

A note to our Clients:
From Interface Environment Management Ltd

Dear Clients,

In order to fight this insidious virus we must take all steps available to stamp it out and cleaning has never been more important to businesses than it is today.

In order to play our part for our Clients, we are tackling the virus through thorough cleaning and good hygiene recommending the 2 step (clean and disinfect) or 3 step (clean, disinfect and fogging) protocol.

Additionally we advise of the following:

CLEAN COLOUR CODED CLOTHS through Daily laundering @ 90 degree in our own premises

By using microfibre cloths, adhering to the colour coded system and through daily laundering in our own premise of all cloths, we are able fight against the virus.

It is a given that in order to kill the virus, items must be washed at no less than 60 degrees; our SOP is to launder all cloths at 90 degrees, thus ensuring that operatives have a steady and plentiful supply of hygienically clean, **colour-coded cloths** to use in your premises.

CARPET CLEANING.

Many clients are acknowledging the fact that COVID 19 can be tracked into premises on the soles of shoes and are investing in carpet cleaning. We have a client who was absolutely amazed at the amount of dirt and grime that came out of the carpet in their office; you will be too:

		
<p>Water from tank of carpet machine</p>	<p>Dirt and grime picked up by machine</p>	<p>Operative at work</p>

CLEAR DESK POLICY

In order to properly clean a desk on a daily basis we have adopted a clear desk policy in our office; in addition to that we have also prohibited the practice of leaving personal possessions under the desk, e.g. bags, shoes, folders etc. Each staff member is issued with an archive box to store personal items. This policy facilitates the cleaning of the whole of the desk top and the floor space underneath the desk. we recommend this policy to all clients.

As an Aide Memoire to staff you could include a *“remember to clear your desk”* strapline to the electronic signature on your emails. This enforces the rule to your staff and may encourage recipients of email to do likewise.

OUR PRODUCTS

Interface uses Innuscience bio products that are specifically designed to fight the COVID virus. COSHH data sheets are available on request.

DON'T FORGET

We all have a part to play so remember the hygiene rules:

- 1 Hand Hygiene:** Washing your hands with soap and water dissolves the lipid membrane of the virus exposing the RNA making the virus ineffective.
- 2 Respiratory Hygiene:** Cover your nose and mouth when you sneeze or cough.
- 3 Don't touch:** Avoid touching your eyes, nose or mouth as this is the entry point of the virus into the body.
- 4 Social Distancing:** Minimize contact with others/groups and keep your distance.
- 5 Surface Hygiene:** Routinely clean all surfaces and disinfect all frequently touched surfaces.

What are our recommendations for touch point cleaning?

Office touchable surfaces	Kitchens	Toilets	Specialist cleaning
Doors -Glass/wooden	Internal cupboards	Doors	Carpet/uphlstery cleaning
Vision panels	External cupboards and handles	Hand plates	Resilient floor extraction
Discreet office partitions	Work top surfaces *	work top surfaces *	
Handles	Toaster	sinks *	
Hand plates	Internal microwave	Taps *	
Tables/desks (clear desk policy)	External microwave and Handle	Urinals *	
Table legs	Tea/coffee dispensers	Toilet bowls and lids *	
Chairs (leather/Pvc)	Internal refrigerator	Walls	
Chair handles/operating levers	External refrigerator and handle	Partitions	
Chair legs	Taps *	Bins	
Upholstered chairs	sink *	Mirrors	
Pedistals and handles	Bins	Flooring	
Filing cabinets & handles	External dishwasher	Consumable dispensers	
sills/shelving	Furnishings ie tables and chairs	Light switches	
skirtings	Consumable dispensers	Hand driers	
T (monitor,keyboard, mouse, telephone)	Light switches	Pipework	
Bins	splash backs		
Internal furnishings?	Drying Tray		
Blinds & Cords ?			
photo copiers			
lamps	Steam clean as appropriate *	Steam clean as appropriate *	
fire extinguishers			
light switches			
sockets/plugs ?			
Internal lifts - Doors, panels, buttons			
External lift - Doors, buttons			

Please contact us if we can be of further assistance to you.