



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, JANUARY 22, 2019 AT 1:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, January 22, 2019 at 1:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, David Sailors–County Council, Alan Hunt– County Commissioner, Gabriel Greer–Mayor of Peru, Don Morris–Town of Converse, Tom Gustin–City Council, and Fred Musselman– County Commissioner.

Absent: None.

Staff Attending: Samantha St. John–Director.

Absent: Carla Weaver–Assistant Director (Performing regular District duties) and Bill Berkshire–Legal Counsel.

Others: None.

Call to Order: Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the December 17, 2018 Board of Directors meeting. *Mr. Sailors motioned to approve meeting minutes; Mr. Hunt seconded. Motion carried (6–0.)* {Mr. Gustin had not arrived}

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for December end-of-year 2018 and January 2019. *Mr. Greer motioned to approve both financial reports and claims; Mr. Sailors seconded. Motion carried (6–0).* {Mr. Gustin had not arrived}

Election of Officers:

- **Chairman:** *Mr. Hunt nominated Mr. West as Chairman of the MCR(SW)D Board. Mr. Hunt motioned the nominations be closed and elect Mr. West by acclamation and proclamation. Motion carried (6–0).*
- **Vice Chairman:** *Mr. Morris nominated Mr. Sailors as Vice–Chairman of the MCR(SW)S Board. Mr. Greer motioned nominations be closed; Mr. Hunt seconded. Motion to close carried (6–0). Mr. Sailors was elected Vice–Chairman (6–0).*

- **Secretary:** *Mr. Morris nominated Mr. Hunt as Secretary of the MCR(SW)D Board. Mr. West motioned to close nominations; Mr. Greer seconded. Motion carried (6-0) Mr. Hunt was elected Secretary (6-0).*
- **Board of Finance Chairman:** *Mr. Hunt nominated Mr. Gustin as Chairman of the MCR(SW)D Board of Finance. Mr. West motioned to close nominations; Mr. Morris seconded. Motion to close nominations carried (6-0). Mr. Gustin was elected Chairman of the Board of Finance.*
- **Board of Finance Vice-Chairman:** *Mr. Musselman nominated Mr. Greer as Vice-Chairman of the MCR(SW)D Board of Finance. Mr. Morris motioned to close nominations; Mr. Greer seconded. Motion to close nominations carried (6-0).*

Naming of Controller/Financial Services:

- Mrs. St. John presented an email from Timothy Comerford (Comerford & Co. CPA) stating he wished to continue in his role of Controller/Financial Services to the District. *Mr. Hunt motioned to retain the services of Tim Comerford (Comerford & Co. CPA) for 2019; Mr. Greer seconded. Motion carried (6-0).*

Naming of Legal Counsel:

- Mrs. St. John noted Mr. Berkshire is in court. At the December 17, 2018 Board Meeting, Mr. Berkshire was asked if was interested in being retained as legal counsel for 2019. Mr. Berkshire stated he was interested in keeping the position. Mrs. St. John noted that Mr. Berkshire called and reiterated the wished to remain in his role of Legal Counsel to the District. *Mr. Hunt motioned to retain Mr. Berkshire as Legal Counsel for the District; Mr. Morris seconded. Motion carried (6-0).* Mr. West questioned what Mr. Berkshire received for collections of delinquent accounts. Mrs. St. John stated the only figure she knew was the \$5,000.00 retainer for the year, and any attorney fees collected were paid by the delinquent account directly to Berkshire Law Firm and he wasn't required to report those amounts to the District.

Director's Report:

- **Member's Manuals:** Mrs. St. John presented manuals to all Board Members. The current board members from 2013 also received new manuals. She asked all members to read the manuals.
- **2018 Review:** Mrs. St. John reviewed the accomplishments of the District during 2018. She discussed the gravel project on the east lot; the reorganization of the beautification/cleanup days hosted by the District, and the changes to the 4-H Fair booth. She also mentioned the improvements to the Ag-Day presentations, the increased number of Education Programs given to groups within the District, and forming a partnership with the More for Miami Coalition in the expired medication program. Finally, Mrs. St. John was elected to the Association of Indiana Solid Waste Management Districts Board of Directors where she represents half of the Northern Indiana Solid Waste Districts.

