**Electronic Visit Verification**

**What is EVV?**

EVV is a **federal mandated** electronic system that uses technology to verify that authorized services were provided. Workers will be **required by the state of Wisconsin** to send information at the beginning and end of each visit to an EVV system, including:

**Service Codes**

**that require EVV:**

S5125 T1019

S5126 T1020

* Who receives the service
* Who provides the service
* What service is provided
* Where service is provided
* Date of service
* Time in and out

**What to expect:**

If you have one of these service codes an EVV Specialist from LKi Choice will be contacting you with your account information via e-mail, once you are set up in the system.

**What you need to know:**

EVV does not take the place of a timesheet for payroll, it is in addition to the timesheet, and both must be used to be paid correctly.

A valid email address is required for EVV by DHS. We will need this information in order to create your Employee ID #. Once your information is entered into the system you will receive an e-mail from Sandata with your Employee ID # and temporary password.

Please read the options below for EVV and discuss with your Employer/Member which option works best for you.

* MVV (Mobile Phone) This option allows the worker to record visits using a smart phone or tablet.
* TVV (Landline Phone) This option allows the worker to record visits via a landline phone at the service location (Employer/Member’s) home using a toll-free phone number.
* FVV (Digital Device) The FVV device is a small device that provides a code that links the time and date the services are provided to the client and service location. The visit information then needs to be submitted by the worker(s) via a phone call to the Sandata automated system. FVV is the option of last resort and may only be requested if certain criteria are met.

If you miss a clock in or out time, have questions, feel free to e-mail or call our EVV Specialist at the number and extension below. For more information go to https://www.dhs.wisconsin.gov/evv/index.htm

**----------------------Your LKiChoice Contact: -----------------------**

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**EVV Specialist**

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