



NEXT | LEAP

NL | Financial Ops

**Accounting as a Service
for Yardi Products**

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Introduction

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We have worked with a variety of clients over the past decade. We have helped many clients with software selections, software implementations and process or system enhancements.

In 2025, we realized a need for our Yardi clients - **Accounting as a Service**. We are so happy to offer this to our clients as a service to add to our portfolio of our other offerings like Consulting Advisory, Project Management, and Support as a Service, Optimization Support.

10+

Years of operations

3+

Offices worldwide

900+

Happy end users

80+

Happy leadership clients



Sarah Roth
PRESIDENT

Next Leap now offers full-service cyclic accounting — purpose-built for property managers and developers who want reliable financials, streamlined processes, and peace of mind every month.



Company Overview

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About Us

Next Leap is a consulting firm that helps a variety of clients find, implement, and optimize software and systems that truly work for their business. With deep expertise in IT strategy, project delivery, and change management, we focus on making technology practical, powerful, and people-centered — so your organization can operate smarter, faster, and more aligned with your goals.

Our Mission

Our mission is to empower businesses to unlock their full potential through thoughtful technology solutions, strategic execution, and human-focused change. We partner closely with our clients to design systems that work in the real world — ensuring long-term value, adoption, and impact across every level of the organization.

Our Vision

We envision a future where technology seamlessly enables growth, clarity, and operational excellence across property, hospitality, and development sectors. At Next Leap, we strive to be your trusted partner in transformation — helping you take the next leap forward, again and again.



Accounting as a Service

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On-Going Day-to-Day

Our Accounting as a Service offering includes full-cycle **Accounts Payable** support, from vendor setup and invoice entry to payment processing via cheques, EFT, or your preferred method. We handle **Accounts Receivable** with precision — including monthly rent postings, payment processing, and arrears reporting. We also manage **Tenant Profile Creation**, ensuring accurate setup of all financial details such as rent charges, banking information, and recovery structures. At move-out, we take care of **Move-Out Accounting**, including system offboarding, deposit reconciliations, and applying deductions or charges in accordance with your policies.



On-Going Month-to-Month

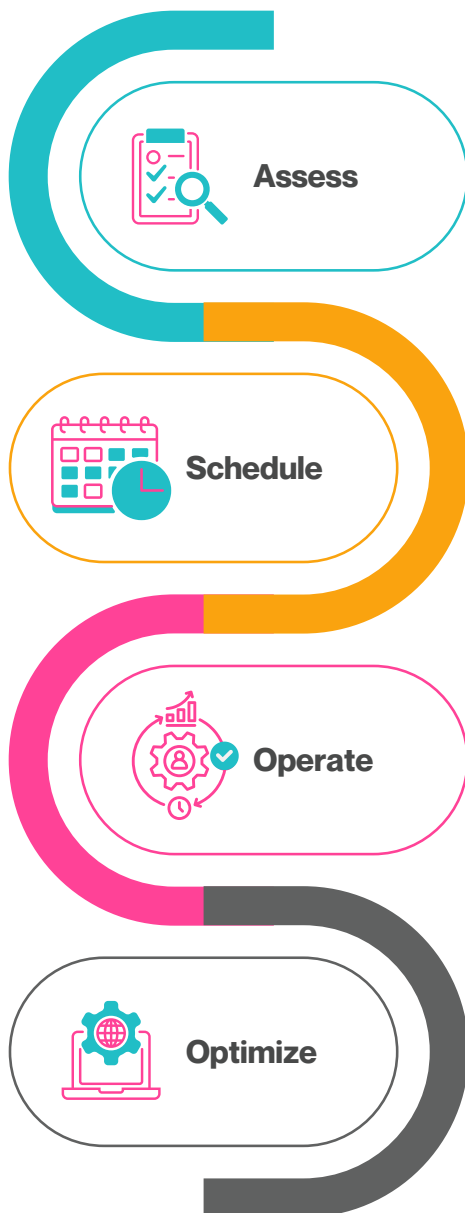
We support your monthly financial operations with end-to-end services, including **bank reconciliations**, **journal entries** (one-time and recurring), and complete **month-end close** processes tailored to your operational needs. Our team manages the **generation and disbursement of financial statements**, ensuring accuracy, timeliness, and compliance with reporting standards. Beyond processing, we maintain proactive communication with your team to clarify entries, resolve discrepancies, and ensure your books are always audit-ready. Each cycle is designed to provide clear visibility into financial performance, strengthen internal controls, and give leadership the confidence to make informed business decisions.

