

Year in Review

2017

Immanuel Lutheran Church

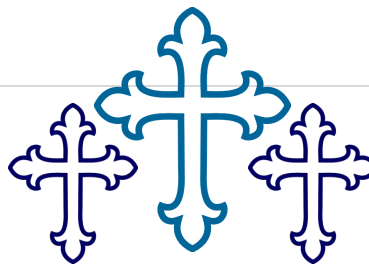


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Agenda

IMMANUEL LUTHERAN CHURCH ANNUAL MEETING FOR THE YEAR 2017

February 11, 2018 at Noon in Luther Hall

Potluck Lunch – Break your favorite thing for a potluck!

1. Call to Order and Determination of a Quorum (10% of the voting members*)
2. Adoption of the Agenda
3. Opening Prayer
4. Minutes of the 2016 Annual Meeting
5. Reports
 - a. Pastor
 - b. Congregation President
 - c. Treasurer
 - d. Financial Secretary
 - e. Endowment Trust Fund
 - f. Oral Committee Presentation
 - g. Nominating Committee
6. New Business
 - a. Elections
 - b. Budget for 2018
7. Other Business
 - a. Recognition of New Life – Baptism and Deaths
 - b. Recognition of Council members completing their terms
 - c. Resolutions – see the next page
8. Closing Prayer and Adjournment

** Under Immanuel's Constitution, a voting member is a confirmed member who has communed and made a contribution of record in the current or preceding year.*

RESOLUTIONS

1. **RESOLVED**, that we offer thanks to God for the gift of Jesus Christ, his Word, and his Love; that we ask forgiveness for our sins; that we pray for Growth in our Christian faith; and that we seek strength and guidance from God to serve faithfully in the coming year.
2. **RESOLVED**, that we give thanks to Pastor Kerr for his faithfulness to God's Word and for his leadership in guiding Immanuel during our interim process.
3. **RESOLVED**, that we give thanks to Pastor Sievenpiper for accepting Immanuel's call; encouraging us and challenging us to examine ourselves and our community practices so that we may extend the Christian mission of Immanuel.
4. **RESOLVED**, that we thank our 2017 ministry staff – Ann Rundquist and Vicki Bartholomew – and our 2017 worship and music staff – Suzanne` Anderson and Mi Ou Lee – and their families for their faithful service, their gifts in ministry, and their leadership in God's ministry, and their leadership in God's ministry at Immanuel.
5. **RESOLVED**, that the Church Council is authorized to review and approve minutes of the Annual Meeting.

Council President 's Letter

Sisters and Brothers in Christ,

What a wonderful year 2017 was in the life of Immanuel Lutheran Church: we celebrated the 500th Anniversary of the Reformation; the Call Committee recommended the call of Pr. Micah Sievenpiper, who was unanimously approved by the Council and received 100% approval from the congregation; fifteen new members representing eight families were welcomed into the congregation in December.

Again this year the Council upon recommendation from the Finance Committee will be presenting a deficit budget for approval. One thing to note is this year's deficit is lower than last year's deficit. The Council is continuing to look for and try options that will either increase revenues or decrease expenses.

Our building continues to be a welcoming home for various groups in the Westport area. Some groups contribute to our revenue while others are our guests. Again in 2017 we welcomed back Youth Works and hosted the MLM Christmas Store.

Immanuel has always been a welcoming community. As we look forward to the future of Immanuel, we need to keep our hearts and minds open for where we are being called by God to grow and serve our community.

Peace,

B. J. Laven

Council President, Immanuel Lutheran Church

Altar Guild

Altar Guild at Immanuel is made up of a group of dedicated members who strive to make the worship experience proceed as smoothly as possible.

On a weekly basis, a team of two or three members meets on Saturday morning to bake bread, prepare Communion trays, set up the hymn board, and prepare the Altar for worship on Sunday. This team also meets on Sunday morning between services to refresh communion trays, the chalice, and reset the Altar for the 10:30 service. They meet again after the 10:30 service to complete clean-up duties in order to be ready for the following week.

We use the church year calendar as a guide for observing the seasons of the church year and festival Sundays which may require changes in paraments or set-up.

