UTAH COMMUNITY DEVELOPMENT OFFICE

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT OFFICE

COMMUNITY DEVELOPMENT OFFICE

- Established in 2013

- Located in Salt Lake City

- Funded by the Permanent Community Impact Board (CIB)

Vision: Communities that are viable, resilient, self-determined, and prepared for the future.

COMMUNITY DEVELOPMENT OFFICE

Guiding Principles:

- We approach community development and engagement holistically.

- We approach planning and community development as a process, not an end product.

- We seek to empower communities and support their decisions.

UTAH CDO/RPP RURAL SUPPORT

BEAR RIVER AOG
RPP • Brian Carver
CDO • Aubrey Larsen

RPP • Rural Planning Program Director

CDO • Community Development Office Planners

WASATCH FRONT REGIONAL COUNCIL

MTLAND AOG

UINTAH BASIN AOG
RPP • Kevin Yack
CDO • Skye Sieber

SIX COUNTY AOG
RPP • Travis Khyl
CDO • Paul Moberly

SOUTHEASTERN UTAH ALG
RPP • Michael Bryant
CDO • Keith Heaton

FIVE COUNTY AOG
RPP • Gary Zabriskie
CDO • Jordan Katcher

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COMMUNITY DEVELOPMENT FRAMEWORK

"Creating a community with ***character, amenities, and quality of life*** is an important but often overlooked component of economic development."[1].
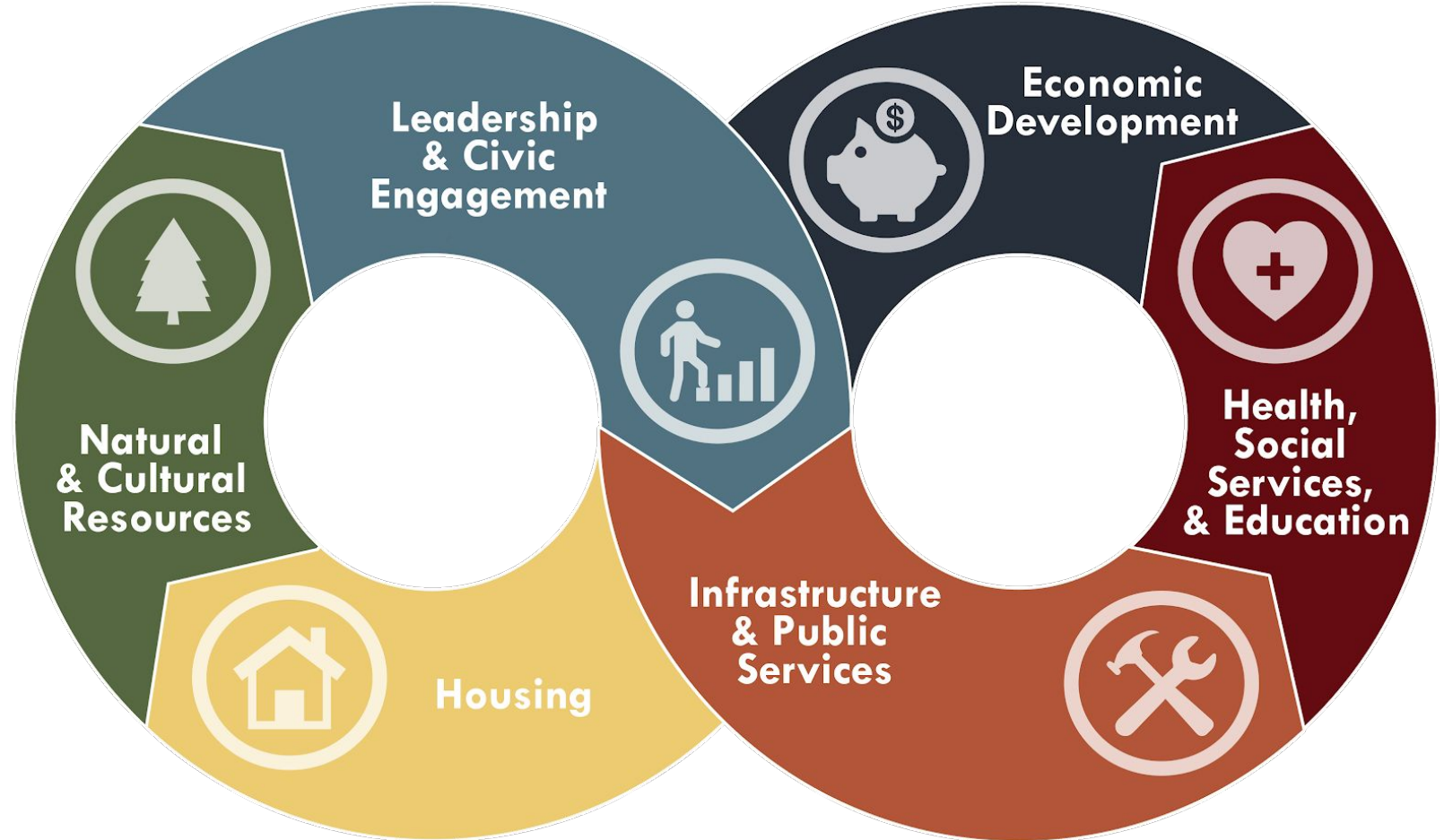
1. From a survey of nearly 1,000 employers and community members in Colorado, Idaho, Montana and Wyoming, from Place Value by Community Builders communitybuilders.org/uploads/Reports/PlaceValue_11lowresa.pdf

