JOB DESCRIPTION

Job Title: Teacher-Tutor (TT) for Reading and Mathematics

Reports To: Instructional Coordinator, MI-RAMP

Mission:

MI-RAMP is looking for enthusiastic educators to build stronger skill sets for Pre-K and elementary students in reading and mathematics. We are hoping for innovative individuals with growth mindsets who want to spark a reaction in students and engage them in the joy of learning. Not only will these educators be able to meet the needs of all children, but they will believe that all children are capable learners who can achieve high levels. If you enjoy learning to improve and recognize the energy that it takes to show up and do your best for children, the MI-RAMP team encourages you to apply. We believe teaching children is one of the most difficult and rewarding jobs, and we are looking for people who are up to this challenge.

Position Description:

Part-time teacher-tutor for MI-RAMP who exhibit a passion for teaching and an expertise in the content areas of Mathematics or Reading. The teacher-tutor will be responsible for planning and implementing high-quality instruction to all students in an individualized and private, 1:1, format (plus parent involvement).

Preferred Qualifications:

- Bachelor's Degree level or above
- Experience teaching in an elementary or middle school setting (and/or Pre-K)
- Strong communication skills
- Ability to use student achievement data to steer instruction
- Knowledge of best practices
- Applicants must be able to apply current educational knowledge to design and implement an effective curriculum for mathematicians and reading at the appropriate grade level.
- Reliable and punctual attendance is an essential job responsibility
- Contribute to a professional environment that is one of mutual respect, teamwork, and accountability

Essential Job Functions:

- Respond appropriately to student behavior
- Effectively use remote learning tools (e.g., FaceTime, Zoom, Google Duo)
- Use effective instructional strategies to design and deliver instruction
- Communicate student performances to parents
- Use data to make instructional decisions
- Ability to use data to inform decisions
- Relentless belief in the capacity of all children to be successful
- Optimistic about the future of education
- Capacity to meet all children where they are and move them forward
- Creative thinker who possesses an inspiring personal vision
- Seeks an optimal learning environment for all children
- Understands the impact of student engagement and curiosity
- Collects and analyzes data to inform instructional decisions
- Contributes to a professional environment that is one of mutual respect, teamwork, and accountability
- Inspirational and engaging in the classroom
- Understanding of authentic literacy instruction
- Strong understanding of core reading and math instruction
- Build meaningful, caring relationships with students
- Motivate students and influence their behaviors
- Use appropriate tone and language when redirecting students
- Adheres to the MI-RAMP's policies, expectations, and protocols as outlined in the MI-RAMP Bylaws, Mission/Themes/Objectives as outlined on the website (mi-ramp.org)

The above is intended to describe the general content of the requirements for the performance of this job.

Compensation/agreements:

TT's will be paid $30 per hour, preferably teaching students on the weekends (30 minutes of contact time per student per week). You will coordinate the best times to meet virtually with each student that accommodates you and the student (and parent/caregiver). Additionally, you will be compensated $30 per hour for prep time per week, if the number of students is 4 or more, but $15 per hour if the number of students is less than 4.

**MI-RAMP is a 501.c.3 nonprofit community support organization and an equal opportunity employer committed primarily to advance youth learning and development.