On a monthly basis, the entire Altar Guild meets to discuss upcoming events and handle tasks such as ordering palms for Palm Sunday, Easter lilies, and poinsettias for the Christmas services. We also schedule volunteers to sell lilies and poinsettias, buy wine and candles, and manage other duties necessary for a meaningful worship experience.

We are responsible for decorating the church for the Advent season, the Christmas season, and Easter.

Altar Guild also has volunteers who handle special preparations for weddings and funerals.

We welcome anyone who would like to join us. Our group is currently made up of Desiray and Kathy Boehmer, Ellen and Sarah Wilcox, Karen Bame, Carol Powers, Melodee Blobaum, Milan Hanson, Suzanne Steffen, Lori Kueker, and Sharyl Serafin. Please speak with any of us if you are interested in learning more about Altar Guild.

Audit Committee

The Immanuel Audit Committee began meeting in August 2017 to review the Financial Records for the 2016 calendar year. Items reviewed included: Statement of Financial Position prepared by Miller Management, bank statements, receipts and deposit transactions, offering receipt records, checks and other disbursement transactions, and Endowment Trust Fund Documents. We also review other documentations for operation of the church, which included contracts with Miller Management and users of Immanuel facilities. The audit report was submitted to the Council President in late November 2016 and reviewed at the December Council meeting.

The 2016 Immanuel Audit Committee

Gretchen Bishop

Mike Fee

Del Karmeier

Warren Mauer

Bill Moore

Karen Bame, Chair

Archives

The archive committee has not been as active in 2017. We have placed many displays in the window display in front of the office. We have met a couple of times to sort through more pictures which is a tremendous task. We are planning on meeting soon to continue our sorting and filing. More window and bulletin boards are also being planned.

Gretchen Bishop for the committee, Mary Lynn Coleman, Norma and Leonard Carr, BJ Laven, Scott Thompson and Milan Hanson

Budget Proposal for 2018

ILC Budget 2018 proposal

	2017 Actual	2017 Budget	2018 Proposed Budget	Variance	Notes	
Revenues						
Offerings						
3110 Envelopes & Growth in Giving	5336,429.77	\$333,160.00	\$365,000.00	31,840.00	Note 1: Growth in Giving estimated increase.	
3120 Loose Offerings	2,970.83	2,200.00	3,000.00	800.00		
3130 Children's Offerings	0.25	-	-	0.00		
3140 Initial Offerings & "The Lutheran"	555.00	650.00	600.00	(50.00)		
3150 Special Offerings	6,098.43	6,500.00	5,400.00	(1,100.00)		
3190 Other Misc Offerings	861.69	250.00	1,000.00	750.00		
Total Offerings	346,915.97	342,760.00	\$375,000.00	32,240.00		
Other Revenues						
3210 Facility Use Fees	18,050.00	10,000.00	18,000.00	8,000.00	Note 2: Total 2017 Revenues w/out ETF transfers = \$355,337. Projected 2017 Revenue of \$473,821.85 w/out ETF transfers = \$387,639.90	
3215 Kitchen Rental	1,700.00	-	-	0.00		
3220 Parking Lot Rental	8,400.00	7,200.00	8,400.00	1,200.00		
3230 Genesee Rental	11,000.00	12,000.00	12,000.00	0.00		
3240 Interest Income	42.71	25.00	-	(25.00)		
3290 Other Misc. Revenues	9,407.43	-	9,500.00	9,500.00		
Total Other Revenues	48,600.14	29,225.00	47,900.00	18,675.00		
Transfers from Restricted / Designated						
3510 ETF - General	31,000.00	-	-	0.00		
3520 ETF - Debt Service	56,000.00	-	-	0.00		
3530 ELCA - Synod for Oromo Ministry	-	-	-	-		
Total Transfers from Restricted / Design	87,000.00	-	-	0.00		
Total Revenues	482,516.11	371,985.00	422,900.00	50,915.00		
Expenses						
Global Outreach						
4110 Bethany College	600.00	600.00	700.00	100.00		
4115 Mosaic (formerly Bethpage Mission)	300.00	300.00	400.00	100.00		
4120 ELCA Seminaries	-	700.00	800.00	100.00		
4125 Synod, ELCA Natl, World	26,000.00	24,000.00	27,300.00	3,300.00		
4130 Oaks Indian Center	300.00	300.00	400.00	100.00		
4135 Mauritania School	400.00	400.00	400.00	0.00		
4140 World Missions	-	0.00	-	0.00		
Total Global Outreach	27,600.00	26,300.00	29,374.00	3,074.00		
Local Outreach						
4310 Cross-Lines	500.00	500.00	600.00	100.00		Note 3: Outreach expenses total 10% of actual Total Offerings & Other Revenues.
4315 Emergency Needs	-	100.00	100.00	0.00		
4320 Hollis Renewal Center	800.00	800.00	1,000.00	200.00		
4325 Inner City Missions	247.54	200.00	300.00	100.00		
4330 Community LINC	1,000.00	1,000.00	1,000.00	0.00		
4335 Metro Lutheran Ministry	3,300.00	3,300.00	3,800.00	500.00		
4340 Social Ministry	115.00	100.00	290.00	190.00		
4345 Budget & Financial Mngt. Assistance	900.00	900.00	900.00	0.00		
4350 Shepherd's Center	2,200.00	2,200.00	2,600.00	400.00		
4355 CCO	450.00	1,800.00	1,700.00	(100.00)		
Total Local Outreach	9,512.54	10,900.00	12,916.00	2,016.00		