- AISWMD Update: The bills have all been filed for the 2019 Legislative Session. At this point, there are no bills that affect Districts Statewide. The lobby group for the Indiana SW Districts is keeping all bills watched.
- Mentor Program Update: Mrs. St. John has been working with her mentor and setting goals for 2019. One of her goals is to improve communications with the Board. She will be contacting all Board Members to set up time to work with them on their ideas on better communication.
- February HAZWOPR Training: Mrs. St. John told the board Wabash County is hosting a day long Hazardous Waste Training Refresher course. All District employees are due for their 8-hour refresher training for properly handling household hazardous waste collection. Mrs. St. John asked to close the District on February 20 for the day so all employees can attend the training. Mrs. St. John will advertise the day they will be closed ahead of time in the paper, on the radio, on the county website and on their Facebook page. *Mr. Gustin motioned to allow the District to close February 20 for training; Mr. Greer seconded. Motion carried (7-0).*
- Phone and Internet Rate and Service Change: Mrs. St. John noted the District contract with Comcast is up in March of 2019. She presented two options she was given by the Comcast representative. Both options included two better cameras with zoom capability (these would be in addition to the cameras already in place at the District), and faster internet service. One option included an upgrade to new phones and the number of phone stations. Mr. West suggested talking to Jim at Intrasect to get his opinion about both options.

Lawyer's Report:

- None.

Old Business:

- Mrs. St. John stated she is still researching the lighting for the east side of the building. She is also researching the better cost of snow guards versus adding on a lean-to over the main entrance.

New Business:

- There was none.

Public Comment: None.

Next Board Meeting:

- **BOARD OF DIRECTORS– FEBRUARY 19, 2019 at 1:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN**

Adjournment: *Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, FEBRUARY 25, 2019 AT 1:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday February 25, 2019 at 1:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, David Sailors–County Council, Alan Hunt– County Commissioner, Gabriel Greer–Mayor of Peru, Don Morris–Town of Converse, Tom Gustin–City Council, and Fred Musselman– County Commissioner.

Absent: None.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties)

Others: None.

Call to Order: Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the January 22, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Hunt seconded. Motion carried (7–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for December end-of-year 2018 and January 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Greer seconded. Motion carried (7–0).*

Director’s Report:

- New Program Roll Out. Mrs. St. John explained the “Stars for Our Troops” program and presented stars to board members who either served in the military or had family who served in the military. There will be a container in place to collect flags for this program and also a container in place for other flags that are printed or are a different size than is needed for the Stars for our Troops program.
- The other programs that will start March 1 are Latex Paint collection and Alkaline battery collection. Mrs. St. John thinks the programs will be well received by the community.

- Clean Up Week Dates: With Billing season coming up, Mrs. St. John needs to have the dates set for the Clean Up week so the information can be put in the flyer that is sent with the bills. She recommends the dates of June 1–June 8, excluding Sunday, June 2. The hours would be the same as last year with the Saturdays running from 8 AM until 1 PM, and Monday through Friday hours would be from 8 Am until 6 PM. *Mr. Gustin motioned to approve the suggested dates; Mr. Greer seconded. Motion carried (7-0).*
- Phone/Internet recommendation: Mrs. St. John recommends going with the less expensive package and adding the two cameras. The overall totals for the phone and internet service would be \$10.00 less than what we are currently paying. *Mr. Gustin motioned to use Mrs. St. John's choice; Mr. Hunt seconded. Motion carried (7-0).*
- HHW Training Re–Cap: Mrs. St. John reported the HHW Training went well. There was a lot of valuable information given, and the afternoon session was entirely hands on training. The training was aimed at the situations that Districts face on a daily basis.
- Legislative Update: SB 375 (the Lake County Bill) has died. SB 314 (The Boone county Bill) passed through the committee and will go to the Senate for a full floor vote this week.
- Mentor Update: Mrs. St. John is working with her mentor. She will visit the district next month.

Lawyer's Report:

- Mr. Berkshire, Mr. West, and Mrs. St. John met with Pat Roberts last week. The remaining judgements will be transferred to the District. The Trust account at Beacon Credit Union should be changed to Mr. West and Mrs. St. John as signers on the account. Mrs. St. John would like the checks to have two signatures on them. The board discussed adding a line saying that there should be 2 of 3 signatures on any checks written.

Old Business:

- There was none.

New Business:

- There was none.

Public Comment: There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– MARCH 18, 2019 at 1:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN**

Adjournment: *Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, MARCH 18, 2019 AT 1:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday March 18, 2019 at 1:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, David Sailors–County Council, Alan Hunt– County Commissioner, Gabriel Greer–Mayor of Peru, Don Morris–Town of Converse, Tom Gustin–City Council.

Absent: Fred Musselman– County Commissioner.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties)

Others: Mike Rorvik–Contractor for the District.

Call to Order: Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the February 25, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Hunt seconded. Motion carried (6–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for February 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Greer seconded. Motion carried (6–0).*

Director’s Report:

- **Mac Middle School Recycling Bin**–The school would like to have a recycling bin at their building. Mrs. St. John has discussed adding a bin with Mr. Rorvik. He is okay with adding it. *Mr. Hunt motioned to add a bin to the Maconaquah Middle School; Mr. Greer seconded. Motion carried (6–0).*
- **Peru Utilities** would like to drop off “hundreds” of street lamp bulbs and 4 foot fluorescent bulbs. Mrs. St. John is investigating the Conditionally Exempt Small Quantity Generator (CESQG). The HHW program is supposed to be for HOUSEHOLD quantities of materials. Essentially, the businesses who bring in quantities well over and above the household quantities. She is also looking into how other districts are

charging businesses. Wabash County gives businesses a credit of their fee. In our case, businesses could drop off \$30.00 worth of materials for free. After their \$30.00 has been met, they pay our cost to dispose of the materials. Mr. Greer asked if we have a policy for businesses. The district does not have one at this time. Mrs. St. John will look into putting a policy in place.

