

CAREER DEVELOPMENT PLAN







INTRODUCTION

Purpose: To gather information we can use to create a roadmap for your career advancement. Instructions: Take your time to thoughtfully complete each section, reflecting on your current skills and competencies as well as your future aspirations.

PERSONAL INFORMATION	
Full name:	
Current Job Title:	_
Goal Job Title:	
CAREER GOALS	
Short-term Goals (Next 30 - 90 Days)	
Goal 1 [Description and why it's important]:	
Goal 2 [Description and why it's important]:	
Long-term Goals (Next 1-2 Years)	
Goal 1 [Description and why it's important]:	
Goal 2 [Description and why it's important]:	



Mentorship and Networking [Identify networking groups or potential mentors]:
Materials and Tools [Specify any tools or materials needed for development, e.g., books, software]:
PERFORMANCES METRICS
Success Indicators [Define how success will be measured for each goal]
Review Points [Set specific times to review progress towards goals]
CHALLENGES AND SOLUTIONS
Potential Obstacles [Identify possible challenges in achieving the plan]
Mitigation Strategies [Propose solutions or steps to overcome the identified obstacles]
Additional Notes: