

# WestWest Winch Parish Council

## Annual Meeting of the Parish Council agenda (Draft)

**Date:** Tuesday 21st May 2024

**Time and Place:** 7:30pm at West Winch Village Hall, Watering Lane, West Winch, PE33 0JY

Members of the public and press are welcome to attend this Parish Council meeting.

*R Shaw, Parish Clerk*

1. **To elect the chair – chair to sign declaration of acceptance of office.**
2. **To elect the vice-chair – vice chair to sign acceptance of office.**
3. **To consider apologies for absence**
4. **To receive declarations of interest in items on the agenda and consider any requests for dispensation.**
5. **To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday 16th April 2024.**
6. **To agree the appointment of Councillors to Working Groups**
  - a) Planning Working group
  - b) Finance working group.
  - c) Streetlighting working group.
  - d) Playing field working group
  - e) Village Hall working group.
7. **To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)**
8. **Open Forum for Public Participation: an opportunity to hear from members of the public.**
9. **To Report on Items not on the agenda from the last meeting: Clerks Report (information only)**
10. **Agenda Items**
  - a) To discuss and approve a notice board to be erected at the entrance to the playing field on the corner of Hall Lane and Long Lane in conjunction with the William Burt SC.  
– **Cllr Collier**
  - b) To discuss and approve a plaque to show thanks to David Apps – Village Photo's –  
**Cllr Thrower**
  - c) To Discuss to hold a Fun day sometime in August as per requested by WBSC **Cllr Collier**
  - d) To Complete CiL annual report and CiL Neighbourhood Funding report  
**Clerk**

- e) To Discuss the need to meet up with the new grass cutting contractor. - **Clerk**
- f) To adopt three new policies – Nalc model Standing orders and Code of Conduct.  
Also updated Reserves Policy.  
**Clerk**

**11. Planning Consultations**

**a) New Planning Application Consultations received from Borough Council/NCC**

None

**b) Notices of Decision by Borough Council and County Council**

None

**12. Working Group Report**

- a) The Planning Chair (Frank Dutton) to give a report.
- b) The Finance Committee to give a report.
- c) The Street Lighting Chair (Frank Dutton) to give a report.
- d) The Playing Fields and Maintenance Chair (Barry Thrower) to give a report.
- e) The Village Hall Chair to give a report.

**13. Accounts & Finance including:**

- a) To Note Balance of Accounts on 1st May 2024
- b) To consider / review the payments for May 2024
- c) To Note money received

**14. To receive Items for the next meeting agenda by Tuesday 11<sup>th</sup> June 2024.**

**15. To confirm the date of the next meeting of the Parish Council scheduled for**

**Tuesday 18th June 2024 at 7:30pm in West Winch Village Hall**

**16. Close of meeting**