ILC Budget 2018 proposal

	2017 Actual	2017 Budget	2018 Proposed Budget	Variance	Notes
Other Congregational Ministries					
4710 Child Care	1,273.14	1,200.00	1,500.00	300.00	
4712 Stewardship	528.07	500.00	600.00	100.00	
4714 Archives	-	-	-	0.00	
4716 Centered Life/Prayer	-	400.00	400.00	0.00	
4718 Congregational Life	113.24	-	-	0.00	
4720 Evangelism	-	250.00	-	(250.00)	Note 9: See Evangelism Designated account.
Total Other Congregational Ministries	1,914.45	2,350.00	2,500.00	150.00	
Total Congregational Ministries	22,000.17	25,860.00	24,172.00	(1,688.00)	
Parish Administration					
Personnel					
5110-20 Wages & Housing	145,492.18	142,499.00	135,675.00	(6,824.00)	Note 10: The Oromo Ministry has moved to Gloria Dei Lutheran Church.
5130 Melaku (Oromo fiscal sponsorship)	-	-	-	0.00	
5140 Pulpit Supply	930.00	800.00	800.00	0.00	
5145 Honoraria	-	-	600.00	600.00	
5150 Custodial Services	7,959.90	10,000.00	9,000.00	(1,000.00)	
5210 Medical & Pension	27,083.69	46,371.00	35,274.00	(11,097.00)	
5215 Travel & Auto	5,585.63	1,500.00	1,200.00	(300.00)	
5220 Staff Continuing Education	2,380.22	4,000.00	2,000.00	(2,000.00)	
5225 Professional Expenses	799.87	1,200.00	1,200.00	0.00	
5385 Workman's Comp Insurance	1,202.00	1,700.00	1,900.00	200.00	
5390 Payroll Tax Expense	4,696.99	10,824.73	10,203.15	(621.58)	
Total Personnel	196,130.48	218,894.73	197,852.15	(21,042.58)	
Other Parish Administration					
5510 Assembly & Conferences	1,495.15	1,000.00	1,000.00	0.00	
5515 Office Supplies	2,795.71	4,000.00	4,000.00	0.00	
5520 Computer Support	575.00	1,000.00	1,000.00	0.00	
5525 Office Equipment Leases	4,637.40	5,028.00	5,028.00	0.00	
5530 Transition Expenses	7,166.50	5,000.00	-	(5,000.00)	
5680 Accounting Services	9,440.00	9,120.00	9,160.00	40.00	Note 11: Category no longer needed.
5685 Bank & CC Processing Fees	492.59	500.00	500.00	0.00	
5690 Miscellaneous Parish Administration	2,549.25	2,500.00	2,600.00	100.00	
Total Other Parish Administration	29,151.60	28,148.00	23,288.00	(4,860.00)	
Total Parish Administration	225,282.08	247,042.73	221,140.15	(25,902.58)	
Facilities					
Repairs & Maintenance					
6110 Building	34,939.83	19,800.00	20,550.00	750.00	Notes 12 - 14: Does not include discretionary Building expenses of 59,200, Grounds expenses of 5750, Genessee Residence expenses of 55,750.
6115 Grounds	3,590.06	7,500.00	8,250.00	750.00	
6120 Genessee Residence	19.77	750.00	4,400.00	3,650.00	
6125 Equipment	-	-	-	0.00	
6130 Maintenance Supplies	791.71	2,500.00	-	(2,500.00)	
6135 Trash Service	1,580.72	1,300.00	1,300.00	0.00	
Total Repairs & Maintenance	40,922.09	31,850.00	34,500.00	2,650.00	
Note 15: In Addition to the \$15,700 discretionary expenses listed in Notes 12 - 14, \$32,000 for Large Projects is not included.					