- **Billing Progress**–The billing procedure is moving along. Bills are set to go out on March 28th. The information sheet was moved around on the front page. The Cleanup Days information was edited to add the citizens should be prepared to unload their items themselves.
- **Legislative Update**–The only bill that affects Solid Waste Districts is SB 375. This only affects Boone county.
- **Mentor Update**–Mrs. St. John told the board that Elizabeth Roe, her SWANA mentor will be at the District on Thursday. She will take a tour of the District. Board members are welcome to come to the district and meet her.

Lawyer's Report:

- Mr. Berkshire was absent.

Old Business:

- There was none.

New Business:

- Mr. Gustin thanked Mike for putting another drop off container at the Maconaquah Middle School. Mr. West mentioned the board appreciated his work.

Public Comment: There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– APRIL 15, 2019 at 1:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN**

Adjournment: *Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, APRIL 15, 2019 AT 1:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday April 15, 2019 at 1:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, David Sailors–County Council, Alan Hunt– County Commissioner, Gabriel Greer–Mayor of Peru, Fred Musselman– County Commissioner.

Absent: Don Morris–Town of Converse, Tom Gustin–City Council.

Staff Attending: Samantha St. John–Director.

Absent: Carla Weaver–Assistant Director (Performing regular District duties), and Bill Berkshire–Legal Counsel.

Others: Sandy Chittum–Citizen’s Advisory Committee.

Call to Order: Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the March 19, 2019 Board of Directors meeting. *Mr. Hunt motioned to approve meeting minutes; Mr. Greer seconded. Motion carried (5–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for February 2019. *Mr. Greer motioned to approve both financial reports and claims; Mr. Sailors seconded. Motion carried (5–0).*

Director’s Report:

- **Billing Progress**–Mrs. St. John told the board the bills were sent out March 28th. There has been a steady flow of payments coming in. She noted there are more people coming in to use the District services. The staff is adding more people into their drop off database.
- **Education Presentations**– The number of education programs is increasing. There are more presentations scheduled in the future, along with having a station at the upcoming Career Fair on April 30th in Wabash.

- **Legislative Update**–There has not been much change to the bills. The bills affecting Districts have either passed out of committee to the full legislature, or have died in committee.
- **Mentor Update**–Mrs. St. John told the board that Elizabeth Roe, her SWANA mentor visited the District on Thursday. She took a tour of the District. She was pleased with the services the District offers. She thought the facility was clean and well organized.

Lawyer’s Report:

- Mr. Berkshire was absent.

Old Business:

- There was discussion about changing the meeting time to Noon. The only board member who replied was Mr. Gustin, who is opposed to changing the meeting time. *Mr. Musselman motioned to change the board meeting time to Noon (12:00 PM); Mr. Sailors seconded. Motion carried (4-1), with Mr. Greer casting the opposing vote.*

New Business:

- There was none.

Public Comment: Mrs. Chittum asked if we had heard anything about the new format for the 4-H Fair. The Merchant Building will now be a family/kid’s interactive area. Merchants can have information outside of the building, but things will need to be taken home every evening.

Next Board Meeting:

- **BOARD OF DIRECTORS– MAY 20, 2019 at 12:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Greer motioned to adjourn at 1:12 PM; Mr. Musselman seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, MAY 20, 2019 AT 1:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday May 20, 2019 at 1:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, David Sailors–County Council, Alan Hunt– County Commissioner, Gabriel Greer–Mayor of Peru, Fred Musselman– County Commissioner, Don Morris–Town of Converse, Tom Gustin–City Council.

Absent: None

Staff Attending: Samantha St. John–Director, and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties).

Others: Mike Rorvik–Contractor for the District, John Stoeckert–citizen, Niki Rorvik–citizen, Phil Streby–citizen

Call to Order: Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the April 15, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Sailors seconded. Motion carried (7-0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for May 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Hunt seconded. Motion carried (7-0).*

Director's Report:

- **Billing Progress**–Mrs. St. John told the board payments are coming in. The district was busier about the time tax bills were due. She expects another very busy time at the end of the month when the District bills come due on May 31.
- **Legislative Update**–The session is over. Districts do not have anything that has been assigned to a summer study committee.
- **Mentor Update**–Mrs. St. John told the board that her Mentor Program has ended. She felt it was very worthwhile and she learned a lot. She will be looking into other available training through SWANA.

