board Member
Governing Board