ILC Budget 2018 proposal

	2017 Actual	2017 Budget	2018 Proposed Budget	Variance	Notes
Congregational Ministries					
Christian Education					
4502 Adult Education	17.90	-	-	0.00	Note 4: Allocate Youth Designated Fund (\$5,453.56) to Nat'l Youth Gathering.
4504 Christian Education - Youth	-	100.00	-	(100.00)	
4506 Sunday School	598.48	-	700.00	700.00	
4508 First Communion	34.93	1,000.00	50.00	(950.00)	
4510 Confirmation	213.27	-	200.00	200.00	
4512 Special Events	-	2,500.00	-	(2,500.00)	
4514 Alleluia Music & Arts	-	2,000.00	-	(2,000.00)	
4538 Christian Education - Other	548.50	-	600.00	600.00	
Total Christian Education	1,413.08	5,600.00	1,550.00	(4,050.00)	
Outreach & Fellowship					
4552 Fellowship	510.19	300.00	400.00	100.00	Note 5: Special Events line-item was for 2017 Luther 500 celebration; no funds allocated for 2018.
4554 Outreach (Welcoming Committee)	(147.00)	-	1,500.00	1,500.00	
4568 Outreach & Fellowship - Other	565.00	-	-	0.00	
Total Outreach & Fellowship	928.19	300.00	1,900.00	1,600.00	
Music					
4572 Instrumentalist Fees	5,310.00	5,600.00	3,650.00	(1,950.00)	Note 6: Worship & the Arts reduced budget request by 8% from 2017.
4578 Bell Choir	66.25	150.00	150.00	0.00	
4580 Choral Music	190.36	250.00	400.00	150.00	
4581 Choral Interns	770.00	2,120.00	2,592.00	472.00	
4582 Licenses/Copyright permission	625.60	800.00	800.00	0.00	
4598 Music - Other	1,041.13	1,290.00	1,750.00	460.00	
Total Music	8,003.34	10,210.00	9,342.00	(868.00)	
Worship					
4601 Altar Guild	363.13	500.00	500.00	0.00	Note 7: Donors sign up to provide flowers for each Sunday. A donation of \$45 is required with a designation to "Altar Flowers."
4602 Arts Committee	-	250.00	100.00	(150.00)	
4610 Flowers	1,986.12	-	-	0.00	
4628 Worship - Other	100.00	250.00	400.00	150.00	
Total Worship	2,449.25	1,000.00	1,000.00	0.00	
Publications & Library					
4632 The Lutheran	1,008.45	1,200.00	1,230.00	30.00	Note 8: Includes \$450 for Stewardship Committee mailings in Fall 2018.
4634 Devotionals	474.80	-	500.00	500.00	
4636 Library	434.14	500.00	500.00	0.00	
4648 Publications & Library - Other	-	-	-	0.00	
Total Publications & Library	1,917.39	1,700.00	2,230.00	530.00	
Postage & Communications					
4652 Postage	1,237.18	1,500.00	1,500.00	0.00	Note 8: Includes \$450 for Stewardship Committee mailings in Fall 2018.
4654 Advertising	-	-	-	0.00	
4656 Telephone	1,983.40	2,100.00	2,000.00	(100.00)	
4658 Internet	2,153.89	1,100.00	2,150.00	1,050.00	
Total Postage & Communications	5,374.47	4,700.00	5,650.00	950.00	

