

## MISSION STATEMENT

D.A.Y College of Cosmetology is committed to helping you achieve a career that not only is rewarding but will empower, uplift, validate and ultimately build self-esteem in not only you but the men and women that become your clients, your friends, and your family away from home. Our goal is to help you become confident in your work and build a career that will last a lifetime. We are committed to providing high quality and relevant training for the students here at D.A.Y College of Cosmetology. We will help each individual student accomplish the highest level of training that this career offers as well as the confidence you need to graduate and start building your own clientele.

## General Information

- Students must be 16 years of age or older.
- Students must have a high school diploma/GED or be actively enrolled in high school.
- Dress Code: DAY Shirt, your choice of pants, and stylist vest with nametag. The student will need to purchase their choice of black stylist vest. D.A.Y College of Cosmetology will provide the student with a name tag that is required to be worn at all times.
- 1,500 hours of instruction and practice will be required to graduate for cosmetology.
- 600 hours of instruction and practice will be required to graduate for the nail program.
- While attending D.A.Y College of Cosmetology you will be allowed to observe operations in an operating salon with instructor's approval.

## D.A.Y College of Cosmetology Manicuring Course

Full time – 32 hours a week for 4 months (19 weeks)

Part time – 20 hours a week for 7 months (30 weeks)

600 hours @ \$5.00 an hour - \$3000

(includes kit, books, name tag, & shirt)

\$100 nonrefundable registration fee

### Payment Plans:

\$1000 down \$500 a month for 4 months

\$1000 down \$285 a month for 7 months

\$500 down \$357 a month for 7 months

## Cancellation Policy

Students have 7 days from the date the financial agreement is signed to receive a refund minus \$1000 (nonrefundable) for supplies (kits, books, shirt, nametag, etc.)

Should the student terminate their contract, the student is responsible to continue all payments up to a year after terminating.

## Manicuring Curriculum

General – 150 clock hours / 4.5 credit hours; Sterilization, bacteriology, anatomy, & physiology, state law, salon management and ethics.

Chemical – 100 clock hours / 3 credit hours; Product knowledge, ingredients & usage of materials, manicuring & pedicuring, EPA & OSHA requirements.

Physical – 350 clock hours / 10.5 credit hours; Massage, manicuring, pedicuring, nail cure, nail artistry, nail wraps, sculptured nails, nail tips, gel nails, and nail safety.

## Graduation

Upon completion of 1500 hours and curriculum testing, students will have the opportunity to invite their family and friends to their graduation ceremony. Before receiving their diploma, all requirements must be completed, and all student loans must be paid in full.

## School closings

Should in-climate weather arise one of the following schedules will be implemented.

Snow day: Classes will be canceled. Office will be closed.

Delayed schedule: Day school will be on a one- hour delay. Classes will meet from 9:30 am until 1:00 pm. This will count as a full day. Night school will operate on a regular schedule unless weather conditions deteriorate during the day.

WBBJ TV CHANNEL 7 will be notified of closings or delays.

## Cheating

Students are expected to do their own work.

1st offense- Clock out for the day receiving 0's.

2nd offense- Week expulsion receiving 0's.

D.A.Y COLLEGE OF COSMETOLOGY  
643 Kindra Dr. Henderson, TN 38340  
731-435-1108

Application Agreement

Date \_\_\_\_\_ Full Name \_\_\_\_\_ SS# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_ Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Date of Birth \_\_\_\_\_ Marital Status \_\_\_\_\_ Children \_\_\_\_\_

Employer Name \_\_\_\_\_ Employer Address \_\_\_\_\_

Work Phone # \_\_\_\_\_ Spouse Name \_\_\_\_\_

Spouse Employer \_\_\_\_\_ Spouse work address \_\_\_\_\_

Spouse work number \_\_\_\_\_

Emergency Contact Name and Phone Number \_\_\_\_\_

Do you live with your parents? \_\_\_\_\_ Do you have a high school diploma or GED? \_\_\_\_\_

Have you ever attended Cosmetology school? \_\_\_\_\_ Expected start date \_\_\_\_\_

Fathers Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

Mothers Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_

Days 8:30-4:30 \_\_\_\_\_ Part Time 8:30-1:30 \_\_\_\_\_ Part Time 2:00-7:00 \_\_\_\_\_

Cosmetology \_\_\_\_\_ Nails \_\_\_\_\_ Email \_\_\_\_\_

\$100.00 Non-Refundable Enrollment Fee is due upon signing agreement. This will include tee shirt, name tag, etc..

I certify that the statements on this application are complete and true.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## Attendance Policy

- If student has 8 or more unexcused absences within 4 months, he/she will be suspended for one week.
- If student is excessively late (8 or more unexcused) within 4 months, he/she will be suspended for one week.
- Each excused absence or late must be approved by the owner or instructor prior to absence.
- Failure to communicate about excessive absences within 30 days may result in being withdrawn from D.A.Y College of Cosmetology.
- Excused absences include:
  - Personal Illness (Must provide doctors note)
  - Illness of immediate family member
  - Death of a family member
  - Religious observations
  - Extreme weather conditions
  - Work related
- Job Shadowing is limited to 1 excused day per week and form must be filled out and approved by an instructor or owner.

Student Signature: \_\_\_\_\_

Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

643 KINDRA DRIVE  
HENDERSON, TN 38340  
731-435-1108

Name \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

DAYS 8:30 - 4:30 \_\_\_\_\_

PART-TIME 8:30 -1:30 \_\_\_\_\_

PART-TIME 2:00 -7:00 \_\_\_\_\_

\_\_\_\_ \$500 DOWN AND \$357.14 A MONTH FOR 7 MONTHS

\_\_\_\_ \$1000 DOWN AND \$500 MONTH FOR 4 MONTHS

\_\_\_\_ \$1000 DOWN AND \$285.71 MONTH FOR 7 MONTHS

\_\_\_\_ PAID IN FULL \$3000

ALL PAYMENTS ARE DUE 30 DAYS FROM THE DATE OF THE DOWN PAYMENT.

\*IF YOU HAVE NOT COMPLETED THE COURSE WITHIN 7 MONTHS, YOU WILL BE  
CHARGED \$300 EACH MONTH UNTIL YOU COMPLETE THE COURSE. \*

CANCELLATION POLICY

STUDENTS HAVE 7 DAYS FROM THE DATE THE FINANCIAL AGREEMENT IS SIGNED TO RECEIVE A  
A REFUND MINUS \$1000(NONREFUNDABLE) FOR SUPPLIES (KIT, BOOKS, T-SHIRT, NAMETAG, ETC).  
SHOULD THE STUDENT TERMINATE THEIR CONTRACT, THE STUDENT IS RESPONSIBLE TO  
CONTINUE PAYMENTS UP TO A YEAR AFTER TERMINATING THEIR CONTRACT.

\*STUDENT AGREES TO NOT HAVE EXCESSIVE TARDINESS OR ABSENCES\*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Legal Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

D.A.Y College of Cosmetology Signature \_\_\_\_\_ Date \_\_\_\_\_