**Attendees:**

Becky Lockner, President

Justin Cravener, VP

Angela Eder, Treasurer / Secretary

Plus 4 non board member attendees

**Housekeeping**

1. **Organization Details**

Office Address (Private)

Mailing Address: 211 Pauline Drive # 1044, York, PA 17402

Website: www.pennwaver.org

Facebook: <https://www.facebook.com/profile.php?id=100084026066834>

Phone #: 717-883-9283

EIN: (Private)

PA # (Private)

**Old Business:**

1. Angie -
   1. Opened Bank Account.
   2. Mailing Address obtained [9.99 / mo.]
   3. Incorporated – effective 9/23/22
   4. Phone # obtained [$13.00 / mo.]
   5. Submitted 1023-EZ for 501C3 on 8/25/2023.
   6. Attended Stand Down Event in Harrisburg on 4/1/2023.
   7. Assisted three individuals through Penn WAVER.

**Financials:**

1. Discussed Financials and Past Expenditures.

**New Business:**

* 501c3 status is pending.
* Score Mentor collaboration ended.

**Action Items:**

* Immediate
  + Soup Sale
    - Prep in October to get volunteers to make soup.
    - Sell at the polls $8.00 Quart (first Tuesday in November)
  + Contact Rotary Club
  + Get Picture and Bio for the website from the following:
    - Becky
    - Justin
* Once 501c3 status is approved,
  1. File 990-N for 2022
  2. Letter writing campaign.
  3. Fund Raising
     1. Give Local
        1. Register as soon as 501c3 goes through.
        2. Give Local is on the 1st Friday in May.

**Next board meeting Agenda:**

1. Follow up on actionable items.
   1. Results of Soup Sale
   2. Status of 501c3
2. Review Financials

December 20, 2023, at 7:30 pm via zoom.

Zoom 765 029 5422 | PW: X7CgnF

Signed minutes on file at Office Location 9/30/2023

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Angela Eder, Secretary Date Signed

Sensitive Information, such as EIN’s, personal information for board members, and names of visitors and donors have been removed from the public minutes. Original board minutes are on file at Penn WAVER Inc office.