ILC Budget 2018 proposal

	2017 Actual	2017 Budget	2018 Proposed Budget	Variance	Notes
Utilities					
6210 Electric	30,381.26	30,500.00	29,500.00	(1,000.00)	
6215 Gas	7,331.72	3,000.00	7,000.00	4,000.00	
6220 Water	4,151.99	4,500.00	4,000.00	(500.00)	
Total Utilities	41,864.97	38,000.00	40,500.00	2,500.00	
Other Facilities					
6310 Debt Service (Mortgage)	115,380.12	115,380.12	5115,380.12	0.00	Note 16: Deductible to be increased in Q1 reducing insurance premium.
6315 Insurance	12,219.00	11,800.00	10,620.00	(1,180.00)	
6320 Security	623.00	750.00	1,000.00	250.00	
Total Other Facilities	128,222.12	127,930.12	127,000.12	(930.00)	
Total Facilities	211,009.18	197,780.12	202,000.12	4,220.00	
Total Expenses	495,403.97	507,882.85	489,602.27	(18,280.58)	
Net Balance from Operations	\$ (12,887.86)	\$ (135,897.85) *	\$ (66,702.27) *	\$ 69,195.58	
Non-Operating (Income)/Expense					
8010 Prior Period Adjustment	13,308.53	-	-	-	Note 17: Refer to Note 2. In 2017, \$31,000 was transferred from ETF for operating expenses, and \$56,000 for debt service (mortgage payments).
Total Non-Operating (Income)/Expense	13,308.53	-	-	-	
Net Balance	\$ (26,196.39)	(135,897.85)	\$ (66,702.27)	69,195.58	

* Estimated Shortfall to be paid by Congregation or Endowment Trust Fund as needed.

Immanuel Lutheran Church 2018 Proposed Budget

NOTES

1. "Growth in Giving" estimated total is a conservative projected increase (see Note 2). Would recommend not going lower than \$356,000 or higher than 387,000.
2. Total 2017 income without Endowment Trust Fund (ETF) transfers = \$355,336.70. Projected revenue of \$473,821.85 minus \$86,181.92 2017 ETF transfers = \$387,639.93.
3. Outreach expenses total 10% of actual Total Offerings and Other Revenues.
4. Allocate Youth "Designated Fund" (\$5,453.56) to Nat'l Youth Gathering.
5. The Special Events line item was for 2017 500th Luther celebrations; no funds allocated for 2018.
6. Worship and the Arts reduced their budget request by 8% from 2017.
7. Donors sign up to provide flowers for each Sunday. A donation of \$45 is required with a designation to "Altar Flowers."
8. Includes \$450 for Stewardship Committee mailings in fall 2018.
9. See Evangelism "Designated Fund."
10. The Oromo Ministry has moved to Gloria Dei Lutheran Church in Kansas City North.
11. Category no longer needed.
12. Does not include Discretionary Building expenses of \$9,200.
13. Does not include Discretionary Grounds expenses of \$750.
14. Does not include Discretionary Genesee Residence expenses of \$5,750.
15. Total Discretionary Repairs and Maintenance expenses not included in 2018 budget = \$15,700. Additionally, \$32,000 for Large Projects is not included, i.e., 1) Stained glass windows, \$30,000; and 2) Floor repair for Prayer Room, \$2,000.
16. In 2017, \$31,000 was transferred from the ETF for operations, and \$48,000 for debt service.
17. Insurance premium reduction goes into effect due to increasing deductible.

Call Committee

Your Call Committee's work came to a joyous conclusion Oct. 1 when we welcomed Rev. Micah Sievenpiper as Immanuel's pastor.