Lawyer's Report:

- Mr. Berkshire stated since moving to electronic filing, the District will have to pay the cost of certified mail for the cases that are turned in to him for collection. There was discussion about having the Sheriff serve the notices.

Old Business:

- There was none.

New Business:

- **Illegal Dumping at the Mexico drop off site.** Mrs. St. John shared a picture of the Mexico Drop off site that was filled completely with building materials, such as insulation, drywall, etc. Mr. West asked if there is any kind of ordinance or resolution to allow for prosecution of the violators. Mr. Rorvik discussed the illegal dumping at all of the sites. Mr. West asked if adding signs to the containers stating violators would be prosecuted. Mr. Rorvik stated adding signs would be helpful. Mr. West asked what Mrs. St. John's recommendation was about a resolution or ordinance. She stated that Miami County needs an ordinance in place, but she thought the Commissioner's ultimately had to adopt the ordinance. Mr. West stated he wanted a draft of an ordinance and recommendation from Mr. Berkshire and Mrs. St. John. He also wanted to know about signage for the drop off sites. Mr. Gustin stated he will speak with Mr. Sinkovich about prosecuting anyone who has been caught dumping. Mr. Greer stated the board and the county need to take the illegal dumping seriously and prosecute any violators.
- **Summer Mowing 2019**–Mrs. St. John informed the board that Mike Rorvik would like to continue mowing the District property during 2019. Mr. Rorvik stated there would be no changes to his cost to the District. Mr. Sailors questioned if the mowing cost would decrease due to the east side lot having gravel rather than grass. Mr. Rorvik replied the cost would be the same due to the extra spraying for weeds that would be required. *Mr. Hunt motioned to hire Mike Rorvik to mow the property for 2019; Mr. Morris seconded. Motion carried (7-0).*
- **2020 Budget**–Mrs. St. John, Mr. Gustin, and Mr. Greer met to work on the budget last week. Mrs. St. John noted that Mr. Comerford has asked why the District has no retirement program. Mr. Greer checked to see if the District is eligible for PERF. Mr. West asked if we had asked Mr. Berkshire if it was legal for the District to participate in PERF. Mr. Greer answered that the District is indeed eligible, as Districts follow the same rules and reporting that all other county government entities and local units of government follow. Mrs. St. John sent a small chart showing what some other Districts spent on Health Insurance and Retirement. Mr. West stated that his concern with the budget was the difference in the amount of the budget versus the amount of funds taken in. Mrs. St. John is aware of the situation, and told the board there were only 2

solutions. The District can either raise the yearly assessment fee, or they can cut services. The District has operated on the same \$30.00 fee for ten straight years and has added to the services offered to county citizens tremendously. Phil Streby questioned what it would cost to move to a county-wide curbside recycling program. Mrs. St. John stated that Whitley County has a county-wide curbside program, and the budget for that was \$521,000.00 just for that portion of their services. Mr. Rorvik gave more insight into the actual cost for both starting the program and continuing the program. Mr. Streby asked if any grants were available to help with a program like this. Mrs. St. John noted there is a grant available, but it is a 50/50 matching grant, and there has to be proof the program can be sustained on its own after receiving the grant for start-up. Mr. West questioned if anyone wanted to volunteer to look into what other counties are doing and if Miami County should be considering curbside recycling. Mr. Stoekert gave insight from serving on the Mexico Regional Sewer Board stating that if the board had ACTED sooner, rather than various delays, the overall start-up would have cost approximately 50% less. There should be action once research has been done, making the startup of a program significantly less.

- Mr. West stated his concern with the 2020 Budget is the difference between the amount billed, and the amount of the budget. Mrs. St. John again mentioned she has been suggesting to the board they should be thinking about having to raise the fees for the past few years. *Mr. Greer motioned to approve the 2020 Budget as submitted; Mr. Morris seconded. Motion passed (5-2) with Mr. West and Mr. Musselman casting the opposing votes.*

Public Comment: There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– JUNE 17, 2019 at 12:00 P.M. MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Gustin motioned to adjourn at 2:10 PM; Mr. Morris seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, JUNE 17, 2019 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday June 17, 2019 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, Don Morris–Town of Converse, Tom Gustin–City Council.

Absent: David Sailors–County Council, and Gabriel Greer–Mayor of Peru.

Staff Attending: Samantha St. John–Director.

Absent: Carla Weaver–Assistant Director (Performing regular District duties) and Bill Berkshire–Legal Counsel.

Others: None.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the May 20, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Morris seconded. Motion carried (5-0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for June 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Hunt seconded. Motion carried (5-0).*

Director's Report:

- **Billing Progress**–Mrs. St. John told the board payments slowed considerably after May 31. Several payments were made during clean-up week. There are some large properties who have not paid yet. Late fees will be added in the first part of July.
- **Legislative Update**–The session is over. Districts do not have anything that has been assigned to a summer study committee.
- **Mentor Update**–Mrs. St. John told the board that her Mentor Program has officially ended. She shared a letter with the board summarizing Mrs. St. John's work and the additions she has made to the Recycling District.

