

Minutes of West Winch Parish Council

Minutes subject to approval at the next meeting.

Tuesday 21st July 2026 at 7:30 pm at West Winch Village Hall

Parish Councillors Present: Cllr Alan Johnson- **Chair**, Cllr Frank Dutton- **Vice Chair**,
Cllr Adam Gipp, Cllr John Collier, Cllr John Lamb
Clerk – Rob Shaw PSLCC

Also present: CC Kemp – arrived at 19.37

Members of the Public(MOP) -3

Business to be transacted in accordance with Local Government Act 1972, Sch 12, 10(2) (b)

26. WW 137 Welcome from the Chair and to receive Apologies for Absence.(LGA 1972 s 85(1))
Apologies received from Cllr Ball – No Apologies from Cllr Thrower – BC Nash not in attendance

26. WW 138

To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)

26. WW 139

To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday, 16th June 2026. (in accordance with Standing Order 12a)

The Minutes were received – Proposed: **Cllr Dutton** – Seconded: **Cllr Collier** – All Agreed – The minutes were duly signed by the Chairman

26. WW140

To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

CC Kemp read out her report – updates – Norfolk County Council has removed the provision of members expenditure – The Government is to increase spending on SEND for schools – Provision of Staff is needed to expand services – NCC have moved budgets to allow provision of overspend at the Norwich Museum.

26. WW 141

Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)

Members of public – Nothing to add to this meeting -

Signed _____

Dated _____

26.WW 142**Items to note:**

- The Pound has been wilfully damaged - The police have been notified as to this damage and also the Clerk is in discussion with the Council's insurance provider to see if this can be claimed for and to provide the cost of excess for the claim.
- An email has been received from the Football team - to discuss works needed in the changing room – These works have been requested before, and the Clerk has asked the Football team to obtain quotes for the council as previously requested – before it is brought to council to discuss.
- Freebridge Haven Communities Advisor – Ms Georgina Futter, has asked if a representative could attend their monthly meetings?
- A 12-yard skip has been ordered / supplied for delivery on the 20th July, by the Hall for the Nursery to allow rubbish to be disposed of when they are clearing the hall during the week of 20th to the 24th of July.

Items Noted.**Agenda Items**

26. WW 143 To present Stephen Walker Cup -This item was deferred until September as there are currently no contact details for this year's winner

26. WW 143 a Bus Stop Funding 2026-27 - It was discussed and approved that funding would be sort for a new bus stop at the top of Fir Tree Drive – Pending all criteria requirements could be met – Councillors voted - result was **4** agree – **1** abstained - **Clerk to investigate and action.**

26. WW 143 b Dog Waste Bin – Freebridge Haven – It was agreed by councillors to supply and install the requested Dog waste bin – Pending location confirmation – The Councillors voted – The result – 4 agree 1 abstained. Parish Council representative to attend the Freebridge Community meeting on the 28th of July – point of installation will be confirmed at that meeting – **Clerk then to action**

26. WW 143 c Rear of Village Hall Surface -It was agreed that a budget of other works for the village hall where to be presented to allow a more informed decision as to the extra over work required outside of the hall during the refurbishment programme. – **Clerk to Action**

26. WW 143 d The council discussed the possibility of providing the option of small area of land on the playing field for the Nursery to set up a Demountable building - This would be subject to public consultation, planning, flood risk analysis and other criteria being met. The councillors have agreed that once evidence that all other possible avenues have been exhausted – then this will be revisited – Deferred until further notice.

Signed _____

Dated _____

26. WW 144 Planning Consultations

New Planning Application Consultations received from Borough Council/NCC.

None

Notices of Decision by Borough Council and County Council

26/00721/F -Proposed side and rear extension Hambledon 3 Garage Cottages Garage Lane Setchey King's Lynn Norfolk PE33 0BE **Application Permitted 22 June 2026 Delegated Decision**

26/00755/F - RETROSPECTIVE: Siting of modular units associated with existing business ARC Training (UK) Ltd -Garage Lane Setchey King's Lynn Norfolk PE33 0BE - **Application Permitted 8 July 2026**

Working Group Reports – To be sent to the clerk prior to the meeting.

26. WW 145 The Planning Working Group Chair (Frank Dutton) to give a report. – Cllr Dutton reported that Planning was very quiet at the moment – see information above.

26. WW 146 The Finance Committee Chair (Gavin Ball) to give a report. – No report this month as Cllr Ball was absent.

26. WW 147 The Street Lighting Working Group Chair (Adam Gipp) to give a report. – Cllr Gipp reported that the tree around the lamp post on Rectory Road was growing and encroaching on the light again – Clerk has reported this.

26. WW 148 The Playing Fields and Maintenance Working Group Chair (Barry Thrower) to give a report. Cllr Collier stated that the swing seat still needs to be replaced – Clerk to provide purchased seat.

26. WW 149 The Coronation Avenue Working Group – to give report.- Cllr Dutton reported his frustration in dealing with the planning department to confirm whether or not that the Coronation Meadow has or has not ever had a change of use applied since its purchase in 1971 – Cllr Dutton will continue to persevere with his requests

26. WW 150 The Village Hall Working Group – to give a report – A report was read out by the Clerk in regard to providing the Council with an update to the refurbishment, hirers, and general practice of the hall at this time.

Signed _____

Dated _____

Accounts & Finance including:**26. WW 151** To Note Balance of Accounts on 1st July 2026 – **Noted**

To Note Balance of Accounts - 1st July 2026	
Unity Current Account	£11,091.34
Unity Savings Account	£104,690.43
Total	£115,781.77

26. WW 152 To consider/review the payments for July 2026 – **Noted**

Payments for Authorisation - July 2026				
HMRC	829.14	0.00	829.14	EP
K&M Lighting	39.60	7.92	47.52	EP
SLCC	376.00	0.00	376.00	EP
JL Roofing Ltd	14293.00	2858.60	17151.60	EP
WBSC	124.27	24.86	149.13	EP
Ecotricity	152.92	7.65	160.57	DD
Key Garden	415.00	83.00	498.00	EP
WBSC	65.03	13.01	78.04	EP
			0.00	
TOTAL	16,294.96	2,995.04	19,290.00	

26. WW 153 To Note money received – **Noted**

WWVH	17151.60	0.00	£	17,151.60
WBSC	450.00	0.00	£	450.00
WBSC	382.16	0.00	£	382.16
WWBC	128.48	0.00	£	128.48
WWVH	551.58	0.00	£	551.58
WWVH	588.41	0.00	£	588.41
			£	19,252.23

26. WW 154 –

Items to Note – Conversation has taken place with PKF Littlejohn, and the AGAR is now awaiting sign off from them. – The updates will be published on the website once received.

Invoices due for payment but received after the publication of the agenda may be considered.

Signed _____

Dated _____

26. WW 155 To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2) to –

Discuss Village Hall Cleaner – Closed Period – Councillors discussed and agreed that the Hall Cleaner will be asked to work with other during the hall closure period.

26. WW 156 To receive Items for the next meeting agenda
by Noon Monday 7th September 2026.

26. WW 157 To confirm the date of the next meeting of the Parish Council, scheduled for
Tuesday 15th September 2026 at 7:30 pm at the West Winch Village Hall TBC

26. WW 158 Close of meeting: - 21.10 (9:10 pm)

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible including any proposal.

Appendix 1:

Signed _____

Dated _____