Raineri Mutual Water Company
Board of Directors Meeting
April 9, 2026 @ 6:30 PM
Via Zoom Teleconference

Minutes

1. **Call to order and roll call.**

   The meeting started with a quorum of board members. There were 4 board members starting the evening. These members included Wade Bastien, Westin Bolliger, Rod Fagan, and Stephanie Massei.

2. **Review of RMWC financial statements.**

   As of April 1st, RMWC has started a new fiscal year. With that said, as the board reviews the balance and profit/loss sheets, there is no data or accumulated income for the mutual to analyze currently. No profit has been recognized yet due to lack of deposits and no expenses have been realized by the time of this meeting.
   Treasurer Stephanie then presented to the other board members which of our community members are in arrears, and those who are majorly delinquent. The team reviewed outstanding receivables, including several accounts over 90 days past due, and discussed plans to transition to a better invoicing system after transitioning accounting services from Kim Buller to the CPA team that Stephanie knows. This would finally help RMWC institute the late fee structure thus continuing to tighten up the mutual finances.

3. **The transition of information of water operators at RMWC.**

   The board members then shifted the focus on talking about the transition of information that was occurring at the RMWC plant from Gary McKenzie's Team to Archer Engineering. Westin shared that Bruce had expressed concerns about the decision to switch water operators, arguing that Kelly

Archer might not understand the system as well as they had over their 6-year tenure.
The group discussed concerns about a potential retainer fee for Bruce and Gary's services, with Wade and Stephanie suggesting they should first assess if more time is needed by consulting with Kelly. Stephanie expressed skepticism about any retainer agreement, noting that Bruce and Gary would likely use the full amount immediately. There was agreement to send a group email to Kelly requesting information about hours already used and estimates for remaining work needed. The team felt frustrated with Gary and Bruce's communication style and preferred working directly with Kelly, whom they viewed as a better fit for this overall transition of power. Wade mentioned he had already spoken with Kelly about becoming independent of Bruce's input about the plant, and the group expressed confidence in Kelly's ability to manage plant operations effectively. The discussion also touched on outstanding invoices and the timing of work completion, with Wade noting that key tasks were completed on the last day of the quarter only after pressure from Kelly.

4. **Star Link installation and plant shed preparations.**

A quick update about the plant shed and new internet provider. Upon the transition of water operators from Gary McKenzie to Kelly Archer, RMWC was faced with getting a new internet service provider since the last internet setup was provided by Gary’s team. The board agreed to go with Star Link as the internet provider for the computer systems in the RMWC plant shed. Star Link is scheduled for April 18^{th}, but there are preparations at the shed that need to take place. Wade proposed using a special paint to seal the roof, and Stephanie offered to order it through her account at San Lorenzo Hardware. Rod and Wade planned to meet this coming Monday, April 13^{th}, to paint the shed roof with the specialty ordered paint. Westin threw his hat in the ring and volunteered to help Rod and Wade on Monday if they needed the extra hand.

5. **Annual RMWC member meeting planning.**

The team discussed scheduling the annual RMWC membership meeting, ultimately deciding to aim for June 1st as a potential date, while avoiding the week of May 25th due to holidays and travel conflicts. They agreed to update presentation slides from the previous year's meeting and plan to include topics such as financials, construction updates, and the transition to a new watermaster, Kelly Archer. The group also discussed the need to explain the reasons behind switching water system operators, emphasizing compliance with state requirements and the importance of cross-connection control plans. Wade and Stephanie highlighted the need to present state-mandated requirements and necessary improvements before discussing rate changes, highlighting substantial increases in testing and insurance costs among all the other rising expenses. The board expressed concern about having too few volunteers and discussed the importance of recruiting new board members from the RMWC community to help manage the workload. They agreed to use a shared Google document to collaborate on project lists and plan to announce the meeting to the community with sufficient notice after tax season.

6. **RMWC web page updates.**

   President Wade discussed the need for web page updates, including adding Kelly Archer as the water system operator and updating the cross-connection control page. He emphasized the importance of the cross-connection control page in guiding future board members on handling potential water issues and suggested also including information on fines and procedures.

7. **Watershed sanitary survey update.**

   Wade and Hydrologist Barry Hecht have traded a few messages since the last RMWC board meeting. It was mentioned that Wade plans to coordinate water testing with Barry before the first week of July to help gather data about our water source and the environment around it. This helps RMWC have a greater understanding of the Moody Gulch water source and how the environment effects the water. Things like minerals from the earth as well as any local oil well sites, active or abandoned, are a couple of examples that may cause potential issues with RMWC water.

8. **System update.**

   The board discussed a small water leak near a lock valve before the customer's meter, which while not significant, still needs to be repaired in a timely manner. Wade explained that David Montion could easily address the issue. The group also discussed tank levels, with Bruce reporting that tanks #2 and #3 were caught up after recent concerns.

The board discussed, voted, and approved to increase Chris Berry's rates from $30 to $40 an hour. Stephanie was going to reach out and notify him of this change. The board may also like to hire Chris Berry to help with the RMWC infrastructure mapping. This mapping would help future board members in mutual decision making, and a simpler version of the map can be posted on the RMWC website to aid the community members.

9. Vegetation clearing for RMWC.

The board talked about weed and plant abatement on the pipeline trail between tanks #2 and #3 as well as around the RMWC plant. The group agreed to proceed with hiring a contractor, former community member named Brad, to clear the vegetation around the water lines. Stephanie volunteered to take the lead on contacting Marty Feldman for contact information and pricing. Wade and Westin offered to assist with the work, but the group decided to hire the contractor rather than using volunteer time to get this project done.

10. Any other topics not included on the agenda.

No other topics were addressed at this time that are not already included on the RMWC board agenda.

11. The meeting was adjourned.