- **Beautification/Clean Up Week Report**–There is not a final attendance count or a final count of roll-offs. We were busier than last year. Republic Services did not provide good service for the last Saturday of the event (June 8). The supervisor suggested to Mrs. St. John that the District should shut the gate and turn citizens away. This was an unacceptable solution. Mrs. St. John utilized Recovery Recycling and Whitley Environmental to cover what Republic did not provide. Mrs. St. John would like to stress the District is very thankful to these companies. Mr. West told Mrs. St. John to total the costs from Recovery Recycling and Whitley Environmental along with the cost for the 1 bin that we were short on Saturday morning and the 2 partially full bins.

Lawyer’s Report:

- None.

Old Business:

- **Fining/Prosecuting anyone illegally dumping at the Recycling drop off sites**–Mr. John Stoeckert had some pictures of the individual who has been dumping the home recycling materials at the Mexico Recycling site. Mr. West thought someone should talk to the man who was dumping the materials and tell him not to do it again or we will prosecute him. Mr. Morris disagreed, stating the district needs to prosecute individuals immediately. Mr. Gustin disagreed as well. Mr. Gustin said if we didn’t do something the first time the people will continue to illegally dump at the drop off sites. He also stated if the district won’t do anything, he will move to remove all the sites and relocate all recycling to the Recycling District. Mr. West suggested purchasing cameras for the sites. No action was taken.

New Business:

- **IRC Conference Report:** Mrs. St. John told the board the conference was helpful. She returned with several things to research for the district to consider.
- **RMDP Grant:** Signage is acceptable to apply for through the grant. It will take a lot of work on the part of Mrs. St. John, as the grant is due this coming Friday, June 21. She will work on this.

Public Comment: There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– JULY 15, 2019 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Gustin motioned to adjourn at 2:10 PM; Mr. Morris seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman

ADDENDUM:

Mr. Greer and Mr. Sailors arrived at the District at 1 PM due to confusion of the meeting time. They asked what was discussed at the meeting. Mrs. St. John played the audio recording for them. They asked Mrs. St. John to clarify some of comments regarding prosecuting illegal dumping. Mr. Greer emailed Mrs. St. John comments and asked her to forward the email to the entire board. Mrs. St. John complied. Note: There was discussion of the audio recording only. No action was taken on any of the topics discussed.



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, JULY 15, 2019 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday July 15, 2019 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, David Sailors–County Council, Gabriel Greer–Mayor of Peru, and Tom Gustin–City Council.

Absent: Don Morris–Town of Converse.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties)

Others: None.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the June 17, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Sailors seconded. Motion carried (6–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for July 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Greer seconded. Motion carried (6–0).*

Director’s Report:

- **Clarification of Cleanup Week Bins**–Mrs. St. John clarified the number of bin credits the board wants to receive credit for in addition to the extra bills that were incurred to handle the materials on Saturday, June 8. The board thinks there should be a refund or credit of SIX bins along with the payment of the extra charges to other companies.
- **Payment Progress**–Mrs. St. John told the board that payments for the 2019 billing year have slowed down. Late fees will be added to the delinquent bills and the second mailing will be sent later this week.

- **Grant Application**–Mrs. St. John told the board she was able to complete the application process for the State’s RDMP Grant. The District will need to see if the selection committee would like to fund the grant for signs to be placed on the bins.

Lawyer’s Report:

- Bill Berkshire explained to the board that the District can only file against anyone caught illegal dumping as an ordinance violation. The District can not prosecute them criminally. When there is more information available the individual can be prosecuted criminally.

Old Business:

- **Remote Cameras–Cost/Locations:** Mrs. St. John explained to the board she is working on pricing and features of cameras for the remote drop off sites. The cameras need to be able to provide video and pictures. The cameras she has looked at all require internet connection. She is going to research this further. The use of trail cameras was discussed. They don’t provide quality video. Mr. West would like to try the use of more informative stickers on the bins.
- **Budget Questions:** Mr. Gustin questioned where we are at with the budget process. The budget workshop will be held for Special Districts on July 30. Mr. Gustin requested to review the budget again. Mr. Greer, Mr. Gustin, and Mrs. St. John will meet to review the budget before the next board meeting.

New Business:

- **Drop Off Bin Sticker Quotes:** Mrs. St. John showed the board the final drafts of the stickers and signs she has created. Mr. Berkshire explained some other changes in wording on the stickers and signs. Mrs. St. John will be ordering bin stickers soon.
- **Removal of bin at 18 & 31:** The contamination at this site has gotten worse over the last few months. Mr. Rorvik suggested removing the site and placing the bin at Maconaquah Middle School. Mr. West thinks we should try the stickers on the bins first and then consider moving the site.
- **Public Comment:** There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– JULY 15, 2019 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Gustin motioned to adjourn at 12:49 PM; Mr. Hunt seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, AUGUST 19, 2019 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday August 19, 2019 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, David Sailors–County Council, Gabriel Greer–Mayor of Peru, Don Morris–Town of Converse, and Tom Gustin–City Council.

