

Minutes of West Winch Parish Council

Annual Meeting of the Parish Council agenda

Tuesday 20th May 2025 at 7:00 pm at West Winch Village Hall

Parish Councillors Present: Cllr Alan Johnson- **Chair**, Cllr Gavin Ball, Cllr Adam Gipp, Cllr Barry Thrower, Cllr John Lamb and Cllr John Collier also present: Rob Shaw (Clerk/ RFO)
CC A Kemp, BC S Nash and 3 members of the public were present.
Business to be transacted in accordance with Local Government Act 1972, Sch 12, 10(2) (b)

25.AM01 To elect the chairman – chair to sign the declaration of acceptance of office.

The nomination for Cllr Alan Johnson to be re-elected as Chairman.

Proposed by **Cllr G Ball** and Seconded by **Cllr J Collier** – All Agreed – Alan Johnson accepted the nomination and signed the declaration of Office

25.AM02 To elect the vice-chair – vice-chair to sign the declaration of acceptance of office.

The nomination for Cllr Frank Dutton to be re-elected as Vice Chairman.

Proposed by Cllr A Johnson and Seconded by Cllr G Ball – All Agreed – Cllr Frank Dutton was absent from the meeting and will sign the declaration of Office at the next meeting of the council.

25.AM03 Welcome from the Chair and Apologies for Absence (LGA 1972 s 85(1))

Apologies for absence were received from Cllr Frank Dutton – **Vice Chair** and Cllr Paul Moss. Apologies for absence were not received from BC Thomas Barclay

25.AM04 To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday, 21st May 2024. (in accordance with standing orders 12a)

The minutes of the meeting held on Tuesday, 21st May 2024 be signed as a true copy.

Approved by **Cllr Ball** – Seconded by **Cllr Gipp**. Approved by all.

The minutes were signed by the Chair.

25. AM 05 To Receive Reports from County Councillors and Borough Councillors. (5 minutes each)

This element of the agenda was removed, and reports were read out at the full meeting of the council that followed the Annual meeting.

Signed _____

Dated _____

25. AM 06 To Confirm Meeting dates for the remainder of the year.

The dates were confirmed as not changed as below:

June 17th

July 15th

August – **No Meeting**

September 16th

October 21st

November 18th

December – **No Meeting**

25. AM 07 To agree on the appointment of Councillors to Working Groups

- a) Planning Working Group – Cllr Dutton - Chair
- b) Finance Working Group – Cllr Ball - Chair
- c) Streetlighting Working Group – Cllr Gipp - Chair
- d) Playing field Working Group - Cllr Thrower - Chair
- e) Village Hall Working Group – Cllr Moss – Temp Chair

There was no change to the committees this year, and all councillors remain in the same roles.

25. AM 08 To review and adopt :

Standing Orders – Policy Updated and adopted – Review May 2026

Code of Conduct – Policy Updated and adopted – Review May 2026

Financial Regulations – Policy Updated and adopted – Review May 2026

Reserve's Policy – Policy Updated and adopted – Review January (After Budget) and May 2026

All policies were distributed to the council prior to the meeting for reference.

25. AM 09 Open Forum for Public Participation: an opportunity to hear from members of the public.

This time was used by the local Police Beat Manager, Mr Jamie Cowen, to update the council and parishioners on his role within the village and surrounding areas. PC Cowen informed the council on how the area was performing and left his details with the clerk. He also requested that the SAM2 camera be reinstated in the village to assist with collecting data to help provide more assistance in dealing with the issue of speeding within the village.

Signed _____

Dated _____

25. AM 10 Announce and present to the winner of the Stephen Walker Cup.

This element of the agenda was moved to the beginning of the meeting to allow the winner and her family and friends to go and celebrate in the William Burt Social Club.

The 2025 Winner of the Stephen Walker Cup was Miss Kaylee Harwood.

The Chairman presented the cup to Miss Harwood with a speech relating to all the hard work she had put in this and previous years within the community, and to be awarded the cup as a token of appreciation for the villages she has supported by fundraising for the community and beyond. Miss Harwood was supported in her nominations by two members of the community and by much of her family at the presentation.

To Note: Cllr Johnson read out his report for the year to the room, which was well received.

See the Report attached.

Cllr Thrower then raised congratulations to the return of Cllr Collier and stated that it was nice to see him well and back in the council after his period off due to a heart attack.

The councillors said that he needed to take things easy, but they are all glad he has returned.

25. AM 11 Close of meeting:- 7.28 pm

Signed _____

Dated _____