

Minutes of West Winch Parish Council

Tuesday 18th March 2025 at 7:30 pm at West Winch Village Hall

Parish Councillors Present: Cllr Alan Johnson- **Chair**, Cllr Frank Dutton – **Vice Chair**, Cllr Barry Thrower, Cllr Gavin Ball, Cllr John Lamb, Cllr Paul Moss, Cllr Adam Gipp. Also, present: Rob Shaw (Clerk/ RFO)

3 members of the public were present.

Business to be transacted in accordance with Local Government Act 1972 Sch 12 10(2) (b)

25.WW54 Welcome from the Chair and Apologies for Absence (LGA 1972 s 85(1))

Apologies for absence were received from Cllr John Collier and CC A Kemp

Apologies for absence were not received from BC Simon Nash and BC Thomas Barclay

There was a brief update on Cllr Collier and his current condition.

25.WW55 To receive declarations of interest in items on the agenda and consider any requests for dispensation. (Localism Act 2011 s21 s33)

Cllr Thrower Declared an interest in items 8/9 – 28/33

25.WW56

To Receive Reports from County councillors and Borough Councillors. (5 minutes each)

The County Councillor A Kemp was absent from the meeting but had sent a report to be read out by the Chair. Report -see Annex 1

25.WW57

Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)

Mrs D Thrower updated the council on the current position of the Village Hall – Bookings, meetings and the general tidy-up that took place on the 21st of February 2025. There was then an update to address the fundraising for the Hall which has not been done before on the scale that is currently underway. The Council thanked Mrs Thrower for her work.

Cllr Moss indicated that there was a new direction to take this by joining CAN – Community Action Norfolk and this will be brought to the next Village Hall Meeting.

A member of the public stated they had seen BC Nash earlier and he was too busy to attend this meeting.

25.WW58

To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 18th February 2024. (in accordance with standing orders 12a)

The minutes of the meeting held on Tuesday 18th February 2024 be signed as a true copy.

Cllr Gipp questioned item 25WW37 and questioned if the Clerk had action the sending of a letter as agreed in the February meeting – The Clerk replied that this had been done.

Approved by Cllr Moss – Seconded by Cllr Lamb. Approved by all.

The minutes were signed by the Chair.

Signed _____

Dated _____

25WW.59 Items to note:

The Clerk has now completed his training and is now CiLCA qualified.

A new bin for Hall Lane has been ordered and has arrived.

West Winch has been registered with the Civility and Respect Pledge.

A letter was sent to Mr Hildon ref: Coronation Avenue Grazing Lease

All issues reported last month have been reported to Highways

Agenda Items

25.WW060 It was discussed that a New Village Hall Notice Board with the remaining Cil Grant would be purchased, and the existing notice board would be used to replace the old one at the Setchey bus stop. **Clerk to Action** the ordering of the new notice board as agreed by all.

25.WW061 To Discuss and Adopt New Lone Working Agreements for Handyman, Groundsman and Hall Manager - All councillors were sent the NALC model document and additional PPE check sheets and risk assessments before the meeting. All agreed that this would be introduced to the staff.
Clerk to action- To hold appraisals and introduce this to the staff at this time.

25.WW062 To Discuss 3G pitch feasibility study - It was agreed to register an interest in this proposal to notify King's Lynn and West Norfolk of our interest in the possible placement of a 3G pitch in the playing field area – **Clerk to Action** – Register interest.

25.WW063 To Discuss and Update the Asset Register – The current asset register was circulated to the council to read through and offer suggestions of alteration if needed before the AGAR external audit as this forms part of this process. Cllrs to report back any findings to the Clerk.

25.WW064 To Discuss Joint meeting with North Runciton regarding an update to the Neighbourhood Plan – as per Mr Morrish's Email – dated 26th Feb 2025. The council agreed to invite Mr R Morrish to the next meeting to talk this process through and to engage a new working group- **Clerk to action** the response to Mr Morrish.

25.WW065 To Discuss ADAS planning letter reference meeting for discussion on the Solar Farm Planning Application – The Council agreed it would be good to hear from ADAS before a public consultation to get in front of this proposal. **Clerk to action** – Respond to ADAS and ask them to attend the next meeting.

25.WW066 To Discuss the damaged Street Light on Gravel Hill Lane- Hall Lane –The Clerk had received a phone call from the council contractor to discuss that time was running out for the reinstatement of the streetlight that had been demolished in a road accident at the bottom of Gravel Hill Lane. **Clerk to action** – Order the new light and instruct the works – Costs to be reclaimed from loss adjuster – Ongoing.

25.WW067 To Discuss whether the Parish Council would like to submit an open letter regarding the upcoming Devolution and Local Government Reorganisation consultation. – It was agreed to draft a letter to support the concerns of the public and the CC A Kemp. – **Clerk to Action**

Signed _____

Dated _____

Planning Consultations – PC has registered **No Objection** to the below Planning applications

New Planning Application Consultations received from Borough Council/NCC.

None

Notices of Decision by Borough Council and County Council

24/02184/F -Narbank St Germans Road Setchey King's Lynn Norfolk PE33 0BB –
Remove the existing roof to a side extension, erect of side extension with a first-floor extension to the rear

Application Permitted - 3 March 2025 - Delegated Decision

Working Group Report – To be sent to the clerk prior to the meeting to be distributed to all councillors in future as agreed in April 2024.

