# Miami County Recycling District Board Meeting

The Miami County Recycling District held a meeting of the Board of Directors on Monday August 17th, 2026, At 11:00am

**Attending in Person:**
Keith Musselman-*Chairman & County Commissioner*, Brenda Weaver- Vice-Chairman & *County Commissioner*, Mark Horner- *County Commissioner*, Tim Fisher- *City Council, Sandy Chittum-County Council*

**Absent:** Don Sturch-Mayor

**Staff Attending in Person:**
Jenny Gatliff- *Director*, Gabby Varnell- *Assistant Director*

**Absent:** Bill Berkshire**-**Attorney

**Public Attending:**

**Call to Order:**
Mr. Musselman called the meeting to order at 11:00AM

**Approval of Minutes:**
Mr. Keith Musselman waived the reading of the Board minutes. Board members received a copy of the minutes from July 20th, 2026, Board of Directors meeting in their board packets. Ms. Sandy Chittum motioned to approve the meeting minutes; Mr. Mark Horner seconded. Roll Call No. 81726 Motion to approve the MCRD Board Meeting Minutes from July 20th; Motion Carried (5-0).

**Annual Billing:** The total amount for invoices sent out was $453,961 was billed out for 2026.
We still have a total of $51767.58 unpaid. Total of $21,100.00 is due in late fees.

**Approval of Financial Report & Claims:**
Board Members reviewed claims and financial reports for July 2026 & August 2026. Mrs. Brenda Weaver motioned to approve; Ms. Sandy Chittum seconded. Roll Call No. 81726A Motion to approve July & August Financials; Motion Carried (5-0).

**Approval of Voided/Dropped Invoices:** NONE

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**Directors Report:** On Tuesday, August 4th, the Indiana Rural Community Assistance Partnership visited MCSWD for a facility tour. The visit was a great success, with approximately 20 participants.

During the tour, we walked the group through our facility and provided an overview of the various recycling programs MCSWD offers to the community. The tour gave participants an opportunity to learn more about our operations, the services we provide, and our efforts to promote recycling throughout the community.

We appreciate the opportunity to share our work with the Indiana Rural Community Assistance Partnership and look forward to continuing to build relationships that support recycling and environmental education in our community.

We've discussed the repairs needed to our facility earlier this summer, and Constable Contracting is aware of the work that needs to be completed. I have made several attempts to contact him to determine when the repairs can be addressed, as well as to obtain a quote for the repairs and a canopy for our front entrance.

As of today, I have not received a response. At this point, we are exploring other contracting companies that may be able to address the repairs needed and provide a quote for the additional work.

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We still have a total of $51767.58 unpaid. Total of $21,100.00 is due in late fees.

**Lawyers Report**:

**Old Business:**

**New Business: Warehouse position**: The Board of Directors had some concerns regarding transitioning the part-time warehouse position to full-time. I wanted to make you aware of a potential staffing change regarding the warehouse position. Our current office assistant/warehouse assistant has expressed interest in moving to part-time status at the first of the year. This would allow us to hire a full-time warehouse manager to better meet our warehouse needs.
Brad is also planning to retire sometime between January and March. Ms. Gatliff will speak with Brad to obtain a more specific timeframe for his retirement so we can better coordinate the transition and determine our staffing needs. Ms. Gatliff will update board of directors at the September board meeting.

Mr. Tim Fisher had several questions regarding the increases and decreases within the proposed budget. Ms. Gatliff explained that she is reviewing the budget to identify areas where reductions can be made, particularly in expenses that are not considered necessary or are not expected to be fully utilized.

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Mr. Fisher also had questions regarding salary increases for each employee. Ms. Sandy Chittum explained that the goal is to bring each employee's compensation to the appropriate pay level based on the Miami County Salary Study.

**Recycling Bins:** As previously discussed, Kokomo has recycling bins available for purchase at a cost of $3,000 per bin. MCSWD is interested in purchasing two to three bins, if available.
Mr. Tim Fisher asked whether MCSWD would receive a discount from the recycling vendor for having its own recycling bins. Ms. Jenny Gatliff stated that she would contact the recycling vendor to confirm whether a discount would apply. Mrs. Brenda Weaver motioned to approve; Ms. Sandy Chittum seconded. Roll Call No. 81726B Motion Approved to purchase up to 3 bins; Motion Carried (4-1).

**Next Meeting:**
Board of Directors- Monday, Oct 19th, 2026, at 11am
Miami County Court House- GAR Room., 25 N. Broadway Peru, IN 46970.

**Adjournment:**
Adjournment was unanimous 11:23 am.

**Jenny Gatliff** *Director* **Keith Musselman** *Chairman*

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