Our Approach

A Structured, Seamless Accounting Partnership

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At Next Leap, we believe great accounting is more than balancing books — it's about creating clarity, consistency, and confidence for your business. Our four-step approach ensures every client receives dependable results and continuous improvement, with the option to scale up when the time is right.



We start by immersing ourselves in your world.

Our team reviews your existing accounting processes and deliverables to fully understand how your operations run today. We map key workflows — from payables to reporting — to identify what's working, what's not, and where efficiencies can be gained. This ensures a smooth transition and a service model tailored to your needs.

Step 1: Assess

Structure creates consistency.

Together, we define a clear accounting calendar that outlines every deliverable and deadline on a cyclical basis — whether that's weekly pay runs, monthly reconciliations, or quarterly reporting. This schedule becomes the foundation of our partnership, ensuring accountability and on-time delivery across every cycle.

Step 2: Schedule

Reliable, repeatable, and transparent.

Once the groundwork is set, our team takes ownership of your day-to-day and month-to-month accounting operations. We follow the agreed processes, provide timely updates, and ensure all deliverables are completed with precision. You gain full visibility into progress without needing to manage the details.

Step 3: Operate

Improvement is built in.

Each cycle ends with an opportunity to reflect, refine, and realign. We review key insights, trends, and pain points with your team — identifying opportunities to enhance efficiency, reporting accuracy, or business insight. For clients seeking deeper transformation, this is also where we can engage one of our advisors or consultants for specialized process improvement or system optimization projects.

Step 4: Optimize

Team Expertise

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Our team brings deep expertise in property management accounting, combining years of hands-on experience with a strong understanding of the unique financial workflows in residential, commercial, and mixed-use portfolios.

We've worked alongside property managers, developers, and owners to streamline operations, ensure compliance, and deliver reliable financials that drive better decision-making.

With backgrounds in full-cycle accounting, Yardi system implementation and optimization, and property operations, our professionals aren't just bookkeepers — they're strategic partners who understand your business from the ground up.



Sarah Roth

Relationship Manager &
Consulting Advisor



Mark Dyck

Director of Accounting Services

Pricing Options

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Residential Price per Unit



✓ Day by Day Services:

- Accounts Payable Functions
- Accounts Receivable Functions
- Tenant Profile Creation
- Move Out Accounting

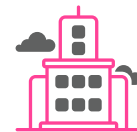
✓ Monthly Services:

- Bank Reconciliations
- Journal Entries
- Month-End Close
- Financial Statements Disbursement

✓ As-Required Services:

- New Property Set Up
- Property Archiving

Commercial Price per Tenant



✓ Day by Day Services:

- Accounts Payable Functions
- Accounts Receivable Functions
- Tenant Profile Creation
- Move Out Accounting

✓ Monthly Services:

- Bank Reconciliations
- Journal Entries
- Month-End Close
- Financial Statements Disbursement

✓ As-Required Services:

- New Property Set Up
- Property Archiving



Add-Ons

Hourly Rates

- ✓ Custom Financial Statement Set Up and Management
- ✓ Filing for PST/GST CRA Compliance
- ✓ Annual Budgeting
- ✓ Year End Audit Support
- ✓ CAM Reconciliations
- ✓ Custom Reporting
- ✓ Process Improvement Projects

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