

EDMONDS CREEK HOA  
ARCHITECTURAL CHANGE REQUEST

HOMEOWNER REQUEST FOR CHANGE

**NO CELL PHONE PICTURES OF FORMS, or of the PLOT PLAN ACCEPTED**

Please complete items 1-7 and the easement & utility access waiver form.

1. Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Lot # \_\_\_\_\_  
if known

Email \_\_\_\_\_

2. Describe in detail the proposed change:

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3. Will there be changes or modifications in basic utility services or existing structures to accommodate the proposed change? Please indicate.

	Yes	No		Yes	No
Electric	___	___	Exterior Walls	___	___
Telephone	___	___	Patio Fencing	___	___
Gas	___	___	Patio Slab	___	___
Water	___	___	Sidewalks	___	___
Sewage	___	___	Pavement	___	___
TV Cable	___	___	Other	___	___

4. Please list below the major construction materials which will be used in this project. Be as specific as possible. (Exterior materials must conform to those used on the original building or be sufficiently compatible.)

_____	_____
_____	_____
_____	_____

5. Will the proposed project extend beyond your property line?  
\_\_\_\_ Yes    \_\_\_\_ No    If yes, please provide the name and address of the affected homeowner below.

Name \_\_\_\_\_ Address \_\_\_\_\_

6. If the proposed project is an addition or alteration that would change structural appearance of your residence please attach the following information:

- A. Blueprints or working drawings indicating all necessary dimensions and elevations.
- B. If available, a photograph or drawing of a similar completed project.

7. Project schedule:

- A. The project will be done by:

\_\_\_\_ Homeowner

\_\_\_\_ Contractor    Name \_\_\_\_\_

\_\_\_\_ Both

- B. Please indicate the approximate time needed to complete the project following committee approval \_\_\_\_\_

- C. Please indicate any building permits that will be required \_\_\_\_\_

**NOTE: A Plot Plan indicating the location and dimensions of the project must be included with ALL Architectural Change Requests. If a Plot Plan is not included your request will NOT be considered and any documents submitted will be returned to you. No cell phone pictures of forms or plot plan accepted.**

All submitted materials shall remain the property of the Association. You may wish to make a copy for your personal records.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTABND THE ARCHITECTURAL CONTROL STANDARDS AS SET FORTH BY THE COMMITTEE AND THE COMMUNITY GOVERNING DOCUMENTS.

Homeowner's Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

**EASEMENT & UTILITY ACCESS WAIVER**  
**(This form is a requirement of the community and MUST be signed)**

This document is an acknowledgement that I, \_\_\_\_\_  
the owner of the property located at \_\_\_\_\_  
being part of the Edmonds Creek HOA may install an improvement that could extend into an easement or  
regulated drain. I accept full responsibility of any cost to remove and/or replace this improvement should the  
utility, association or developer require access to the easement or should any agency having jurisdiction  
determine the improvement is in violation of their regulations. I understand that there is no representation or  
warranty that the improvement is compliant with city or county standards. The HOA has no authority beyond  
what architectural approval as stated in the HOA Bylaws and DCCR's. The homeowner is responsible for any and  
all government or agency approvals that may be required. Installations without all government approvals is at  
the homeowner's risk and the HOA shall not be held liable for the improvements.

Signed (Homeowner) \_\_\_\_\_ Date \_\_\_\_\_

Acknowledged by \_\_\_\_\_ Date \_\_\_\_\_

HOMEOWNER'S NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE  
**COMMITTEE USE ONLY**

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Committee Action:

☐ Approved as submitted

☐ Approved as revised

Revisions:

☐ Deferred

☐ Additional information required:

☐ Other:

☐ Denied

Comments:

Signed Date