
About The Gift Box Event Space

The Gift Box offers **approximately 1,800 sq ft of fully usable rental space**, designed to support a wide range of events and creative projects. Our urban studio-style venue features **one large open main room, two versatile smaller rooms**, and a **foyer/waiting area**, giving you flexibility and functionality for any occasion.

Whether you're planning a celebration, hosting a class, filming content, or producing creative work, The Gift Box provides the perfect blank canvas to bring your vision to life. The open floor plan and multiple rooms make it ideal for:

* Private Events – Birthdays, showers, parties, paint & sip nights, Small receptions
Anniversary parties

* Classes & Workshops – Dance, fitness, corporate training, creative sessions, Creative and educational workshops

*Creative Production – Photoshoots, podcasting, filming, content creation

* Multi-Use Setups – Breakout areas, dressing rooms, or lounge spaces, Mixers, Vendor or activity stations and so much more!

Conveniently located, this space is easy to access and designed to adapt to your unique needs.

Amenities & Features

We provide access to a beautifully customizable space equipped with:

- Audio systems
- chairs
- Round or rectangle tables
- Linens
- Professional photography
- Photo Booth or 360 booth
- Balloon Decor
- Cocktail tables
- Security services
- Photography studio
- Content room

- Backdrops
 - Bathroom
 - Ample parking
- ...and so much more — all at affordable rates.

Note: Some amenities are *add-ons* for an additional fee

A list of what is included in hourly pricing is provided separately.

Booking Time Requirements

Please include **setup and breakdown time** in your total rental hours.

Example:

If your event is **2 PM – 5 PM** and you need **1 hour to set up** and **1 hour to tear down**, you must book **1 PM – 6 PM**.

HOURLY RATE PRICING INCLUDES:

- **Rental of space**
- **Post-event cleaning** — The Gift Box provides the following major cleaning services:
 - Mopping of all floors
 - Sanitizing facility by professional cleaning service
 - Restroom cleaning
- Ask about our **all inclusive event packages**

Clients must complete end-of-event clean-up as listed in the rental agreement.

Add-ons include *(at an additional cost)*

- **Tables** — your choice of **round, rectangle, or a combination**
- **Chairs** (choice of **resin, chiavari, plastic, ghost chairs**)
- **Linen for tables** (**all colors** for 6ft rectangle and round/ only **black and white** for 8ft rectangle tables)
- **Professional photography to capture your event**
- **Audio w/ Microphone**
- **Baby Blocks decor for babyshower**
- **Balloon Decor**

- Backdrops
 - Photobooth or 360 photo booth
 - Flameless candles
 - Security
-

Additional Requirements

- **Security guard** is required for all rental events based on times and total guests. See details under Rules before booking.
 - **Event insurance** is required. See details under Rules before booking.
-

****If your event or rental is shut down by the police for any reason, we are not responsible and no refunds will be issued for unused time.**

****All ages are allowed**

It is highly recommended that you ask any questions **before booking as there is flexibility with some things.**

If you would like a full price breakdown prior to booking, simply ask and include as many details as possible in your message.

Thank you! 😊