



WHITE MOUNTAIN LAKE COMMUNITY ASSOCIATION

Date: 5/21/26 Meeting Minutes

1. **Call to Order**-The Meeting was called to order by President Mindy Zapata at 6:03.
2. **Roll Call & Confirmation of Quorum**- Roll call occurred with quorum established. Mindy Zapata, Debi Bismarck, and Phyllis Schaeffer were present.
3. **Pledge of Allegiance**- Occurred
4. **Welcome Members & Visitors**-New attending community members were welcomed to the meeting.
5. **Oath of Office & Conflict of Interest Disclosure:** Mike Gallagher-Treasurer and Dolores Solomon-Secretary were provided with the WMLCA Oath Office document and the WMLCA Conflict-of-Interest Disclosure Form. Mike and Dolores read and agreed with the Oath of Office, and both signed the Conflict-of-Interest Disclosure forms. Mindy shared that those documents would be filed to the WMLCA master files.
6. **Review & Approval of 4/16/26 Minutes:** April 16, 2026, minutes were reviewed by the Board. **Action:** Mindy Zapata called for a motion to approve April 16, 2026 minutes. Phyllis Schaeffer motioned to approve April 16, 2026, minutes, the motion was seconded by Debi Bismarck. Motion carried.
7. **Public Comment:**
 - Jennifer Robinson shared that she would like to know if WMLCA was still planning on offering children's events. Mindy thanked her for Public Comment and directed the group to the next agenda item as the Public Comment period provides an opportunity for public announcements/ requests/ suggestions driving content and actions at subsequent meetings. The WMLCA Board does respond directly to Public Comment during the meeting.
 - Teresa Hoopman shared that the White Lake Recreation District will have an event on Saturday May 23rd at the lake picnic area at 11:30. The community is invited to join the potluck event and bring a dish to share.
8. **Discussion and possible action: Donation of Toys & Easter Materials to Community Volunteers of White Mountain Lake:** President, Mindy Zapata provided an overview of the process for WMLCA a 501C3 to take action to donate materials (toys and Easter materials) to Community Volunteers of White Mountain Lake. In summary, WMLCA can vote to move forward to take this action if the recipient is either: an established 501C3 non-profit conducting similar community activities or if the entity is a Faith-based entity which would automatically qualify as a 501C3 non-profit organization. In either option, the recipient organization would share a letter of their type of affiliation and that our two organizations are engaged in similar community efforts. A discussion occurred that reviewed the suggestion of WMLCA not engaging in any future children's events. Debbie Riester suggested that this would not be necessary as several community organizations may engage in contributions to children and youth in the community. Debi Bismarck, Vice-President highlighted that the WMLCA will continue to engage in Teen Night Events and possibly future Family Events. Additional discussion about the two pathways for donation were discussed. Mindy Zapata, President suggested that this discussion and possible action be tabled for the May meeting to allow the Community Volunteers of White Mountain Lake time to consider which option may align for them. Mindy indicated to the new WMLCA Secretary, Dolores Solomon, that this topic should be included in the June 18, 2026, WMLCA agenda topics. Mindy thanked everyone for the discussion.
9. **Discussion and possible action-Volunteer Recognition Event 7/11/26 11-12 at MJ's Restaurant:** Mindy Zapata, President thanked Debi Bismarck Vice President for the collaborative outreach to MJ's Restaurant who has graciously allowed the WMLCA to schedule an annual Volunteer Recognition Event on 7/11/26 at 11:00. All WMLCA Community Volunteers for the 2025-2026 children's events, community clean up days, weekly food pantry, audit activities, etc. will be invited to attend the Volunteer Recognition Event to formally



extend the WMLCA gratitude for their contributions to the Association. A discussion occurred about the event logistics. Mike Gallagher, Treasurer highlighted that it will be necessary to confirm financial information for the event at the June meeting. The Board agreed. **Action:** Mindy called for a motion to approve the plan to move forward with the Volunteer Recognition Event with financial information to be additionally approved at the 6/18/26 WMLCA Monthly Meeting. Debi Bismarck motioned to approve the planned Volunteer Recognition Event on 7/11/26 at 11:00 at MJ's Restaurant with additional financial information to be presented at the June Meeting; the motion was seconded by Phyllis Schaeffer. Motion carried.

