**Raineri Mutual Water Company**

**Board of Directors Meeting**

**August 26, 2024 @ 7:00 PM**

**Via Zoom Teleconference**

**Minutes**

1. **Call to order and roll call.**

The meeting was attended by 8 participants in total for the duration of the conference. Those attending were the entire RMWC members of the board: Alison Armstrong, Westin Bolliger, John Camp, Mihai Damian, and Stephanie Massei; in addition, Wade Bastien, Michael Fadell, and Marty Feldman.

1. **Review and discuss the minutes of the annual membership meeting.**

Motioned and approved of the minutes from the annual membership meeting held on June 10th, 2024. This recap is in an AI generated format to help in summarizing the meeting minutes. This format was accepted at this time with no other changes or edits needed.

1. **Presentation of RMWC financial statements.**

This was the review of the current financial status of Raineri Mutual Water Company. Nothing has changed since the annual membership meeting. A bit of good news is that no one on the billed membership is more than 60 days behind on their payments.

There was discussion on the verbiage of drafting a letter to the members who have certificates but with no active water connection or running meter. The plan is to bill these members within the next 30 days or within the next monthly RMWC billing cycle at the base rate of what is owed just like members who have active connections.

Discussion of a potential Google Doc collaboration between board directors to help in drafting this letter to send to all the members who have certificates and no active water connection.

Also, if we get a water certificate back, how do we award it? Where is the list showing the priority of who gets a water certificate first?

We need to check back on our licensing and what capacity of how many homes we are allowed to provide water to currently. We need to also check state regulations and see exactly what maximum capacity of homes the RMWC system could service. Right now, I believe there are 47 homes, of which, are active now. Currently, the maximum capacity for the RMWC plant is 48 homes/lots.

1. **System status update.**

Update on the system from Alison. The update was about checking in on the recent intake/influent line break just below Highway 17 going into the plant. Currently, the line has been repaired and everything is functioning properly. The full tank refill date is estimated to be Friday, August 30th, 2024.

Update on the road work being done in the Hebard Road area. The work done in the neighborhood on this road may potentially lead to a potential homeowners’ agreement that may help maintain these roads with repairs for the future. If an agreement is ever struck, a similar template may be used for other neighborhood roadway communities to have similar repairs agreed upon mutually.

1. **Final discussion and finalization of rate increases.**

No further discussion was needed for the detailed breakdown of the rate structure. It was discussed prior to this meeting and even before the annual membership meeting. The board didn’t have any other comments about this topic currently. There may have been an impression that this needed to be discussed further, however, that was not the case and motion for approval was granted by the current board of directors.

1. **Voting for elected official on the board of directors.**

After some light discussion, John Camp was elected our new president and Mihai Damian is our new vice-president. Our former president, Alison Armstrong, has fulfilled her station and now has been elected as a board member alternate. Alison and Michael Fadell are our officially elected board alternates. The last two voted nominations were to reapprove Stephanie Massei as treasurer and Westin Bolliger as secretary. All motions were seconded, approved, and favored unanimously by the board of directors.

1. **Any other items board members feel should be discussed and/or addressed.**

Former RMWC president, Marty Feldman, told us that he can explain how our system can hook up to connections from San Jose Water Company to help with fire protection. This will need a planned time and day where board members can be shown on-site by Marty how this is accomplished.

A second item Marty brought to our attention is the situation with the water lines running across the Emami properties. The board is looking to obtain an estimate from one of our water masters, David Montion, about the moving of RMWC water lines around the lots that Emami owns. Development is beginning on these lots and the want is for the RMWC lines to move around the lots so buildings can be erected. The estimate will be provided to Emami for time and materials, and he will be billed appropriately when the board receives information from David on this project. Work will continue forward from there.

Alison gave us an update about the tree that CalTrans is supposed to remove from on/near her property. This tree is affecting a water line and seems to be moving or leaning more and CalTrans has done nothing about it. They quoted Alison it was going to be removed in June. We shall see.

1. **The meeting was adjourned.**