

# West Winch Parish Council

## Annual Meeting of the Parish Council agenda (Draft)

**Date of Notice:** Tuesday 13<sup>th</sup> May 2025

**Date of Meeting:** Tuesday, 20<sup>th</sup> May 2025

**Time and Place:** 7:00 pm at West Winch Village Hall, Watering Lane, West Winch, PE33 0JY

**Councillors are summoned to attend, and the public is given notice of an  
Annual Meeting of the Full West Winch Parish Council  
for the purpose of transacting the business set out in the attached agenda.**

Members of the public and press are welcome to attend this Parish Council meeting.

*Signed: Rob Shaw, Clerk & RFO to West Winch Parish Council*

*To comply with GDPR, meeting papers are supplied to Councillors via email.  
Documents that are of a sensitive or confidential nature may not be available to members of the  
public.*

\*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1  
unless the presence is prejudicial to the public interest (s2).

## **BUSINESS TO BE TRANSACTED.**

In accordance with LGA 1972 Schedule 12 Part II, which states that business must be specified.

- 25. AM 01    To elect the chair – chair to sign the declaration of acceptance of office.**
- 25. AM 02    To elect the vice-chair – vice-chair to sign the declaration of acceptance of office.**
- 25. AM 03    To consider apologies for absence.**
- 25. AM 04    To Approve and Sign the Minutes of the Annual Meeting held on Tuesday, 21<sup>st</sup> May 2024. (in accordance with standing orders)**
- 25. AM 05    To Receive Reports from County Councillors and Borough Councillors. (5 minutes each)**
- 25. AM 06    To Confirm Meeting dates for the remainder of the year.**
- 25. AM 07    To agree on the appointment of Councillors to Working Groups**
- a)    Planning Working Group
  - b)    Finance Working Group.
  - c)    Streetlighting Working Group.
  - d)    Playing field Working Group,
  - e)    Village Hall Working Group.
- 25. AM 08    To review and adopt :**
- Standing Orders**
- Code of Conduct**
- Financial Regulations**
- Reserves Policy**
- 25. AM 09    Open Forum for Public Participation: an opportunity to hear from members of the public.**
- 25. AM 10    Announce and present to the winner of the Stephen Walker Cup.**
- 25. AM 11    Close of meeting:-**

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible including any proposal.