

# OPERATIONAL ANALYSIS

Let's evaluate and enhance the operational performance of your facilities department.

**GET STARTED**



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# INTRODUCTION

CompassAFM offers a 2 Day confidential and independent onsite Operational Analysis through its CompassASSIST Programme. This comprehensive analysis is used in evaluating and enhancing the operational performance of facilities departments.

In today's competitive business landscape, efficient facility management is crucial for maintaining a productive and safe working environment while optimizing costs and resources. This analysis provides a structured framework consisting of 10 sections, each targeting a key aspect of facility operations, allowing you to assess the various facets of your department's performance.

Whether you're focused on strategic planning, budget management, maintenance, energy efficiency, compliance, or stakeholder satisfaction, this analysis through a range of questions and prompts to help you gain insights into your department's strengths and areas for improvement.

With the comprehensive report generated from this analysis you can maximise financial savings, opportunities for optimization, implement targeted improvements, and ultimately elevate the operational efficiency and effectiveness of your facilities department.



# OUR COMPANY

With over 20 years experience working in the FM industry, we recognise the challenges faced on a daily basis. Heavy administrative workloads, struggling to stay within budget, especially with the rising costs of materials and labor, managing staff and contractors etc.

We have coached many great teams and team leaders over the past 20 years. Mentoring and coaching everyone within the company structure from admin staff through to managing directors and the benefits they have found are still with them some years later.

Our experience combines operational analysis, procedure development, problem solving, improved CMMS utilisation and mindset skills so that you can rapidly see the changes within your department and enjoy working in a more vibrant but stress free environment.





# ANALYSIS OVERVIEW



# 1 - Daily Facility Operations

First Impressions on visiting Client.

Here we will observe how Work Orders are processed, and PPM scheduled. We will see how reports are received, level of detail and whether these interactions allow you to work in an open and transparent environment. How you interact with contractors with regard to H&S and procedural compliance.

We will see if any 'gaps' exist where jobs may be un-documented, schedules missed or where lack of information might impact on your plant longevity or health & safety.

We will then make recommendations where you can make changes and improvements



# 1 - Daily Facility Operations

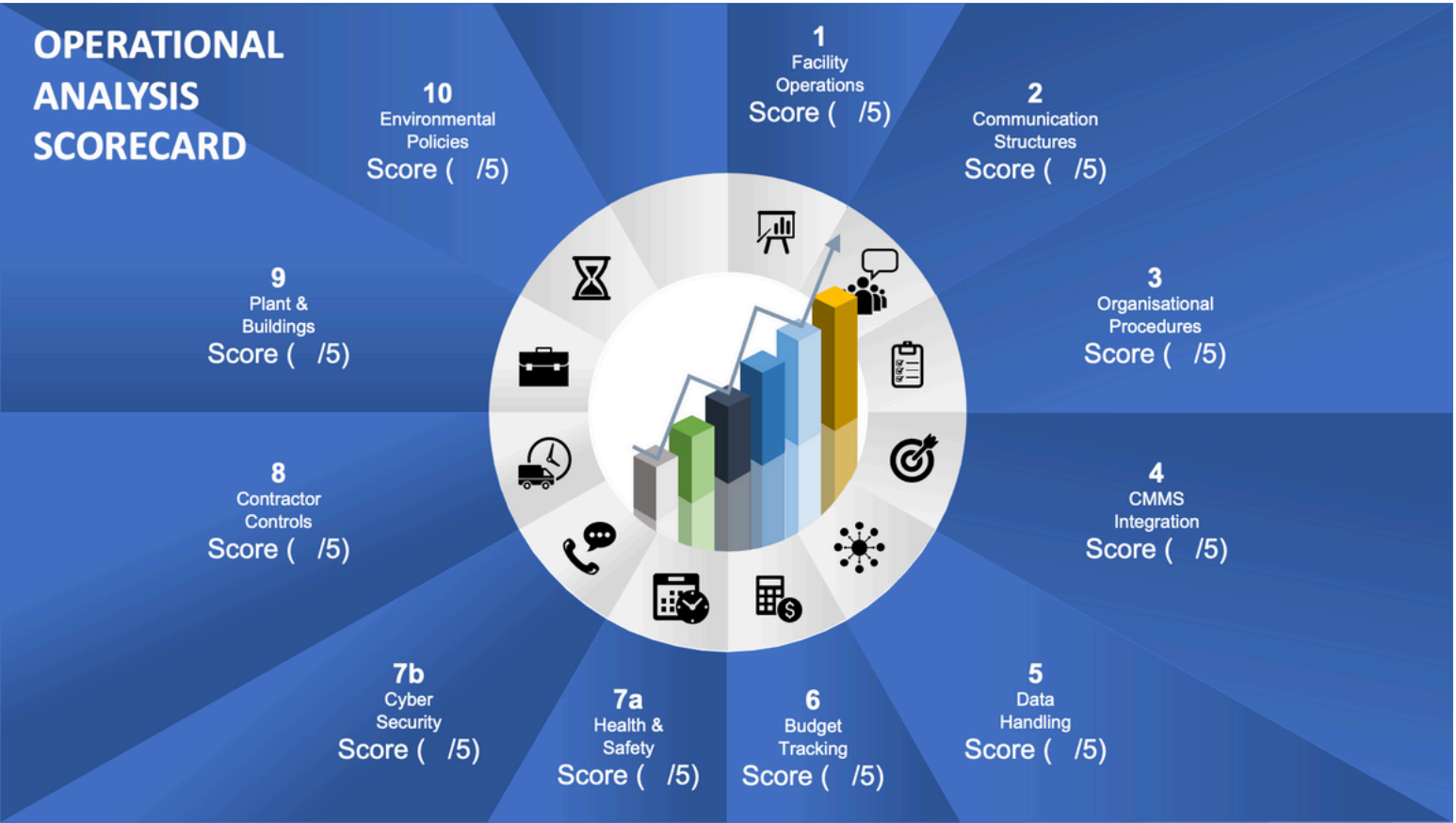
First Impressions on visiting Client.