Absent: None.

Staff Attending: Samantha St. John–Director.

Absent: Carla Weaver–Assistant Director (Performing regular District duties), and Bill Berkshire–Legal Counsel.

Others: Niki Rorvik–Contractor for the District.

Call to Order: Larry West called the meeting to order at 12:06 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the July 15, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Greer seconded. Motion carried (7-0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for August 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Greer seconded. Motion carried (7-0).*

Director's Report:

- **Payment Progress**–Mrs. St. John told the board that late notices were mailed out August 7th. Payments have started coming in. Citizens have been pretty polite for the most part. The district staff are using the phone calls or walk in payments as a chance to educate those questioning the bill with the added late charges.
- **Information Booklets**–Mrs. St. John told the board she has updated and changed the layout of the new information booklets. Landfill phone numbers have been added to the phone list, the redundant items listed in the electronics section were removed, and the household chemical list was changed to a different format.

Lawyer's Report:

- Bill Berkshire was absent. He contacted Mrs. St. John about the language on the stickers for the bins. She is editing them and waiting for final approval for the changed language before getting the stickers printed.

Old Business:

- **Budget Review:** Mrs. St. John and the District Financial Board (Tom Gustin is Chairman, Gabe Greer is Vice-Chairman) met after the District's Budget Workshop scheduled with the Department of Local Government Finance. The line item amounts were left the same. There were three major changes to the budget. These include the addition of PERF for eligible district personnel, computer and virus protection packages, and adding a line for building upgrades. Other increases to the budget were of amounts less than \$300.00. Those increases are for pricing increases. Mr. Greer noted to the board that in the past three years, the annual budget has not gone over the budgeted amount for any of the years that were reviewed. He also noted that the Recycling District employees are the only public employees who are not covered by PERF, and they should be allowed to participate. Mr. Greer stated for the 2021 year, there should be an incremental increase that would be a set percentage amount per year to cover inflation costs. Mr. Gustin concurred.

New Business:

- **Needed Building Repairs:** Mrs. St. John explained to the board there are several items that are needing immediate repair. The inside heating and cooling unit is leaking, and was repaired this past Saturday. There is a noisy bearing in the outside unit that will eventually fail. There is a leak in the lean-to area of the building. The leak is quite prominent. The toilet leaks when it rains as well. After checking the location, the lean-to leak and the toilet leak are both caused by the leak in the lean-to. The water from the overhang leak may have caused problems with the drywall behind the cabinets. This will need to be checked out further. Mrs. St. John will get prices and get the repairs made.
- **Removal of bin at 18 & 31:** Mr. Gustin said we need to proceed with removing and relocating the recycling bin at State Road 18 and US 31.
- **Public Comment:** There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– SEPTEMBER 16, 2019 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Gustin motioned to adjourn at 12:38 PM; Mr. Sailors seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, SEPTEMBER 16, 2019 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday September 16, 2019 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, David Sailors–County Council, Gabriel Greer–Mayor of Peru, and Tom Gustin–City Council.

Absent: Don Morris–Town of Converse.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties).

Others: Mike Rorvik–CAC Member, Sandy Chittum–CAC Member.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the August 19, 2019 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Greer seconded. Motion carried (6–0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for September 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Greer seconded. Motion carried (6–0).*

Director’s Report:

- **Education**–Mrs. St. John and Mr. Harmon gave compost presentations at the recent 4th Grade Ag Day. The program seemed to be enjoyable and well received. She also talked about the recent article in the Peru Tribune. She thought it showed the District in a positive light and the reporter did a good job.
- **Recycling Bins**–The stickers for the recycling bins are in progress. Mrs. St John heard from her IDEM contact about where to find the language as to whether illegal dumping is a felony. Starting in 2019, it is now a civil offense and not a criminal offense. The information listed on the signs is now correct as far as penalties are concerned.

- **Recycling Bin Location Change**–Mrs. St John has been in contact with the Mac MS vice–principal regarding changing the location of the recycling drop off bin currently at 18 & 31. The vice principal is checking to see if there are any activity periods who are interested in taking on a recycling project.

Lawyer’s Report:

- Bill Berkshire told the board there were no updates or changes.

Old Business: There was none.

New Business:

- **Set Date or Cancel the October Board Meeting**–The commissioners and the drainage board have a conflict with the October board meeting. *Mr. Musselman motioned to cancel the October meeting and have the November board meeting on the regularly scheduled date; Mr. Hunt seconded. Motion carried (6–0).*

Public Comment: There was none.