We are grateful to the congregational council, Pastor Micah, Megan and Freya, and to each of you who so graciously expressed your thanks to us in ways great and small. In turn, we are immensely grateful to all of you for your encouragement and support throughout the process.

Our congregation has entered a wonderful new chapter of its life as the people of God in this place. We pray that the Lord will bless our work together, and strengthen each of us for the challenges and opportunities ahead.

Thanks Be To God!

Your *Former* Call Committee

Don Arney	Ken Beckmann	Kathy Boehmer	Janie Fee
Linda Fewell	Tori Friedrich	Milan Hanson	Brendan Kennedy
Jack Umbach	Ellen Wilcox		

Congregational Life

The Congregational Life committee had another successful year in 2017 promoting Christian fellowship and raising funds for various Immanuel ministries through family friendly social events such as The Winter Warmup which raised money for ELCA Good Gifts including helping a family buy a farm to escape the cycle of poverty; Chris Cakes pancake feed which raised funds for youth activities; Deli Works lunch which raised extra money for Youth Works activities; Jello-Jubilee; God's Work Our Hands including homemade dog treats and toys; Annual Oktoberfest raising nearly \$1,000 for Youth and the first Holiday Market including Chris Cakes to kick off the Holiday Season! Stay tuned for more events in 2018 including the International Potluck and Nativity scene contest!

Members: Scott Thompson, chair, EB Walker, Jackie Turner, Peggy Dollard, Sandra Tree, Kathy Boehmer, Sandy Bustamante

2017 Endowment Trust Fund

Members:

Leonard Carr, Milan Hansen, Lisa Hansen, Steve Roeder, Lynden Peters.

The Endowment Trust Fund (ETF) was created in 1979 for the purpose of supporting the ministries of Immanuel Lutheran Church (ILC). In May of 2005, ILC entered into an agreement with UMB Trust Services to act as the professional investment manager of the ETF. Per ETF policies UMB is required to maintain a diversified portfolio. The ETF portfolio return on investment for 2017 was 12.89%. Annualized for the past three years the fund has earned 6.54%; over the past five years 7.40%, and over the past ten years 5.84%.

In 2015 the decision was made not to budget a contribution to the Operating Budget of ILC. The ETF contributed \$56,000 to debt service and \$31,000 for Operating Expenses.

Should you wish to discuss a gift to the ETF (including gifts by will and planned giving), please contact any of the members of the committee.

**Endowment Trust Fund
Statement of Operations
Year Ended December 31, 2017**

January 2018

Fund Total (at Cost) - January 1, 2017 (Including Sub Accounts)		\$ 540,460.44
Income		
Gifts	5,000.00	
Restricted Funds	-	
Interest, Dividends, Expenses & Adjustments	7,746.03	
Realized gain(loss)	<u>13,283.20</u>	
		\$ 26,029.23
Disbursements		
Immanuel 2017 Budget	-	
Additional Transfer to Operating Budget	31,000.00	
ILC Debt Service Support	56,000.00	
ILC Maintenance & Repair (Net: Xlrs - Repayments)	-	
Sarli Scholarship Award	<u>-</u>	
		\$ 87,000.00
Internal ETF Fund Transfers (Non add)		
None	-	
Fund Total (at Cost) - December 31, 2017 (Including Sub Accounts)		<u>\$ 479,489.67</u>
Ending UMB Account Cost Balance - December 31, 2017		\$ 479,489.67
Other ETF Accounts (none currently exist)		-
Fund Total (at Cost) - December 31, 2017 (Including Sub Accounts)		<u>\$ 479,489.67</u>

**Endowment Trust Fund
Primary and Sub Account Allocation
Year Ended December 31, 2017**

Account Balance (at Cost)		
Endowment Trust Fund - Primary Account	\$ 448,259.17	
ILC Regular Reserve Fund (5% of Current Budget - \$489,002)	24,450.00	
ILC Endowment Gift Stock Sub Account	0.02	
Louis & Ruth Sarli Scholarship Fund Sub Account	6,780.48	
ILC Restricted Funds Sub Account	-	
Fund Total (at Cost) - December 31, 2017 (Including Sub Accounts)		<u>\$ 479,489.67</u>

