

# West Winch Parish Council

## Meeting of the Parish Council agenda

**Date:** Tuesday 20<sup>th</sup> February 2024

**Time and Place:** 7:30pm at West Winch Village Hall, Watering Lane, West Winch, PE33 0JY

Members of the public and press are welcome to attend this Parish Council meeting.

*R Shaw, Parish Clerk*

1. **Welcome from the Chair and to receive Apologies for Absence.**
2. **To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 16<sup>th</sup> January 2024.**
3. **To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation.**
4. **To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)**
5. **Open Forum for Public Participation: an opportunity to hear from members of the public.**
6. **To Report on Items not on the agenda from the last meeting: Clerks Report (information only)**
7. **Agenda Items**
  - a. To Decide if we go ahead with Quote from "Tree care Norfolk" for Survey **Clerk**
  - b. To update on the Coronation Meadow access and management plan **Cllr Summers**
  - c. To agree that Cllr Gipp to be appointed as our Occasional Police Liaison **Cllr Johnson**
  - d. To resolve placing a Dog bin at Nar Bridge Riverbank, Setchey **Cllr Thrower/Clerk**
  - e. To update moving from Barclays to Unity Trust bank. **Clerk**
  - f. To update regarding repairs at The Pound **Cllr Thrower**
  - g. To update on drainage issues at the Pump Track **Cllr Summers/Clerk**
  - h. To update setting up crowd funding for car park repairs and engaging in community involvement. **Cllr Lamb / Cllr Ball / Clerk**
  - i. To discuss quote for Gritting – **Cllr Moss**
  - j. To Discuss Kevin's Shed and Tools. **Cllr Thrower / Cllr Collier**
  - k. To Resolve who will take responsibility for the WWPC biodiversity strategy. **Clerk**
  - l. To determine if an outdoor table tennis table or an adult gym is the best use of remaining playground money. – **Cllr Summers**
  - m. To Agree placement of POUND sign – **Cllr Thrower**
  - n. To Discuss Purchase of x6 microphones & transmitter **Cllr Johnson**
  - o. To Discuss – CCTV Access – two with current access – One away and one resigned. **Clerk**
  - p. To Discuss outside catering for WBSC – Ref email received by **Cllr Collier**
8. **Accounts & Finance including:**
  - a) To Note Balance of Account on 6<sup>th</sup> February 2024 – Please see separate report.

|                        |   |
|------------------------|---|
| Community Account      | £ |
| Business Saver Account | £ |
|                        | £ |
  - b) To Note the quarterly financial projections October to December 2023

c) To consider Payments for February 2024

|  | £ |
|--|---|
| New Clerk late January Salary payment  |   |
| February salaries  |   |
| HMRC – PAYE February <b>DD</b>   |   |
| Mr R Shaw – Clerk Expenses   |   |
| Mrs J Jackson – Interim Clerk Expenses   |   |
| Mrs S Holborow – Asst Clerk expenses   |   |
| Mr K Blackall – Handyman expenses  |   |
| N Power – January Elec usage. <b>DD</b>  |   |
| K & M Lighting Services – SL Maintenance Feb 24                                  |   |
| Norfolk County Council Inv. 10063159– gritting Dec 23                            |   |
| ID Mobile – Clerk’s mobile phone. <b>DD</b>                                      |   |
| Glasdon – Inv. SI877863 - Grit bin Setchey                                       |   |
| WEAAR –Inv. PB4415 asbestos survey   |   |
| JBT Electrical Ltd – replacement immersion heater in changing rooms – Inv. 24028 |   |

d) To Note money received

|          |                                    |  |
|----------|------------------------------------|--|
| 06/12/23 | Bowls Club Water/Sew – Inv23/27    |  |
| 11/12/23 | Village Hall – Clerks Hrs October  |  |
| 11/12/23 | Village Hall – Clerks Hrs November |  |
| 21/12/24 | Social Club – Water/Sew Inv. 23/26 |  |
| 21/12/23 | Social Club – Gritting Inv. 23/29  |  |
| 27/12/23 | Social Club – Ground Rent          |  |
| 24/01/24 | Bowls Club – Water/Sew Inv. 23/31  |  |
| 06/02/24 | Social Club – Ground Rent          |  |

e) To Note Petty Cash Spent

15/12/23 - Toilet Rolls for changing rooms - £4.99.

10/02/24 – Cllr Lamb – Stationary expense - £28.08

## 9. Planning Consultations

**a) New Planning Application Consultations received from Borough Council/NCC**  
Nothing New

**b) Notices of Decision by Borough Council and County Council**

|            |            |  |  |
|------------|------------|--|--|
| 23/01755/F | West Winch | 2 Birch Grove West Winch King's Lynn Norfolk PE33 0PQ - <b><i>Proposed extension and alterations (revised garage dormers)</i></b><br><b><i>Retrospective: wall at the front of the property.</i></b> | Application Permitted<br>5 February 2024<br>Delegated Decision |
|------------|------------|--|--|

## 10. Committee / Working Group Report

a) The Planning Chair (Frank Dutton) to give a report.

b) The Finance Chair (John Lamb) to give a report.

- Progress of CIL Grant application for resurfacing car park.

c) The Street Lighting Chair (Frank Dutton) to give a report.

d) The Playing Fields and Maintenance Chair (Barry Thrower) to give a report.

e) The Village Hall Chair (Alan Johnson) to give a report.

**11. To receive Items for the next meeting agenda by Tuesday 11<sup>th</sup> March 2024.**

**12. Update on Listing of The Pound *Cllr Thrower / Clerk***

**13. To confirm the date of the next meeting of the Parish Council scheduled for  
Tuesday 19<sup>th</sup> March 2024 at 7:30pm in West Winch Village Hall**

**14. Close of meeting**