Other Board Comments: Mr. West noted he is still getting complaints about some county roads being illegally dumped on. The Indiana Code states that the property owner is responsible for cleaning up their property. Mr. Gustin stated the Recycling District is a Recycling Program. It is not a trash program and it is not the job of the district to clean up illegal dumping.

Next Board Meeting:

- **BOARD OF DIRECTORS– NOVEMBER 19, 2019 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Gustin motioned to adjourn at 12:15 PM; Mr. Greer seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, NOVEMBER 18, 2019 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, November 18, 2019 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, David Sailors–County Council, Gabriel Greer–Mayor of Peru, Tom Gustin–City Council, and Don Morris–Town of Converse.

Absent: None.

Staff Attending: Samantha St. John–Director and Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director (Performing regular District duties).

Others: Mike Rorvik–CAC Member.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the September 16, 2019 Board of Directors meeting. *Mr. Sailors motioned to approve meeting minutes; Mr. Gustin seconded. Motion carried (7-0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for November 2019. *Mr. Gustin motioned to approve both financial reports and claims; Mr. Hunt seconded. Motion carried (7-0).*

Director's Report:

- **Payment Progress**– Mrs. St John reported the third notices were sent out November 1. Payments have been very slow coming in.
- **F & E Payment Pros C/C Proposal**–Mrs. St. John told the board F & E Payment Pros sent a proposal for supplying a credit card payment system for the District. The charges are less than what Paygov receives from citizens. F & E could also process the payments received. Currently, the District prints a report of payments received from Paygov, then they have to print out the individual bills in order to run the payment coupons through the reader to record and process the payments. Mrs. St John will pursue changing the credit card processor company to F & E. There was additional

discussion regarding putting the yearly Solid Waste Assessments on the tax bills.

NOTE: This discussion was not on the agenda, nor was it added to the agenda. Mr. West stated he will try to set up a meeting with Mary Brown and Darrin Bates regarding putting the solid waste assessment on the tax bill.

- **Republic Bill/Adjustment for Clean Up Week**– Mrs. St John explained to the board that Republic Services did not supply roll off container service on June 8 during Clean Up week. This required Mrs. St John to hire two other companies to cover the service Republic did not provide. The District was left with full roll off containers to attempt to service the public on June 8. Mrs. St John thinks there should be a credit of \$1,400.00 instead of the \$885.00 credit Steve Gill suggested to the District.

Lawyer's Report:

- **Recommendation for Republic Bill for Clean Up Week:** Bill Berkshire continued the discussion about the Republic bill. He pointed out that the District actually saved money by using the other two roll off companies and taking the credit offers. Mrs. St John will pay the adjusted bill today using online banking. *Mr. Greer motioned to pay the adjusted Republic bill as is; Mr. Gustin seconded. Motion carried (7-0).* Mr. Berkshire recommended changing the bid specifications next year to include a penalty for not providing service for all days of the event.
- **Certified Mail Additional Postage Cost:** Mr. Berkshire told the board that the court cases are all filed online now. In order to reach those property owners with judgements against them, his office would have to send the notices out certified mail. That will add approximately \$3,000.00 to the cost billed to the District for filing the judgements. The district will check into finding a way to fund this, or requesting an additional appropriation to cover the cost.

Old Business:

- **Change language in ICP regarding payments:** There is a little confusion in the Internal Control Policy regarding payment of claims if the board meeting is canceled or there is no quorum for the meeting. The current policy states the entire board must approve the claims prior to payment. It was previously agreed that the board chairman and the director could pay the claims. Mr. Berkshire said to change the language, since it is not an ordinance or resolution.

New Business:

- **Recovery Recycling Contract Renewal**–Mike Rorvik submitted a letter stating he, representing Recovery Recycling, wishes to renew his current contract for the city and county drop off recycling bins until the end of 2020. *Mr. Gustin motioned to renew the contracts for Recycling Recovery until the end of 2020; Mr. Morris seconded. Motion carried (7-0).*
- **Board on Payroll/Documents:** New hire documents were distributed and were filled out.

- **Building and well repairs:** Mrs. St John noted there were problems with the well, and that has been repaired. The front door in the customer area was replaced. Also included in the bill was the charge to temporarily repair the gutter in the roof area. The board wants the gutter properly repaired before winter.
- **Business policy document:** Mrs. St John wants to write a business policy document to cover quantities of items dropped off that are more than a household quantity. The board thought the document should cover everyone, businesses and citizens who bring in a higher quantity than household quantity of materials. Mrs. St John will work on this for the board to review and put into place as of January 1, 2020. This will be a written document that will be the policy across the board for everyone.
- **2020 Salary Resolution:** Mrs. St John presented a salary and wages resolution for 2020. After budgets were submitted, the county council gave everyone a 2% raise. Mrs. St John noted she could move the added amount for the salary increases from the part time wages. *Mr. Gustin motioned to approve Resolution 11-18-19-1; Mr. Sailors seconded. Motion carried (7-0).*

Public Comment: There was none.

