**Raineri Mutual Water Company**

**Board of Directors Meeting**

**January 29, 2024 @ 7:00 PM**

**Via Zoom Teleconference**

**Minutes**

1. **Call to order and roll call.**

The meeting was attended by 7 participants in total for the duration of the meeting. Those attending were 4 out of 5 members of the board: Alison Armstrong, Westin Bolliger, John Camp, and Mihai Damian; one alternate: Jon Herlihy; and two former board members: Wade Bastien and Marty Feldman.

1. **Discussion and approval of the last RMWC Board member meeting that was held on December 11, 2023 @ 7:00 PM via Zoom teleconference.**

The board members present discussed and approved the minutes of the last meeting held in December. Voted and approved by the quorum of all 4 voting board members present at the meeting. No editing or changes are needed currently.

1. **Presentation of RMWC financial statements.**

The financial statements were reviewed and discussed by the quorum of members in attendance. President Alison Armstrong presented the statements to the meeting attendees after everyone had a chance to look over the figures sent out by our Treasurer, Stephanie Massei. Since the last board meeting held in December 2023, not much has changed in the balance sheet, income statement, and summary of member payments.

1. **System status update.**

The water temperature sensor has been successfully installed and testing for data is now underway. The sensor was previously tested on-site at the RMWC plant prior to installation to ensure proper operating function. Generator testing for backup plant power has commenced. Bruce Carol will continue to test the generator at monthly intervals. There will need to be some discussion about the duration of running the generator to help ensure the longevity of the equipment.

1. **Information about San Jose Water Company hookup for emergency situations.**

Currently, for an emergency, SJ Water would provide a direct connection into our water system to feed our community. The water would not be fed into our holding tanks and then dispersed to the community. Instead, the hookup would occur at the line after Tank #2. Through efforts from the board, we are pushing closer to finding the answers and the costs of emergency usage through SJ Water. This will be an item to be further considered by the board through future meetings, but we shall keep this on our priority list until we come across specific solutions.

1. **Status Update on water line work at the Emami properties.**

Previous RMWC president, Marty Feldman, is still running point on behalf of the board members in communicating with Emami and his outfit. Marty is providing clear communication about what Emami and his building production can do regarding the RMWC water lines and what they need to do to move forward with their construction progress. It has been mentioned that in any communications with Emami or his associates, it should always be recorded and in writing for the purpose of having a paper trail. Having a paper trail will help better document the actions and progress of water provided to and across the Emami properties.

Not related to Emami’s properties, there was some discussion about looking closer at the RMWC bylaws to see if there is anything stated about buying back a water certificate/membership.

1. **Status of claims on damaged lines by county workers.**

Currently, Marty Feldman is waiting for a response from the county adjuster about the costs for the damage on the claims.

1. **Discussion about impact of increased connection cost.**

Wade Bastien is gifting the current board members a spreadsheet that can be experimented with if there was a question about making a rate change. The board can adjust rate and tiers depending on a member’s water usage. It is an extremely helpful template for when we want and/or need to make a rate change to cover the costs of running the water system. It is not meant to punish heavy users in any way, it is simply meant to make it fair for the community members to agree upon. However, the heavier users obviously should be paying more than members who are not using as much or very little. This template should be used to help determine a final answer when a rate change is needed. This will especially be useful when an emergency arises in which we may potentially have to truck in water or the like to continue water service to the community. If the heavy users do not decrease their usage during that time, they will have to pay the premium. Further questions the board will consider: What would an emergency tier system look like? What is the target goal for us when we make a rate adjustment?

1. **Discussion of plans and plant improvements based on priority.**

Secretary Westin Bolliger will take a deeper dive through previous RMWC board meeting minutes to see what prior members discussed about projects or plans to improve the plant. A Google Doc or shared online document could be made so that all active board members could access a list of projects, priorities, and improvements. In this way, we can add and change the list based on priority level and access to resources.

1. **Punch list follow-up with John Camp.**

Discussion and information from Vice-President John Camp about a punch list for the watermasters at the plant. This can be created with time and pay in consideration for the crew working the RMWC plant.

1. **Any other issues or points of discussion that are not listed in the agenda.**

None have been brought up by the board members at this time.

1. **The meeting was adjourned.**