GUIDES & TOOLS

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT OFFICE

BUDGET & FINANCES

PROCUREMENT

POLICY & BEST PRACTICES

AN INTRODUCTION FOR LOCAL LEADERS

WORKFORCE SERVICES
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COMMUNITY DEVELOPMENT OFFICE

- Procurement: Policy & Best Practices
- Operations & Maintenance: Costs & Considerations
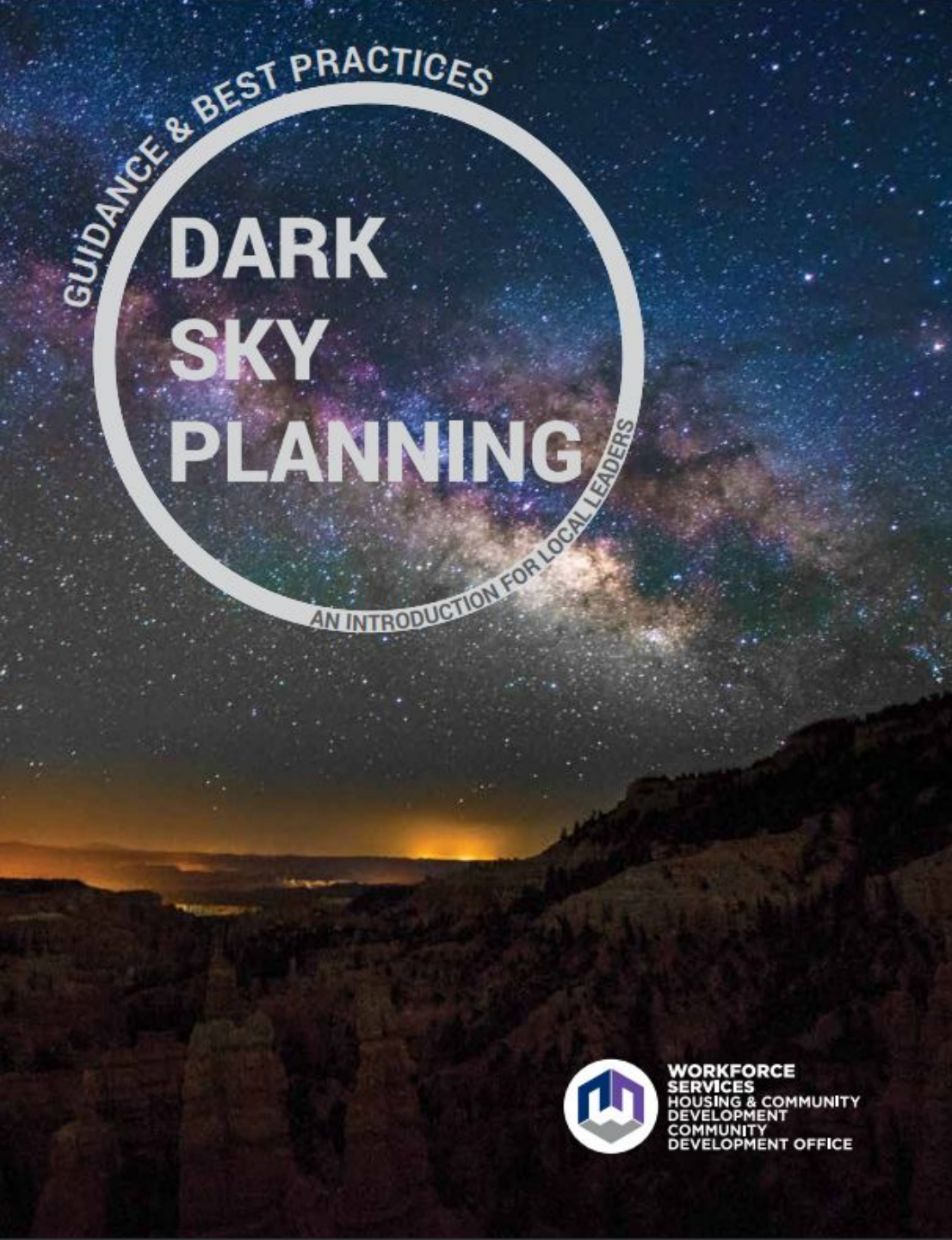- Municipal Bonding: An Introduction for Local Leaders

