



Job Title: Traffic Control Technician

Job Type: Non-exempt; hourly

Location: Norwalk, CA; field-based with travel to jobsites

Schedule: Varies based on operational needs; may include early mornings, nights, weekends, holidays, after-hours work, emergency calls, and extended shifts.

Wage Range: \$20.00 - \$30.00+ per hour, depending on experience (DOE).

Benefits:

Company-paid medical, dental, vision, and life insurance; flexible spending account; Employee Assistance Program; 401(k) with a 5% company matching; and optional additional coverage.

Job Summary

The Traffic Control Technician supports the safe and efficient movement of vehicles, pedestrians, and personnel through and around active work zones. The position performs traffic control duties in accordance with company procedures, approved traffic control plans, established safety standards, and applicable requirements. Traffic Control Technicians work in active roadway and construction environments and must maintain strong situational awareness, safely operate company vehicles and equipment, accurately complete required documentation, and consistently follow company safety policies and procedures.

Essential Duties and Responsibilities:

- Set up, maintain, monitor, modify, and remove temporary traffic control devices and work zones in accordance with approved traffic control plans and safety requirements.
- Place and remove signs, cones, delineators, barricades, and other traffic control devices as required.
- Monitor traffic and work-zone conditions and identify potential safety hazards or deficiencies.
- Perform the Circle of Safety protocol at the beginning and end of each job.
- Inspect personal protective equipment (PPE) and ensure proper use and compliance.
- Maintain situational awareness around moving vehicles, equipment, pedestrians, and active traffic.
- Follow and relay oral and written instructions, traffic control plans, company policies, and procedures.

- Complete job briefs, service receipts, timesheets, service logs, equipment logs, and other required documentation accurately.
- Safely operate company vehicles and traffic control trucks in accordance with company policies and applicable laws.
- Properly use towing trailers and other company equipment in accordance with established procedures.
- Maintain company vehicles, trailers, tools, and equipment in clean, safe, and good working condition.
- Operate specialized traffic control equipment and tools safely and appropriately.
- Understand and use appropriate traffic control terminology and commonly used acronyms.
- Communicate effectively with supervisors, coworkers, customers, contractors, and members of the public.
- Provide assistance, guidance, or training to team members as assigned and appropriate based on experience.
- Report damaged, missing, or unsafe equipment and safety concerns promptly.
- Follow all company safety policies, procedures, and jobsite requirements.
- Perform other duties as assigned.

Skills and Qualifications:

- Strong verbal and written communication skills.
- Ability to understand and follow detailed oral and written instructions.
- Ability to accurately use military time for job-related documentation and scheduling.
- Ability to complete work orders, time records, service documentation, and equipment logs accurately.
- Ability to recognize and report safety hazards and deficiencies.
- Ability to safely operate company vehicles and traffic control equipment.
- Ability to work independently and as part of a team.
- Strong attention to detail and situational awareness.
- Dependable, punctual, and adaptable to changing jobsite and scheduling needs.
- Professional and positive when interacting with coworkers, customers, contractors, and the public.
- Valid driver's license and ability to meet company driving and insurance requirements.

Physical and Specialized Requirements:

The work may require exerting up to 50 pounds of force occasionally, up to 30 pounds frequently, and up to 10 pounds constantly to move objects.

- Handling and gripping equipment and materials.
- Kneeling and bending.

- Lifting and carrying equipment and materials.
- Pulling and pushing objects or equipment.
- Reaching in various directions.
- Repetitive movement of the hands, wrists, and fingers.
- Standing for extended periods.
- Walking for extended distances and moving between work areas or jobsites.

Safety Awareness:

- Follow company and jobsite safety policies, procedures, and PPE requirements.
- Identify and promptly report unsafe conditions, damaged equipment, and safety concerns.
- Maintain awareness of moving vehicles, construction equipment, pedestrians, coworkers, and changing traffic conditions.
- Use traffic control tools, vehicles, trailers, and equipment in accordance with established procedures and training.

Work Environment:

- Work is primarily outdoors and may involve extreme temperatures, sun, rain, wind, dust, noise, uneven terrain, and changing environmental conditions.
- Work is performed in or near active roadways, moving vehicles, construction equipment, and traffic.
- Travel to various jobsites is required; schedules may include early mornings, nights, weekends, holidays, after-hours work, or short-notice assignments.

Customer Service and Professionalism:

- Demonstrate a positive and professional attitude while performing all job duties.
- Arrive punctually and fully prepared to begin work.
- Communicate respectfully and professionally with coworkers, supervisors, customers, contractors, and the public.
- Contribute to a safe, productive, and positive work environment.
- Represent the company professionally in the field.
- Support company success through teamwork, accountability, and quality work.

Equal Employment Opportunity

Alcoa Agency is an Equal Opportunity Employer. Employment decisions are based on business needs, job requirements, and individual qualifications, without regard to any status protected by federal, state, or local law. Equal opportunity applies to all terms and conditions of employment. If you require reasonable accommodation to participate in the job application or interview process, please contact Alcoa Agency at (714) 461-1307.