Criteria	Rating 1 – Poor ---- Excel - 5	Notes	Follow Up
PAPERWORK			
Volume of visible paperwork inc. files			
Distribution of paperwork – tidy or not			
Paper based forms (permits etc. handwritten)			
Paper based instructions to in-house engineers / contractors			
COMMUNICATIONS			
Communication noise level – loud or not			
Multiple sim. comms – talk, phone etc.			
Queuing for attention, instructions etc.			
High usage of non-CMMS comms - emails			
PRODUCTIVITY			
Evident format of organisation process			
Evidence of stress workload			
Access to data, manuals, contact addresses			
Visible / Accessible Daily / Weekly Task planning			

Each section of the 10 analysis sections have multiple questions and each are rated on your department's performance on a scale of 1 to 5.

After rating each question, comments are added and if necessary indicate where follow-up actions are needed.

The scores from over 300 reference questions are transferred to the scorecard for a final departmental rating.





# OPERATIONAL ANALYSIS BENEFITS

Operational Analysis is focused on turning insights into actions. It is the process of using real-time information from our 2 day onsite visit to identify problems and opportunities. Facility Teams can then use this refined data to make informed decisions.



MAXIMISE REVENUE



ESTABLISH CONTROLS



BETTER COMMUNICATION



DELIVER EFFICIENCIES

- Increased Productivity: Time wastage and duplication of efforts are minimised. This results in enhanced productivity for the FM Team.
- Increased Profits: It provide highly efficient, cost-effective data that improves the facility departments profitability.
- Team Engagement: It increases team engagement, which encourages harmony and less stress among the employees.





# PRICING

## Discovery Call

- ✓ 30-minute consultation
- ✓ No Commitment
- ✓ <https://calendly.com/compassafm/30min>

**Free**

## 2 Day - Operational Analysis

- ✓ 2 Day Onsite Visit
- ✓ 10 Part Survey
- ✓ Comprehensive Report
- ✓ 15 hours post visit Support

**€2,495\***



\* Travel costs outside ROI not included. Please contact us for a quotation.



# Contact Us

Thank you for your attention, we hope you will join us on a journey to discover the benefits of an Operational Analysis for your Facilities Department.

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