CAPITAL IMPROVEMENTS

- Capital Asset Inventory Guide
- Capital Asset Inventory Tool
- Capital Improvements Planning
- Prioritization Tool

DARK SKY INITIATIVE

- Dark Sky Planning: Guidance & Best Practices
- Dark Sky Assessment Guide

GENERAL PLAN

- General Plan Writing Guide: Guidance & Prompts
- General Plan: Guidance & Best Practices
- Updating Your General Plan Brief
- General Plan Template

GENERAL PLAN WRITING GUIDE

GUIDANCE AND PROMPTS FOR LOCAL LEADERS

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT OFFICE

ISSUE STUDIES

- -

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT OFFICE

Utah Coal:

Report & Scenario Plan

Uintah Basin Oil:
Impacts & Factors

UINTAH BASIN OIL

IMPACTS & INFLUENCES | NOVEMBER 2015

RURAL PLANNING GROUP

CURRENT PROJECTS

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT OFFICE

Essential Municipal Training Curriculum

10 Modules for Community Management Practices and Legal Compliance

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ESSENTIAL MUNICIPAL TRAINING CURRICULUM (EMTC)
UTAH COMMUNITY DEVELOPMENT OFFICE

WORKFORCE SERVICES
HOUSING & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT OFFICE

PROGRAM OVERVIEW
This program provides community leaders with a structured, sequential learning curriculum based around essential community management practices and legal compliance. The curriculum is designed to be completed at regularly scheduled planning commission and city council meetings over the course of a year.

PROGRAM OBJECTIVES
While many resources exist for training of municipal leaders, no structure exists for the deployment of these resources or how they fit together. Individual community members attend some training events, but resources generally do not percolate to all leadership. This program's objectives are:

EMPLOY RESOURCES EFFICIENTLY
Apply resources with structure and sensitivity to leaders' time. Foundational knowledge is required before attending in-person trainings.

ENSURE COMMON UNDERSTANDING
All town leadership should be trained with the same curriculum, beginning with basics and including all foundational topics.

PROVIDE CONTINUITY OF TRAINING
Provide town leadership with accountability and guidance while connecting towns to training resources and support point-of-contact personnel.

INCREASE LOCAL CAPACITY
All leaders have equal access to training, topics are discussed and implemented collectively, and regular meetings have additional purpose. Further resources are available for study.

PROGRAM RESOURCES
Training is organized into 10 basic modules, each sequentially covering specific, relevant topics. They include instructions to guide leaders through existing resources and include discussion prompts. They also include homework to complete before subsequent modules, and contacts for more guidance. Guest trainers are scheduled in some of the modules as well.

Each module is intended to be completed at a joint meeting of the mayor, city council, and planning commission, or independently at their regularly scheduled monthly meetings. Each module should not take more than 30-45 mins so that normal meeting business may proceed.

Modules include the following topics:
1. Role of Government
2. Interaction with Public
3. Municipal Decisions
4. Intro to Land Use Law
5. Intro to Planning & Community Development
6. Zoning and Ordinances
7. Land Use Law Specifics
8. Capital Assets
9. Ethics
10. Municipal Finance - add funding sources

PROCESS
1. Contact your local AOG Regional Planner, and discuss a proposed schedule for the first module.
2. Meet with AOG representatives who provide training materials, facilitate module one and help define a proposed schedule for the remaining modules.
3. Continue with the other modules as outlined over the proposed schedule.
4. When modules are finished, receive a certificate of completion. Ya-hoo!

CONTACT

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Utah Community Development Office

For more resources, visit www.ruralplanning.org/toolbox

Energy & Natural Resource Communities (ENRC) Story Map

ruralplanning.org/enrc