



Miami County Recycling District Board Meeting

The Miami County Recycling District held a meeting of the Board of Directors on
Monday, August 18th, 2025, At 11:00pm

Attending in Person:

Keith Musselman-*Chairman & County Commissioner*, Brenda Weaver- *County Commissioner*, Mark Horner- *County Commissioner*, Tim Fisher- *City Council*, Sandy Chittum-*Vice Chairman, County Council*
Absent: Don Sturch-Mayor

Staff Attending in Person:

Jenny Gatliff- *Director*, Gabby Varnell- *Assistant Director*
Absent: Bill Berkshire-*Attorney*

Public Attending:

Call to Order:

Mr. Musselman called the meeting to order at 11:00pm

Approval of Minutes:

Mr. Keith Musselman waived the reading of the Board minutes. Board members received a copy of the minutes from July 21st, 2025, Board of Directors meeting in their board packets. Ms. Sandy Chittum motioned to approve the meeting minutes; Mr. Mark Horner seconded. Roll Call No. 81825 Motion to approve the MCRD Board Meeting Minutes from July 21st; Motion Carried (5-0).

Approval of Financial Report & Claims:

Board Members reviewed claims and financial reports for July & August 2025. Mrs. Brenda Weaver motioned to approve; Ms. Sandy Chittum seconded. Roll Call No. 81825A Approval of June & July Financials; Motion Carried (5-0).

Director's Report:

Approval of Voided/ Dropped Invoices:

None.

The total amount for invoices sent out was \$449,455.00 that was billed out for 2025.
We still have a total of \$130,236.00 unpaid. Total unpaid late fees \$57,975.00.

The mission of the Miami County Solid Waste Management District is to implement and provide source reduction and recycling programs that will reduce the amount of solid waste disposed of in landfills, encourage recycling efforts, provide guidance for waste stream reduction, and increase awareness of proper hazardous waste disposal.



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Lawyers Report: None.

Ms. Gatliff met with the Budget Committee and discussed with Annette Phillipo regarding adding our annual assessment fee to the property tax bill. This would be a one-time fee included in the spring tax bill. The Committee recommended that our attorney prepare a formal agreement between MCSWD and Miami County Courthouse to implement this change, with the annual solid waste fee to be billed on the spring tax bill until further notice.

Gabby and Tori identified multiple parcels that were not billed for the correct number of service units. Using Beacon reports, they conducted a manual review of all parcels classified as multi-family dwellings- such as apartments, duplexes, and houses divided into multiple units. This review resulted in 170 uncollected annual revenue. Due to insufficient billing training provided by the previous Assistant Director, Gabby had to manage the 2025 billing season through a "learn as you go" process.

Old Business:

Recycling Works: Since our last meeting, Ms. Jenny Gatliff has spoken with Bill Berkshire regarding our contract with Recycling Works. Mr Berkshire sent a breach of contract letter.

"As you are aware from the letter dated January 6, 2025, in regard to numerous issues between MCSWD and Recycling Works I am the attorney for MCSWD. Again, Miami County Solid Waste District will be seeking to terminate the contract dated July 24, 2023.

The issue this time stems from a breach of contract by Recycling Works in the following manner: Pursuit to the contract Recycling Works may adjust the price of collection services to an amount equal to any change in those costs, MCSWD has asked for evidence of the change of the costs and received no documentation to justify the change of costs. Further once a change of costs increase has been incurred the changes are to be held for no less than 12 months. Within months Recycling Works increased costs again. The MCSWD believes this is a breach of contract and will not be remitting payment for the new fuel and material surcharge fee that has recently, and without explanation, been added to the bill. The costs of collection have increased by a minimum of a third".

On August 13th, we received an invoice from Recycling Works in the amount of \$16,243.29 for June & July. Invoice is an extremely lower amount than in the past months. The invoice format is completely different.

Budget 2026: Recommended Pay Adjustments are as follows:

Office Clerk: (full time) is currently \$15.00 hourly, \$27,300 annually. Proposed increase of \$1.00 equaling \$29,120.00.

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Warehouse: (part time) is currently \$18.00 hourly, \$26,208.00 annually. Proposed increase of .50 equaling \$26,936.00.

Assistant Director: (full time, salary) is currently \$18.00, \$32,760.00 annually. Proposed increase of \$1.00 hrly equaling \$34,580.00.

Executive Director: (full time, salary) is currently \$25.43, \$46,283.00 annually. Proposed increase of \$2.00 hrly equaling \$49,922.60.

This is a total of \$7,997.60 increase.

Ms. Sandy Chittum motioned to approve; Mrs. Brenda Weaver seconded. Roll Call No. 81825C Approval of Pay Increases; motion carried (5-0).

New Business:

Traditional Recycling Quotes: Quotes have been received from Republic, On Point. The board of directors reviewed all quotes. Decision is at a stand still awaiting Recycle Works outcome.

Environmental Enterprises Inc. (HHW Vendor)

We met with Taylor McCollum, Project Manager at Environmental Enterprises, Inc., to discuss services and potential collaboration. After board review, Ms. Sandy Chittum motioned to approve; Mr. Mark Horner seconded. Roll Call No. 81825D Approval of transitioning Enviromental Enterprises Inc. for our HHW services; motion carried (5-0).

Public Comment:

Next Meeting:

Board of Directors- Monday, September 15th , 2025, at 11am

Miami County Court House- GAR Room., 25 N. Broadway Peru, IN 46970.

Adjournment:

Adjournment was unanimous 11:23am.

Jenny Gatliff *Director*

Keith Musselman *Chairman*

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