25. WW068 The Planning Chair (Frank Dutton) to give a report.- Cllr Dutton questioned the construction of the wall at Deerfield's and stated that it did not look like it matched the agreed design.

There will be a note to Planning to register this point.

Cllr Ball brought to attention that a wall built at a property in Birch Grove was not within the boundary of the property. Cllr Dutton advised that a letter or notice to raise the issue with BC planning would be required and that Cllr Dutton would indeed visit the property to assess the matter raised.

25. WW069 The Finance Committee Chair (Gavin Ball) to give a report. – Nothing to report at this time.

25. WW070 The Street Lighting Chair (Adam Gipp) to give a report. – All Lighting seemed to be ok at this time. Sodium lamps are still in place at lamps – 2,15,29,31 and 39. **Clerk to action** report to Contractor and get these changed to LED.

25. WW071 The Playing Fields and Maintenance Chair (Barry Thrower) to give a report. – Cllr Thrower to speak to Mr Frary regarding the new pads for benches within the Play area and the Pound.

The Mats at the Pump track were questioned and the go-ahead was confirmed.

Cllr Thrower then suggested the council get Cllr Collier a Card to wish him well.

25. WW072 The Village Hall Chair - (John Collier) to give a report. – Nothing to report as all items discussed within Public Participation 25.WW57

Signed _____

Dated _____

Accounts & Finance including:**25.WW073** To Note Balance of Accounts on 1st March 2025

Unity Trust Bank Current Account	7388.83
Unity Trust Bank Savings Account	80,000.00
Total	87,388.83

25.WW074 To consider/review the payments for March 2025**Payments for March 2025 Authorisation**

Payee	Goods/Services	VAT	TOTAL
WBSC Electric Recharge	56.38	11.28	67.66
Clerks Expense - Litter Bin	190.98	38.20	229.18
K&M Lighting	122.48	24.50	146.98
Clerks Hours	1238.41	0.00	1238.41
Clerks Expense - WFH	10.00	0.00	10.00
Hall Managers Hours	252.60	0.00	252.60
Hall Managers Exp	10.00	0.00	10.00
Hall Cleaners Hours	395.15	0.00	395.15
Handymans Hours	265.68	0.00	265.68
Groundsmans Hours	183.20	0.00	183.20
WWVH - Hall Hire for PC	377.60	0.00	377.60
Kenneth Bush - Solicitors fees	1390.00	278.00	1668.00
HMRC	465.61	0.00	465.61
			0.00
			0.00
TOTAL	4,958.09	351.98	5,310.07

Signed _____

Dated _____

25.WW075 To Note money received

12/03/25	Hall Cleaner recharge	395.15
12/03/25	RFO Hours Recharge	144.90
11/03/25	NCC Waste Credits	216.91
12/03/25	WWVH Recharge – Hall Manager	252.60
12/03/25	WWVH Recharge – HM Exp	10.00
	Total	2202.57

25. WW076 To Note Norfolk ALC and National ALC Fees for 2025/26 - £585.68**25.WW077** To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960 s.1(2)

To Note Annual Wage, Increase as per National Minimum Wage - for Handyman, Groundsman, Hall Manager and Hall Cleaner – All agreed.

To Discuss Salary, Increase due to completion of CiLCA Training for Clerk. – Clerk to leave the room whilst being discussed – Council agreed to raise the Clerk's salary to SCP 26.

25. WW078 To receive Items for the next meeting agenda
by 12 Noon on Monday 8th April 2025.**25. WW079** To confirm the date of the next meeting of the Parish Council scheduled for
Tuesday 15th April 2025 at 7:30 pm in West Winch Village Hall**25. WW080** Close of meeting:- 20.39 (8.39 pm)

Signed _____

Dated _____

Annexe 1 – CC A Kemp Report Hopkins

The Borough Planning has given another extension for the agreement of the Section 106 infrastructure with the landowners. The county has spoken with the Secretary of State for Transport about the bypass funding, and she says it would come up in the forthcoming spending review.

Norfolk and Suffolk Devolution Consultation

Please could you ask people to fill in the Govt Consultation about having an Elected Mayor for Norfolk and Suffolk with a new Mayoral Authority, made up of the mayor and just 4 other voting members? Govt is also planning to abolish Borough Councils, for one much bigger council area, that won't be as local or accountable. The Elected Mayor would have powers over transport, planning and regeneration. But Govt has not announced what the funding settlement would be.

The consultation is on www.gov.uk under Norfolk and Suffolk Devolution. The consultation closes on 13 April. You can also post or email your responses to the questions to

NorfolkandSuffolkDevolutionConsultation@communities.gov.uk

Devolution Priority Programme Consultation
English Devolution and Institutions Team
Ministry of Housing, Communities and Local Government
4th Floor
2 Marsham Street
London
SW1P 4DF

Wisbech Incinerator Campaign

The campaign has set up a national petition against all future incinerator builds. Please spread the word.

<https://petition.parliament.uk/petitions/710486>

There will be a debate in Parliament (again!) on waste incinerators. Can you ask your MP to attend and speak on the 3rd of April?

Signed _____

Dated _____