



Driven in Heels
- EST 2018 -

Chapter President Position Description

Overview: The Chapter Presidents provide general oversight and strategic leadership of their chapter. Chapter Presidents coach and mentor chapter members and work closely with the Executive Board, to ensure that the goals of the association and the needs of the chapter members are met, along with providing communication to the Executive Board from the respective chapter. Chapter Presidents will serve three years before running for re-election unless their position is terminated by themselves or the board.

Role: The Chapter President serves as the chief elected officer of the Chapter, presiding at all meetings of the general membership and of the Executive Board while providing leadership and judgment to get the best performance from all officers and committees. The President will work with fellow officers and committees to set the plans for the year's activities including educational programs, membership growth, publicity, social and other activities, along with organizing the chapter's efforts by implementing the goals and delegating the duties required by the Bylaws and the year's plans. One of your major jobs as president is to motivate as many good people as possible to share the work of the chapter by stimulating wide participation among the members in staffing committees and other appointive positions. The President represents the chapter as a member of their region and reports back to the chapter on national and local activities.

Qualifications: Because membership of Driven in Heels is limited to women, Chapter Presidents must be a woman 21 years of age or older at the time of applying. Chapter Presidents must remain in good standing during the entirety of their office. Must exhibit exceptional leadership and communication skills.

Good-Standing Requirements: The Chapter President must meet the following requirements during the duration of their time in office:

- Attend three out of four national meeting per year or send a proxy.
- Host 4 or more meetings virtually or in-person for their respective chapter per year
- Join the DIH community website within 30 days of acceptance and post once a month