

# Minutes of West Winch Parish Council

Tuesday 15<sup>th</sup> April 2025 at 7:30 pm at West Winch Village Hall

Parish Councillors Present: Cllr Alan Johnson- **Chair**, Cllr Frank Dutton – **Vice Chair**, Cllr Gavin Ball,  
Cllr Paul Moss, also present: Rob Shaw (Clerk/ RFO)  
CC A Kemp and 1 member of the public was present.

Business to be transacted in accordance with Local Government Act 1972 Sch 12 10(2) (b)

## **25.WW82 Welcome from the Chair and Apologies for Absence (LGA 1972 s 85(1))**

Apologies for absence were received from Cllr J Collier, Cllr B Thrower, Cllr J Lamb,  
Cllr A Gipp

Apologies for absence were not received from BC Simon Nash and BC Thomas Barclay  
There was a brief update on Cllr Collier and his current condition.

## **25.WW83 To receive declarations of interest in items on the agenda and consider any requests for dispensation. (Localism Act 2011 s21 s33)**

None declared

## **25.WW84**

### **To Receive Reports from County councillors and Borough Councillors. (5 minutes each)**

The County Councillor A Kemp provided an update on current Devolution discussions and also the need to reinstate the local bus service. You can register for the service to be reinstated by calling 01553 770310.

## **25.WW85**

### **Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)**

Nothing to report

## **25.WW86**

### **To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday, 18<sup>th</sup> March 2025. (in accordance with standing orders 12a)**

The minutes of the meeting held on Tuesday, 18th March 2025 be signed as a true copy.

**Approved by Cllr Moss – Seconded by Cllr Dutton. Approved by all.**

**The minutes were signed by the Chair.**

## **25.WW87 - Items to note:**

All Streetlights have now been changed to LED lamps.

This has reduced the cost of monthly maintenance from £122.48 plus VAT to £39.60 plus VAT per month. This will also reduce the running costs. National Power Networks has had an updated inventory, and this has also been sent to the Unmetered Electric supplier – N Power.

The new post and lamp have been installed.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

## Agenda Items

**25.WW88** To welcome Mr Richard Morrish – North Runcton to discuss the Neighbourhood Plan  
Due to the pre-notified absence of councillors, Mr Morrish was asked by the clerk before the meeting to postpone his attendance until June when his presentation would be better received.

**25.WW89** To decide on a course of action concerning the containers on the field. – A complaint had been raised regarding the containers and their placement on the field. The main reason for concern was that some of the younger population in the village had been seen climbing on the containers and jumping from one to the other. The Council discussed this and was in agreement that this must be stopped, as an accident is waiting to happen. Due to not being able to relocate the containers, they will be painted with anti-climbing paint and signed posted as such to try and deter these events from happening. **Proposed** – Cllr Ball, **Seconded** -Cllr Moss, **All Agreed**

**Clerk to Action** – To request the purchase and application of Signage and Anti-climb paint by the Handyman, and for this to be applied to the containers as soon as possible. The situation will then be monitored. An email to the complainant will then be sent to inform them of the Council's actions.

**Planning Consultations** – PC has registered **No Objection** to the below Planning applications

**New Planning Application Consultations received from the Borough Council/NCC.**

**None**

### **Notices of Decision by Borough Council and County Council**

**25/00160/F** - 20 Walnut Avenue West Winch King's Lynn Norfolk PE330QE –  
First-floor side extension and garage conversion to extend dining room area.

### **Application Refused**

28 March 2025

Delegated Decision

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**Working Group Reports – To be sent to the clerk prior to the meeting to be distributed to all councillors in future as agreed in April 2024.**

**25. WW90** The Planning Chair (Frank Dutton) to give a report.- Cllr Dutton referred to the planning decisions made by the borough and also stated that it had been very quiet of late with planning applications within the village.

**25. WW91** The Finance Committee Chair (Gavin Ball) to give a report. – It was reported by Cllr Ball that the year-end was upon us and that the Internal Audit had been completed. The result was as expected, and there were no issues found. The internal part of the AGAR had been completed and returned. The Clerk had sent round the internal Audit findings before the meeting to all councillors. Cllr Ball then went on to thank the Clerk for the work completed this year and also stated that there must be more work done on future revenue streams to enable the council not to rely on just the Precept.

**25. WW92** The Street Lighting Chair (Adam Gipp) to give a report. – Cllr Gipp was absent from this meeting. Streetlight update was covered in **25WW87** by the Chairman and updated by the Clerk.

