

Minutes of West Winch Parish Council

Tuesday 18th February 2025 at 7:30 pm at West Winch Village Hall

Parish Councillors Present: Cllr Alan Johnson- Chair, Cllr Frank Dutton – Vice Chair, Cllr Barry Thrower, Cllr John Lamb, Cllr Paul Moss, Cllr Adam Gipp. Also, present: Rob Shaw (Clerk/ RFO), CC A Kemp, and 1 member of the public were present. 1 member of the public entered at 7.50 pm

Business to be transacted in accordance with Local Government Act 1972 Sch 12 10(2) (b)

25.WW028 Welcome from the Chair and Apologies for Absence

Apologies for absence were received from Cllr John Collier and Cllr Gavin Ball

Apologies for absence were not received from BC Simon Nash and BC Thomas Barclay

25.WW029 To receive declarations of interest in items on the agenda and consider any requests for dispensation. (Localism Act 2011 s21 s33)

Cllr Thrower Declared an interest in the financial items 6 & 7

25.WW030

To Receive Reports from County councillors and Borough Councillors. (5 minutes each)

The County Councillor presented an update in the way of reports covering items happening in the County and borough council chambers. To Note: West Norfolk Community Transport have stopped certain routes but if the public were to call them and ask for them to be reinstated then it would be considered. You can call WNCT on 01553-776971.

There is also a consultation regarding the need for a Mayor for Norfolk. Information can be found here: <https://www.gov.uk/government/consultations/norfolk-and-suffolk-devolution/norfolk-and-suffolk-devolution-consultation>

25.WW031

Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)

One member of the public enquired into the assistance of a Planning issue within Setchey.

The Clerk stated that they would send them the relevant information to allow them to register their concerns on the BCKLWN planning portal. CC Kemp also took the lead in assisting the parishioner's case.

25.WW032

To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 19th November 2024. (in accordance with standing order 12a)

The minutes of the meeting held on Tuesday 21st January 2024 be signed as a true copy.

Approved by Cllr Thrower – Seconded by Cllr Moss. Approved by all.

The minutes were signed by the Chair.

25WW.033

Items to note: Hall Lane Accident—Update—Clerk re-sent photos to the Insured's Insurance company as they are trying to say that our streetlight damage was not reported by their insured.

Signed _____

Dated _____

Agenda Items

25.WW034 *To Discuss Coronation Avenue – Counteroffer – All* - Cllr Johnson read out a letter sent from the developer's solicitor referencing a counteroffer that had been made to allow a footpath on the old garage site in Coronation Avenue, at an estimated cost of £4250 plus VAT. There was much discussion over the proposed alternative to walking away from the pursuing legal battle. The end result was to vote on the proposal or to decline the offer. The vote was unanimous with all six councillors present to decline and walk away from the Tribunal and its associated costs.

25.WW035 *To Discuss and adopt Dignity at Work Policy – All* – The New Dignity at Work policy was sent round to all councillors prior to the meeting and read through by the Clerk at the meeting. The Policy was adopted by the full council.

25.WW036 *To Discuss and adopt the Civility and Respect pledge – All* – The Civility and Respect pledge was read out to the council and all statements on the pledge were agreed to by all Councillors. **Clerk to Action** – Register the pledge to show that West Winch has signed up and will install the pledge into their councillor's rolls.

25.WW037 *To Discuss Coronation Field contract for Grazing – Cllr Thrower* - Mr Hildon has spoken to Cllr Thrower regarding resigning a lease of Coronation Avenue for Grazing purposes. Mr Hildon has also sent a letter to the Clerk, which was read out to Council. – **Clerk to Action** - To draft a letter to Mr Hildon, explaining the current circumstances and to explain there is no longer any vehicle access to the site.

The Council are happy to grant a lease as before, but access will be the responsibility of Mr Hildon to determine with the surrounding landowners should he wish to take on the lease.

25.WW038 *To Discuss Fallen/broken hedging on the field from last year and fencing in the same location with exposed screws /nails to be removed – Cllr Gipp* – Waste had been left on the playing field due to the time of year and possible nesting birds. The action is to remove the debris to the skip in the carpark on the 21st of February.

25.WW039 *To Confirm Waste Bin Location on the Path or wall of the shop – Cllr Gipp* – Cllr Collier has had a conversation with the local shop owner about siting a bin near or around the shop to help with the ongoing litter issues. This will be revisited in the future due to Cllr Collier being absent from the meeting.

Signed _____

Dated _____

Planning Consultations – PC has registered **No Objection** to the below Planning applications

New Planning Application Consultations received from Borough Council/NCC.

25/00137/F

Householder: Proposed single-storey rear extension. at Brackley House, 25 Fir Tree Drive West Winch King's Lynn Norfolk PE33 0PR

25/00150/F

Householder: Single-storey rear extension following removal of a conservatory. at 15 Cholmondeley Way West Winch King's Lynn Norfolk PE33 0SY

25/00160/F

Householder: First-floor side extension and garage conversion. 20 Walnut Avenue, West Winch, PE33 0QE

Notices of Decision by Borough Council and County Council

NONE AT THE TIME OF MEETING

Working Group Report – To be sent to the clerk prior to the meeting to be distributed to all councillors in future as agreed in April 2024.

