

# West Winch Parish Council

## Meeting of the Parish Council agenda (Draft)

**Date of Notice:** Tuesday, 10<sup>th</sup> March 2025

**Date of Meeting:** Tuesday, 18<sup>th</sup> March 2025

**Time and Place:** 7:30 pm at West Winch Village Hall, Watering Lane, West Winch, PE33 0JY

**Councillors are summoned to attend, and the public is given notice of a Meeting  
of the Full West Winch Parish Council  
for the purpose of transacting the business set out in the attached agenda.**

Members of the public and press are welcome to attend this Parish Council meeting.

*Signed: Rob Shaw (CiLCA Qualified), Clerk & RFO to West Winch Parish Council*

*To comply with GDPR, meeting papers are supplied to Councillors via email.  
Documents that are of a sensitive or confidential nature may not be available to members of the  
public.*

\*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1  
unless the presence is prejudicial to the public interest (s2).

## **BUSINESS TO BE TRANSACTED.**

In accordance with LGA 1972 schedule 12 10(2) (b) which states that business must be specified.

**25.WW054 Welcome from the Chair and to receive Apologies for Absence.  
(LGA 1972 s 85(1))**

**25.WW055**

**To Receive Declarations of Interest in Items on the Agenda and consider any requests for dispensation. (Localism Act 2011 s 31 s33)**

**25.WW056**

**To Receive Reports from the County Councillor and Borough Councillors. (5 minutes each)**

**25.WW057**

**Open Forum for Public Participation: an opportunity to hear from members of the public. (10 minutes only in total)**

**25.WW058**

**To approve and sign the Minutes of the Ordinary Meeting held on Tuesday, 18<sup>th</sup> February 2025.  
(in accordance with standing order 12a)**

**25WW.059**

**Items to note:** The Clerk has now completed his training and is now CiLCA qualified.  
A new bin for Hall Lane has been ordered and has arrived.  
West Winch has been registered with the Civility and Respect Pledge.  
A letter was sent to Mr Hildon ref: Coronation Avenue Grazing Lease.  
All issues reported last month have been reported to Highways

### **Agenda Items**

**25.WW060** To Discuss New Village Hall Notice Board with remaining Cil Grant – **All**

**25.WW061** To Discuss and Adopt New Lone Working Agreements for Handyman, Groundsman and Hall Manager - **All**

**25.WW062** To Discuss 3G pitch feasibility study – **Cllr B Thrower**

**25.WW063** To Discuss and Update the Asset Register - **All**

**25.WW064** To Discuss Joint meeting with North Runcton regarding an update to the Neighbourhood plan – as per Mr Morrish Email – dated 26<sup>th</sup> Feb 2025. -**All**

**25.WW065** To Discuss ADAS planning letter reference meeting for discussion on the Solar Farm Planning Application - **All**

**25.WW066** To Discuss the damaged Street Light on Gravel Hill Lane- Hall Lane –**Clerk** to introduce.

**25.WW067** To Discuss whether the Parish Council would like to submit an open letter regarding the upcoming Devolution and Local Government Reorganisation consultation.

## **Planning Consultations**

**New Planning Application Consultations received from Borough Council/NCC.**

### **Notice of Decision by Borough Council and County Council**

**24/02184/F** West Winch Narbank St Germans Road Setchey King's Lynn Norfolk  
PE33 0BB - HOUSEHOLDER- Remove existing roof to side extension, erection of side extension  
with first floor extension to rear  
Application Permitted - 3 March 2025 - Delegated Decision

### **Working Group Report – To be sent to the clerk prior to the meeting.**

- 25. WW068** The Planning Chair (Frank Dutton) to give a report.
- 25. WW069** The Finance Committee Chair (Gavin Ball) to give a report.
- 25. WW070** The Street Lighting Chair (Adam Gipp) to give a report.
- 25. WW071** The Playing Fields and Maintenance Chair (Barry Thrower) to give a report.
- 25. WW072** The Village Hall Chair - (John Collier) to give a report.

**Accounts & Finance including:**

**25. WW073** To Note Balance of Accounts on 1st February 2025

**25. WW074** To consider/review the payments for March 2025

**25. WW075** To Note money received

**25. WW076** To Note Norfolk ALC and National ALC Fees for 2025/26 - £585.68

**25. WW077** To Note Annual Wage increase as per National Minimum Wage - for Handyman, Groundsman, Hall Manager and Hall Cleaner –

**25. WW078** To Discuss Salary Increase due to completion of CiLCA Training for Clerk. – Clerk to leave room whilst being discussed.

**25.WW079** To resolve to move into closed session, on the grounds of confidentiality in accordance with The Public Bodies Admission to Meetings Act 1960 s.1(2) to accept

**25.WW080** To receive Items for the next meeting agenda  
by Noon Monday, 8<sup>th</sup> April 2025.

**25.WW081** To confirm the date of the next meeting of the Parish Council scheduled for  
**Tuesday 15<sup>th</sup> April 2025 at 7:30 pm in West Winch Village Hall**

**25.WW082** Close of meeting:-

Any business to be considered at a Parish Council meeting must be delivered to the clerk for inclusion in accordance with Standing Order 9b. Please use the “Agenda Item Request Form” and include as much information as possible, including any proposal.