

Special Meeting Minutes  
Spokane Regional Emergency Communications Governing Board  
July 23, 2019

**1. Call to Order and Roll Call 7:30 a.m.**

Chief Bryan Collins called the meeting to order at 7:31 a.m. The following Board members were in attendance:

Board Members

Chief Bryan Collins (Chair) – Spokane Valley Fire Department  
Chief Brian Asmus (Vice Chair) – Liberty Lake Police Department (via phone)  
Randy Johnson – Spokane County Fire District 4  
Cody Rohrbach – Spokane County Fire District 3  
Undersheriff Dave Ellis – Spokane County Sheriff's Department  
Chief Mark Werner – Spokane Valley Police Department  
Gerry Gemmill – Spokane County

Staff

Steve Reinke, Executive Director  
Lori Markham, Deputy Director  
Jeff Tower, Human Resources Manager  
Bob Schwent, Technical Services Manager  
Amy McCormick, Operations Manager  
Dave Heglin, Operations Manager  
Brad Kane, Operations Manager  
Cherell Yates, Office Manager

Auxiliary Partners / Guests

Assistant Chief Howard Johnson, SCFD 4 (via phone)  
Tessa Anderson, Spokane County

**2. Closed Meeting to Discuss Matters Related to Collective Bargaining**

A. As allowed by RCW 42.30.140(4)(a)

Chair Collins closed the meeting at 7:31 a.m. for 20 minutes.

At 7:51 a.m. Steve Reinke announced the session would be extended 5 minutes.

At 7:56 a.m. Steve Reinke announced the session would be extended 5 minutes.

The meeting returned to open session at 8:01 a.m.

**3. Discussion and Possible Action Items**

A. Actions related to closed meeting

No action taken.

**4. Action Items**

A. Inter-Local Agreement (ILA) with Spokane County for PTO/Vacation and Sick Leave

Steve Reinke said the ILA acknowledges SREC accepts accept the liability for crediting the Paid Time Off (PTO), vacation and sick leave balances from former County employees to their SREC leave banks. Reinke noted the County assigned a value for the sick leave liability of zero. Gerry Gemmill motioned to authorize Steve Reinke to sign the ILA. Cody Rohrbach seconded. All were in favor. Motion carried.

**5. 2020 Operations Budget and Capital Planning**

Steve Reinke explained because the City of Spokane opted out of the Regional partnership the current Finance Committee is Gerry Gemmill, Bryan Collins, Tonya Wallace and Steve Reinke. For the initial budget cycle, the Board decided that the full Board will act as the Finance Committee and finance related items will be part of the regularly scheduled meetings. The proposed budget will need to be ready by early October. Steve Reinke added that interviews for the position of Finance Manger would be held that afternoon.


Lori Markham said on August 1, 2019, two fire dispatch trainees will have completed training and will be assigned to a power shift. Legal counsel for SREC and City of Spokane are working on an agreement for fire dispatch services.

Bob Schwent advised battery testing procedures have begun and many radio site batteries need to be replaced. An RFP from the County has been initiated to begin battery replacements with an estimated cost of \$150,000.

**6. Adjourn**


The meeting adjourned at 8:19 a.m.

The next regular Governing Board meeting is scheduled for August 1, 2019 at 0730 hours.



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Board Member  
Governing Board



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Board Member  
Governing Board