25. WW040 The Planning Chair (Frank Dutton) to give a report.- Planning discussed as above applications.

25. WW041 The Finance Committee Chair (Gavin Ball) to give a report. – The Clerk stated that the Council had received a letter from BCKLWN to advise on Precept split payments in 2025 due to cash flow within the Borough Council – Precept payments this year will be in April and August to help with this.

25. WW042 The Street Lighting Chair (Adam Gipp) to give a report. – Nothing to report.

25. WW043 The Playing Fields and Maintenance Chair (Barry Thrower) to give a report. – Cllr Thrower announced that Mr Frary, who has been given the go-ahead to complete some building works for the Council is still to agree on a start date. Cllr Thrower also spoke about re-siting the bench in the pound and that there may need to be a rethink as the plaque due to previous damage by vandals in the village.

Cllr Moss has agreed to liaise with Mr Frary with all outstanding items.

Cllr Thrower also reported that Watering Lane was covered in mud along the banks and asked the Clerk to report this to Highways. Cllr Gipp also mentioned the potholes at the Long Lane junction with the A10 and the Watering Lane Junction with the A10. – **Clerk to Action** – Report to Highways.

25. WW044 The Village Hall Chair - (John Collier) to give a report. – Nothing to report due to absence.

Signed _____

Dated _____

Accounts & Finance including:

25.WW045 To Note Balance of Accounts on 1st February 2025

Unity Trust Bank Current Account	7192.82
Unity Trust Bank Savings Account	84,519.97
Total	91,712.79

25.WW046 To consider/review the payments for February 2025

Payments for February 2025 Authorisation

Payee	Goods/Services	VAT	TOTAL	DD/EP electronic payment /direct debit	Supplier/Service
Hall Cleaner Wages	480.00	0.00	480.00	EP	Hall Cleaners wage - Jan 25 - To be recharged to Hall
Handymans Wages	255.51	0.00	255.51	EP	Handymans wages - Jan 25
Groundsman Wages	228.80	0.00	228.80	EP	Groundsmans wages - Jan 25
Hall Managers Wages	328.38	0.00	328.38	EP	Hall Managers wages - Jan 25 - To be recharged to Hall
Hall Managers Expenses	10.00	0.00	10.00	EP	Hall Managers WFH Expenses - Jan 25 - To be recharged to Hall
Clerk / RFO Wages	1376.13	0.00	1376.13	EP	Clerks wages - Jan 25 - Part to be recharged to Hall
Clerk / RFO Expenses	10.00	0.00	10.00	EP	Clerks WFH Expenses - Jan 25
HMRC - Month 10	460.48	0.00	460.48	EP	HMRC - Month 10 expenditure -
K&M Lighting -	122.48	24.50	146.98	EP	K&M Lighting - Maintenance Charge for February 25 - Inv 9175
JW Drainage	100.00	0.00	120.00	EP	JW Drainage for the Carpark - Inv 2326
WBSC Electric Contribution	93.80	18.77	112.57	EP	WBSC - Electric Cont. Inv 228
Cllr Collier	42.00	0.00	42.00	EP	Training Exp -
wave - water bill	571.20	0.00	571.20	DD	Wave - Water bill - Inv 349913801
Key grounds Maintenance	255.00	0.00	255.00	EP	Key Grounds Maintenance - Inv 1126
Lawn Boy	40.84	8.17	49.01	EP	Lawn Boy - Aspen Fuel - Inv 189144
URM Waste	25.20	5.04	30.24	EP	Urm UK Waste Invoice - SIV000733
UK Power Networks	1113.00	222.60	1335.60	EP	NPN Disconnection Invoice 92242346 (from Hall Lane Accident)
TOTAL	5,512.82	279.08	5,811.90		

25.WW047 To Note money received

03/02/25	WBSC – Rent Invoice 25-02	366.44
07/02/25	BCKLWN Refund of incorrect invoice VAT	292.03
07/02/25	WBSC – Water bill Recharge	241.20
12/02/25	WWVH – Water Bill Recharge	256.00
12/02/25	WWVH Recharge – Hall Manager	328.38
12/02/25	WWVH Recharge – HM Exp	10.00
12/02/25	WWVH Recharge – Hall Cleaner	480.00
12/02/25	WWVH Recharge – RFO Hours	209.30
12/02/25	Square Deposit – from VH Event to be transferred	19.22
	Total	2202.57

25. WW048 To Confirm Precept Returned to BCKLWN

25. WW049 To Note Internal auditor has been engaged. Mr R Gorman at a cost of Approx. £70 for 2024/2025

To Note: Dog waste / Dog Bin emptying:-

Signed _____

Dated _____

The Dog Waste invoice for 2024/25 had the incorrect VAT recorded and we have received a refund of £292.03

25.WW050 To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960 s.1(2)
To Note: Parish Council Handy Man had accepted a second part-time role that would not impact his current employment for the Parish Council.

**25. WW051 To receive Items for the next meeting agenda
by 12 Noon on Monday 10th March 2025.**

**25. WW052 To confirm the date of the next meeting of the Parish Council scheduled for
Tuesday 18th March 2025 at 7:30 pm in West Winch Village Hall**

25. WW053 Close of meeting:- 20.48 (8.48 pm)

Signed _____

Dated _____