10. Community Center Painting & Maintenance Day Volunteer Sign Up **Saturday May 30, 2026 7:00-2:00-**

Mindy Zapata, President shared that the Community Center which is utilized by numerous community groups would be painted with a generous donation from Home Depot on Saturday May 30th from 7:00-2:00. Several members present indicated that they would volunteer to help paint the building on this date. Mindy also shared that a partnership with the Navajo County Probation has been established and that community members needing to perform hours will be included in the event. The association will have some morning refreshments and lunch for the volunteers to say thank you for the volunteerism.

11. 1st Annual White Mountain Lake Day Saturday June 13, 2026 12:30-3:30

Sponsorship Grant-Mindy Zapata, President shared updates about a generous grant sponsorship that the WMLCA has received from Waste Management. Mike Gallagher, Treasurer and Debi Bismarck, Vice President shared about the numerous small businesses, WML businesses and community agencies that will be joining the event. There was a discussion about raffles that will be part of the upcoming event as well as a DJ and Timber Mesa Fire Department.

12. Discussion and possible action Financial Report/ Financial Actions

- **April Financial Report:** The Profit and Loss information was shared by Mike Gallagher, Treasurer and Mindy Zapata, President which highlighted that the month of April ended with a positive balance of \$491.52. The Balance Sheet Detail was also presented that provides details of all WMLCA transactions for the month of April. The WMLCA began the month of April with \$22,813.57 in the bank. With expenditures and revenue the WMLCA ended the month with \$23,305.09 in the bank. **Action:** Mindy asked for a motion for approve the April Financial Report. Phyllis Schaeffer motioned to approve the April 2026 Budget Report; the motion was seconded by Debi Bismarck. Motion carried.

Proposed/ Pending Purchases: The following proposed purchases were discussed for consideration and approval. Debbie Riester inquired about the \$500 proposed expenditures for the WML Community Day. Clarification was provided that highlighted the costs would include signage to recognize the event activities and Waste Management sponsor, supplies for the event and a porta-potty for guests attending the event. **Action:** Mindy called for a motion to approve the proposed May purchases. Phyllis Schaeffer motioned to approve the proposed May purchases, the motion was seconded by Debi Bismarck. Motion carried.

- **Post Office Supplies-up to \$50**
- **Restroom Fan-\$70-\$200 (maybe special order)**
- **WML Community Day Materials & Supplies -up to \$500**
- **Engage in Bid Process to level the Community Center Floors**

Arizona Revenue Form 833-Application for Bingo-Class B: License fee of \$50, local governing body fee of \$25, and tax rate of 1.5% of gross receipts: Follow was suggested to occur about the



associated costs for the Arizona Revenue Form 833 Application for Bingo. The analysis confirmed the costs could be operationally feasible for the WMLCA. **Action:** Mindy called for a motion to approve the proposed

Completion of the Arizona Revenue Form 833. Phyllis Schaeffer motioned to approve the proposed May purchases, the motion was seconded by Debi Bismarck. Motion carried.

Independent FY 25 Financial Audit Team engagement-Mike Gallagher & Bob Riester: Mindy Zapata, President announced that in preparation for the Annual WMLCA Meeting, that an independent audit would be performed. Mindy reminded those in attendance that the WMLCA has been implementing stronger internal control systems to improve our financial infrastructure. Mike Gallagher, Treasurer and Bob Riester were thanked for their willingness to serve in this capacity.

WMLCA Dashboard:

Memberships & Renewals=3, Post Office Rentals=212 Capacity=184

Donated Goods April= Office Supplies \$36.49, Tape Recorder & tapes-\$27.62, Paper &

Ink=\$100*: The WMLCA Dashboard was presented highlighting the current status of post office box rentals and other donated items.

13. Announcements: WMLCA Planned Community Events: The following community events were highlighted for member communication.

- **Teen Night-Coming Soon in June-Watch for the Date! June 29th TBD**
- **Volunteers watch for your Volunteer Recognition Event Invitations 7/11/26! Thank you for your contributions to the WMLCA!**

Following these announcements, Teresa Hoopman requested to do another Public Comment. She announced that there would be an upcoming event for lake members: Jaws Movie showing at the Lake Beach. Watch for more details to come.

14. Adjournment: Action: Mindy Zapata asked for a motion to adjourn the meeting. Debi Bismarck motioned to adjourn the meeting the motion was seconded by Phyllis Schaeffer. Motion carried. The Meeting was adjourned at 7:11 PM.