Next Board Meeting:

- **BOARD OF DIRECTORS– DECEMBER 16, 2019 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPORT RD, PERU, IN**

Adjournment: *Mr. Hunt motioned to adjourn at 12:50 PM; Mr. Musselman seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
MONDAY, DECEMBER 16, 2019 AT 12:00 P.M.
CONFERENCE ROOM, MIAMI COUNTY RECYCLING (SOLID WASTE) DISTRICT
2651 W LOGANSPOUR ROAD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Monday, December 16, 2019 at 12:00 P.M. in the Conference Room, Miami County Recycling District located at 2651 W Logansport Rd, Peru, Indiana.

Attending: Board Members: Larry West–County Commissioner, Alan Hunt– County Commissioner, Fred Musselman– County Commissioner, and David Sailors–County Council.

Absent: Gabriel Greer–Mayor of Peru, Tom Gustin–City Council, and Don Morris–Town of Converse.

Staff Attending: Samantha St. John–Director and.

Absent: Bill Berkshire–Legal Counsel and Carla Weaver–Assistant Director (Performing regular District duties).

Others: None.

Call to Order: Larry West called the meeting to order at 12:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the November 18, 2019 Board of Directors meeting. *Mr. Musselman motioned to approve meeting minutes; Mr. Hunt seconded. Motion carried (4-0.)*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims for December 2019. Mrs. St. John told the board that due to the changes in the payroll and stipend laws, board stipends will be paid with the normal employee payroll this coming Friday. *Mr. Sailors motioned to approve both financial reports and claims; Mr. Hunt seconded. Motion carried (4-0).*

Director's Report:

- **District Credit or Debit Card**– Mrs. St John asked the board if there could a credit or debit card issued in the District's name. Mrs. St John asked the board if the District could get a credit or debit card. Some events and software will not take a check for payment. Without the card, Mrs. St John said she is covering everything with her own funds and waiting to be reimbursed at the next board meeting. This is a hardship for Mrs. St John in some instances. There was discussion among the board about getting

a debit or credit card. *Mr. Hunt motioned to get a credit card for the District, Mr. Musselman seconded the motion. Motion carried (4-0).*

- **Security System Upgrade**–Mrs. St. John explained to the board that the Koorsen security system needs to be upgraded for the cellular connection. The cellular companies are upgrading their service from 3G to 5GLTE. The cost of the new panel will cost \$475.00. The DVR unit that runs the Koorsen camera system has completely quit. The camera system needs the unit in order to operate. Without the unit, the district has very little video security. Mr. West questioned how much the DVR unit will cost. Mrs. St John has not received an estimate at this time. *Mr. Musselman motioned to approve up to \$1075.00 to replace the cellular panel and replacement of the DVR unit, Mr. Hunt seconded. Motion carried (4-0).*
- **Change in meeting stipend process**– Mrs. St John told the board that due to the labor law changes, meeting stipends will be processed with the employees’ payroll later this week. It will save the district money in 2020 to pay the board members in one lump sum at the end of the year.
- **Coat Giveaway**–The District will be helping with a coat giveaway. It should begin sometime in January. The District will also be a drop off location for any gently used coats.
- **National Recycling & Waste Symposium**–Mrs. St John asked permission to attend a National Recycling & Waste Symposium located in Indian Wells, CA. It will be held February 23–26, 2020. Mrs. St John is currently looking at various hotels and airline flights to find the best value. There will be vendors from all over the nation, along with several sessions that will benefit the district. *Mr. Hunt motioned to allow Mrs. St John to attend the symposium, Mr. Sailors seconded. Motion carried (4-0).*

Lawyer’s Report–Mr. Berkshire was absent.

Old Business–There was none.

- is no quorum for the meeting. The current policy states the entire board must approve the claims prior to payment. It was previously agreed that the board chairman and the director could pay the claims. Mr. Berkshire said to change the language, since it is not an ordinance or resolution.

New Business:

- **Solid Waste Assessments on Tax Bills**–Mr. West sent an email over the weekend regarding attempting to place the yearly solid waste assessments on the tax rolls. Larry discussed doing this with Mary Brown and meeting with Darrin Bates who handles the billing software on the Wabash County taxes.
- **Dumping on 400 W**–Mr. Hunt noted he had some calls regarding items dumped in the ditches near GARB and also on 400 W. Discussion followed. No action was taken.

- Next Meeting:
- BOARD OF DIRECTORS– JANUARY 21, 2020 at 12:00 P.M. (NOON) MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM, 2651 W LOGANSPOUR RD, PERU, IN

Adjournment: *Mr. Hunt motioned to adjourn at 12:37 PM; Mr. Musselman seconded. Adjournment was unanimous.*

Samantha St John, Director

Larry West, Board Chairman