

West Winch Parish Council

Annual Meeting of the Parish Council agenda

Date of Notice: Tuesday, 12th May 2026

Date of Meeting: Tuesday, 19th May 2026

Time and Place: 7:30 pm at West Winch Village Hall, Watering Lane, West Winch, PE33 0JY

Councillors are summoned to attend, and the public is given notice of a Meeting of the Full West Winch Parish Council for the purpose of transacting the business set out in the attached agenda.

Members of the public and press are welcome to attend this Parish Council meeting.

Signed: Rob Shaw PSLCC, Clerk & RFO to West Winch Parish Council

To comply with GDPR, meeting papers are supplied to Councillors via email. Documents that are of a sensitive or confidential nature may not be available to members of the public.

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960, s1 unless the presence is prejudicial to the public interest (s2).

BUSINESS TO BE TRANSACTED.

In accordance with LGA 1972, schedule 12, 10(2) (b), which states that business must be specified.

26. WW 094 – Elections of Chairperson and Vice Chairperson

- a) To Elect a Chairperson and for them to sign the Declaration of Acceptance of Office
- b) To elect a Vice Chairperson and for them to sign the Declaration of Acceptance of Office

26. WW 095 Welcome from the Chair and to receive Apologies for Absence. (LGA 1972 s 85(1))

26. WW 096

To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)

26. WW 097

**To Approve and Sign the Minutes of the Ordinary Meeting held on Tuesday, 21st April 2026.
(in accordance with Standing Order 12a)**

26. WW 098

To Receive Reports from County Councillor and Borough Councillors. (5 minutes each)

26. WW 099

Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)

26.WW 100

Items to note:

After Site meeting with Roofing Contractor – Brown Asbestos Found – Quote needed for removal before roof works can start. -

Online quote received – from Safe Environment

Site meeting taken place on 12th May with WEAAR Ltd – Asbestos - Quote

Site meeting took place on 13th May regarding Footpath at pump track - Quote

Clerk has now been elected on to the Board at Norfolk Association of Local Councils.

Agenda Items

26. WW 101 To Discuss and Resolve – HSL Social Event 30 /08 /2026 – William Burt Picnic in the Park and Charity Football – 24/05/2026 and William Burt Charity Day – 01/08/2026 – Accept / Decline - **All**

26. WW 102 To Discuss and Resolve – Dog Waste Bin – Freebridge Haven –**All**

26. WW 103 To Discuss Model Aircraft and Drones on the Playing Field – **Cllr Collier**

26. WW 104 To Elect / update Committee Chairs and Members:

The Planning Working Group

The Finance Committee

The Street Lighting Working Group

The Playing Fields and Maintenance Working Group

The Village Hall Working Group

The Coronation Avenue Working

Introduce a Staffing Committee

26. WW 105 To Review and re adopt Policies:

Standing Orders,

Financial Regulations

Reserves Policy

26. WW 106 Planning Consultations

New Planning Application Consultations received from Borough Council/NCC.

26/00721/F - HOUSEHOLDER: Proposed side extension to bungalow to provide dining area following removal of existing conservatory. Additional rear extension to provide ensuite serving existing bedroom – Hambledon, 3 Garage Cottages, Garage Lane, Setchey, King's Lynn, Norfolk PE33 0BE

Notices of Decision by Borough Council and County Council

None

Accounts & Finance including:

- 26. WW 107** To Note Balance of Accounts on 1st May 2026
- 26. WW 108** To consider/review the payments for May 2026
- 26. WW 109** To Note money received
- 26. WW 110** Items to Note –
- 26. WW 111** To consider and approve the statement of accounts
- 26. WW 112** To approve Section 1 of the Annual Governance and Accountability Return 2025/26, the Annual Governance Statement (part of the external audit document)
- 26. WW 113** To approve Section 2 of the Annual Governance and Accountability Return 2025/26 – the Accounting Statements
- 26. WW 114** To note Exercise of Public Rights
- 26. WW 115** To Review CIL Funding reports to be returned to BCKLWN
- 26. WW 116** To Review Bank Signatories

Invoices due for payment but received after the publication of the agenda may be considered.

26. WW 117 To resolve to move into a closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960, s.1(2) to –

To Discuss – Abuse of the Playing Field -

26. WW 118 To receive Items for the next meeting agenda
by Noon Monday 8th June 2026.

26. WW 119 To confirm the date of the next meeting of the Parish Council, scheduled for
Tuesday 16th June 2026 at 7:30 pm at the West Winch Village Hall

26. WW 120 Close of meeting: -

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible including any proposal.