**Louis & Ruth Sarli Scholarship Fund ETF Sub Account
Statement of Operations
Year Ended December 31, 2017**

Sub Account Fund Total (at Cost) - January 1, 2017		\$ 6,525.97
Additions		
None	-	
Disbursements		
Scholarship Awards - 2017 (None)	-	
Income		
Apportioned Earnings (\$6185.75 Avg Daily Bal x ETF Total Earnings @ 3.9%)	254.51	
Sub Account Fund Total (at Cost) - December 31, 2017		<u>\$ 6,780.48</u>

**ILC Restricted Funds Sub Account
Statement of Operations
Year Ended December 31, 2017**

Sub Account Fund Total (at Cost) - January 1, 2017		-
Additions		
(None)	-	
Disbursements		
(None)	-	
Sub Account Fund Total (at Cost) - December 31, 2017		<u>\$ -</u>

**Endowment Trust Fund
Investment Performance
Year Ended December 31, 2017**

January 2018

- Note 1: The Total Fund Market Value, including Item 10 (Other ETF Accounts), at December 31, 2017 was \$566,447.99, a 3.2% decrease from the comparable December 31, 2016 account market value of \$585,084.99.
- Note 2: Items 10 & 11 include other ETF accounts (none currently exist).
- Note 3: The UMB ETF Account now consists of two sub accounts: The ETF Primary Account and The ILC Endowment Gift Stock Account. The ILC Reserve Fund and the Louis & Ruth Sarif Scholarship Fund are reported as restricted funds within the ETF Primary Account. The allocation for each sub account, as determined by the ETF Committee, is detailed on the Statement of Operations page of this report.
- Note 4: The total recorded sum of gifts received by the ETF since inception (June 12, 1979) is \$1,012,281.69.
- Note 5: The sum of all 2017 ETF transfers to & repayments from ILC (Operating Budget; Debt Service; Maintenance & Repair Accounts) total \$87,000.00.
- Note 6: The sum of Debt Service/Loan Support transferred from the ETF to ILC since 2010 total \$694,240.

**Endowment Trust Fund
Investment Performance
Year Ended December 31, 2017**

January 2018

1. Fund Total (Cost) January 1, 2017 (Includes All Sub Accounts & Gift Funds in Transfer)		\$ 540,460.44
2. Funds Received (Note 5)		5,000.00
a. Regular Gifts	5,000.00	5,000.00
George & Lillian Gee Memorial Direct or Unidentified 2017 Gifts	5,000.00 -	
b. Restricted Funds None	-	
3. Investment Income		
a. Interest & Dividends (Net less expenses & adjustments)		7,746.03
(1). UMB Dividends & Interest	15,246.03	
(a). Dividends, Principal Cash, Capitalized Income (Lg&ST CG) & Other Income (Corrected)	15,246.03	
(b). Interest:	-	
(2). Brokerage Fees & Other Credits/Debits	(7,500.00)	(7,500.00)
(a). UMB Fees:	(7,500.00)	
(b). Other; None	-	
(3). Miscellaneous Accounting Adjustments	-	
b. Return on Beginning Balance (Line 3a / Line 1)		1.4%
c. Realized Gain/(Loss)		13,283.20
(1). UMB Securities (Total all Accounts)	17,393.73	
(1a). Adjustment for n/a Gift Stock (Gain)/Loss	(4,110.53)	
(1b). Gift Stock Proceed Adjustment (Excess)/Under Pmt	-	
d. Total Earnings (Line 3a + 3c)		21,029.23
e. Total Earnings Percent Return (Line 3d / Line 1)		3.9%
4. Unrealized Gain/(Loss)		
a. End of Year		86,958.32
UMB Account	86,958.32	
Other Accounts	-	
b. Increase/(decrease) from previous year Ref: CY2016 Unrealized Gain/(Loss)	44,624.55	42,333.77
5. Total Performance (Income 3d + Increase 4b)		63,363.00
6. Total Performance Percent Return		11.7%
7. Designated Earnings Transfer to Church Operating Budget		-
(1). Designated Earnings Transfer 2017 (None)	-	
7a. Transfer to Church Operating Budget (Council Approved)		(31,000.00)
(1). Operating Expenses - 3/1/2017	(10,000.00)	
(2). Operating Expenses - 6/21/2017	(5,000.00)	
(3). Operating Expenses - 8/24/2017	(14,000.00)	
(4). Operating Expenses - 10/31/2017	(2,000.00)	
7b. Transfer for ILC Debt Service/Loan Support		(56,000.00)
(1). Debt Service Support - 3/22/2017	(8,000.00)	
(2). Debt Service Support - 5/30/2017	(8,000.00)	
(3). Debt Service Support - 6/21/2017	(8,000.00)	
(4). Debt Service Support - 8/24/2017	(8,000.00)	
(5). Debt Service Support - 9/28/2017	(8,000.00)	
(6). Debt Service Support - 10/31/2017	(8,000.00)	
(7). Debt Service Support - 12/1/2017	(8,000.00)	
7c. Transfer for ILC Maintenance & Repair Loan		-
(1). None	-	
7d. Louis & Ruth Sarli Scholarship Fund		-
(1). Scholarship Awards 2017 - None	-	
7e. Ref: Internal EFT Fund Transfers (non add)		-
(1). None	-	
8. Fund Total (Cost) December 31, 2017 (Including All Sub Accounts) (Sum of Line 1,2,3a,7,7a,7b,7c)		\$ 479,489.67
9. Ending UMB Account Cost Balance December 31, 2017 (Includes All Sub Accounts)		\$ 479,489.67
10. Other ETF Accounts (at Cost) - None		\$ -
11. Fund Total (Cost) December 31, 2017 (Including All Sub Accounts)		\$ 479,489.67

