

Emory Johns Creek Hospital Auxiliary Scholarship Checklist

It is very important that your application is complete and all necessary attachments are included. Applications will not be considered if they are incomplete.

- All blanks must be filled in. If it is necessary to fully answer a question, attach an extra sheet of paper with the information. If a question does not pertain, please use n/a.
- You must **submit two (2) signed letters of recommendation** along with the application. One should be from a teacher or counselor. These should be on appropriate letterhead in sealed envelopes.
- Please include a **short** essay telling us a little about you, your career goals and the reason you chose a health-related field of study.
- Official transcript from the last educational institution you attended (i.e., high school or college).
- Verification letter from school indicating acceptance into the health-related program, date of acceptance (month and year), and proposed date of graduation (month and year). **We cannot accept applications for pre-med or pre-nursing. Physical therapy and occupational therapy applicants must furnish letter of acceptance to a master's program.**
- Completed and signed application, agreement.
- All completed and signed applications must be received by the Auxiliary Scholarship Committee **no later than April 12, 2019.**
- Scholarship recipients will be notified, in writing, **on or before June 1, 2019.**
- **Please note that all decisions by the Auxiliary Scholarship Committee will be final.**

Completed applications, with all necessary attachments, should be mailed to the following address:

Eileen Kovalchik, Chairperson
(770) 442-5390 – emklib@bellsouth.net
560 Brightmore Downs
Alpharetta, GA 30005

Please do not drop completed applications off at the hospital.