**25. WW93** The Playing Fields and Maintenance Chair (Barry Thrower) to give a report. – Cllr Thrower was absent from the meeting – Nothing to report

**25. WW94** The Village Hall Temporary Chair - (Paul Moss) to give a report. –

- Car Boot - £90 taken in fees for the stalls. £37.90 made from sales of teas/coffees and bacon rolls, etc. Total 127.90 profit for VH improvements. Stock left for the next one.
- Next planned event is the Bingo Evening on Sat, 17th May. The Hall Manager contacted West Norfolk Radio to advertise, and the Clerk made a poster for the Website. 16 prizes have been sourced so far, and a total of 50 are required. Bingo Cards, Dabbers and Raffle Tickets have been purchased.
- The Disabled Access Ramp was completed by the contractor appointed on Thursday, the 10th.
- A meeting is to take place between Giggles & Squiggles, the hall manager and myself on Wed, 16th April, to discuss their occupancy of the VH and how we can help each other.
- I have contacted Community Action Norfolk (CAN), and now that we have registered with them (at a cost of £50), there may be funding opportunities for the VH improvements, such as a new kitchen.
- A meeting is to be organised ASAP with structured questions, with the WBSC manager and committee regarding the use of the current WB Bar used in the village hall and how to best move forward.

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**Accounts & Finance including:****25.WW95** To Note Balance of Accounts on 1st April 2025

Unity Trust Bank Current Account	7036.11
Unity Trust Bank Savings Account	74495.99
<b>Total</b>	<b>81532.10</b>

**25.WW096** To consider/review the payments for April 2025**Payments for April 2025 Authorisation**

Payee	Goods/ <b>Services</b>	VAT	TOTAL	DD/ <b>EP</b> electronic payment /direct debit	
Clerks Hours	1334.69	0.00	<b>1334.69</b>	EP	C
Clerks Exp	259.92	49.99	<b>309.91</b>	EP	C
Hall Cleaner Hours	330.10	0.00	<b>330.10</b>	EP	H
Hall Managers Hours	303.12	0.00	<b>303.12</b>	EP	H
Hall Managers Exp	10.00	0.00	<b>10.00</b>	EP	H
Handyman's Hours	245.54	0.00	<b>245.54</b>	EP	H
Handyman's Exp	4.99	1.00	<b>5.99</b>	EP	H
Groundsman Hours	228.80	0.00	<b>228.80</b>	EP	G
HMRC - Month 12	349.98	0.00	<b>349.98</b>	EP	H
K&M Lighting	39.60	7.92	<b>47.52</b>	EP	K
KEY Grounds	285.00	0.00	<b>285.00</b>	EP	K
BCKLWN - Dog Bins	2636.40	527.28	<b>3163.68</b>	EP	B
BCKLWN - General Waste	1540.50	0.00	<b>1540.50</b>	EP	B
BCKLWN Rates for 2025	0	0	<b>0.00</b>	0	B
R Goreham - Internal Audit	70.00	0.00	<b>70.00</b>	EP	R
K&M Lighting	1131.50	226.30	<b>1357.80</b>	EP	R
N Power	701.55	35.08	<b>736.63</b>	DD	N
N Power	626.70	31.34	<b>658.04</b>	DD	N
N Power	623.51	31.18	<b>654.69</b>	DD	N
Unity	6.00	0.00	<b>6.00</b>	DD	U
<b>TOTAL</b>	<b>10,727.90</b>	<b>910.09</b>	<b>11,637.99</b>		

Signed \_\_\_\_\_

Dated \_\_\_\_\_

**25.WW97** To note money received

07/04	WWBC Water Recharge	25.00
10/04	RFO Hours Recharge	209.30
10/04	WWVH Recharge – Hall Cleaner	330.10
10/04	WWVH Recharge – Hall Manager	303.12
10/04	WWVH Recharge – HM Exp	10.00
	<b>Total</b>	<b>877.52</b>

**To Note:** Dog waste / Dog Bin emptying invoice increase:-

For parish councils the revised charges from 1st April 2025 will be:

This increase for year on year. 2024-25 was **£1466+VAT** and 2025-26 will be **£2636.40 + VAT – A £1170.40** increase of **80%** just for Dog Waste...10 bins a week and 1 twice a week.

The First Part of the 2025-26 Precept has now been received - £32,250.00

This will be moved into the savings account after this month's payments have been processed.

**25. WW98** To note that all financial documents and AGAR have been sent to the internal auditor.

Internal Audit has been completed.

*Invoices due for payment but received after the publication of the agenda may be considered.*

**25. WW99** To resolve to move into a closed session, on the grounds of confidentiality

In accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2)

To discuss the Nominations for the Stephen Walker Cup

The Council received 5 nominations this year, and the winner will be announced shortly

**25. WW100** To receive Items for the next meeting agenda  
by 12 Noon on Monday, 13<sup>th</sup> May 2025.

**25. WW101** To confirm the date of the next meeting of the Parish Council, scheduled for

**Tuesday 20<sup>th</sup> May 2025 at 7:30 pm after the annual meeting at 7 pm**  
**In the West Winch Village Hall**

**25. WW080** Close of meeting:- 20.33 (8.33 pm)

Signed \_\_\_\_\_

Dated \_\_\_\_\_