



777 Elm Street, Macon, Georgia 31201  
Mailing Address: P.O. Box 13485 (Zip Code: 31208)

# Application for Employment

DATE: \_\_\_\_\_

POSITION APPLYING FOR: PRAISE & WORSHIP LEADER

## PERSONAL INFORMATION

_____		_____		_____	
Last Name	First Name				Middle
Date of Birth: _____		Gender _____	Social Security No.: _____		
		F/M			
_____		_____	_____	_____	_____
Present Address	City	State	Zip	How Long?	
_____		_____	_____	_____	_____
Previous Address	City	State	Zip	How Long?	
Home Phone: _____		Cell Phone: _____		Email Address: _____	
Personal Website? Yes <input type="checkbox"/> No <input type="checkbox"/>		If Yes, Website Address _____			
Social Media Affiliations: <i>(include screen names)</i>					
Facebook <input type="checkbox"/>	_____	Twitter <input type="checkbox"/>	_____	Other: <input type="checkbox"/>	_____
Present Church: _____		_____			
					Position
_____		_____	_____	_____	_____
Address	City	State	zip code	Phone	

**FAMILY INFORMATION**

Marital Status: Married  Divorced  Separated  Widowed  Never Married

Spouse's Name: \_\_\_\_\_

Spouse's Spiritual Gifts: \_\_\_\_\_

\_\_\_\_\_

List Children	Ages

**EDUCATION - High School - College - Graduate School – Seminary – Certification(s)**

School Name	Location	Years Attended	Degree Received	Seminary Yes/No

**ADDITIONAL BACKGROUND INFORMATION**

Are you under investigation by your present employer?  Yes  No

If yes, explain \_\_\_\_\_

\_\_\_\_\_

Did the investigation warrant your discharge based on misconduct?  Yes  No

If yes, explain \_\_\_\_\_

\_\_\_\_\_

Have you ever been under any of the following disciplinary actions because of unlawful sexual behavior, violation of an employer's sexual misconduct policy, or harassment?  Yes  No

Suspension of employment (terminated)  Asked to leave a volunteer position

Have you ever been charged, found guilty, or involved in civil or criminal proceedings with improprieties regarding children?  Yes  No

Have you ever pled guilty or entered a plea of "no contest"?  Yes  No

Would you be willing to undergo a Background Check if requested?  Yes  No

Has any court ever deferred further proceedings against you without entering a guilty plea and placed you on probation, in a community service or education program for any crime other than a minor traffic offense?  Yes  No

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position?

Yes  No If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Authorization

- I certify that all information in this application is accurate and complete to my knowledge. I have not knowingly withheld any information that might adversely affect my chances of being chosen for employment. I understand that misleading or false statements will constitute sufficient cause for rejecting my application.
- I consent to a criminal and background record check by the appropriate investigating authorities, including a drug screening. I understand there may be further investigation needed if deemed appropriate. (We will notify you before we need additional information to complete this application.)
- I understand the duties of the position to include:
  - Open and close church properties as needed during services, special programs, choir rehearsals, and meetings.
  - Clean the church and Fellowship Hall as needed so that it is presentable for worship and other events at the church.
  - Order and/or advise the church secretary of needed supplies.
  - Be on call for the building alarm system calls.
  - Set up Fellowship Hall for events.
  - Provide a monthly report of building and equipment status to the Trustees.
  - Maintain temperature control and lighting.

\_\_\_\_\_  
Please print your name.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Board of Trustees Acknowledged Receipt: \_\_\_\_\_

**Date:** \_\_\_\_\_