Endowment Trust Fund
Balance Sheet
As of December 31, 2017

January 2018

<u>UMB Investment Account</u> (Includes ETF & All Sub Accounts)	<u>Cost Basis</u>	<u>Market Value</u>	<u>Unrealized Gain/(Loss)</u>
Equity Securities - 53.95% of Portfolio			
<u>Common Stock - 0.00% of Portfolio</u>			
Total Holdings - None	\$ -	\$ -	\$ -
<u>Equity Funds - 53.95% of Portfolio</u>			
Total of 7 Holdings	\$ 217,982.07	\$ 305,585.31	\$ 87,603.24
Largest Holding Mkt Value is \$148,605.31 or 26.23% of Acct			
Smallest Holding Mkt Value is \$10,275.94 or 1.81% of Acct			
Total Equity Securities	\$ 217,982.07	\$ 305,585.31	\$ 87,603.24
Fixed Income Securities - 44.85% of Portfolio			
<u>Gov't & Agency Bonds - 0.00% of Portfolio</u>			
Total Holdings - None	\$ -	\$ -	\$ -
<u>Corporate Bonds - 0.00% of Portfolio</u>			
Total Holdings - None	\$ -	\$ -	\$ -
<u>Fixed Income Funds - 44.85% of Portfolio</u>			
Total of 4 Holdings	\$ 254,696.09	\$ 254,051.17	(644.92)
Total Fixed Income Securities	\$ 254,696.09	\$ 254,051.17	\$ (644.92)
Cash & Equivalents - 1.20%			
<u>Money Market Funds - (One Fund)</u>			
	\$ 5,895.55	\$ 5,895.55	-
<u>Cash</u>			
	\$ 915.96	\$ 915.96	-
Total Cash & Equivalents	\$ 6,811.51	\$ 6,811.51	\$ -
Total UMB Investment Account	\$ 479,489.67	\$ 566,447.99	\$ 86,958.32
Other ETF Accounts (External to UMB)			
<u>Home Loan to Pastor</u>			
	-	-	-
<u>ILC Dedicated Account - Gift Funds in Transfer</u>			
	-	-	-
Other Accounts Total	\$ -	\$ -	\$ -
Total ETF Accounts (Including All Sub Accounts)	\$ 479,489.67	\$ 566,447.99	\$ 86,958.32

Note 1: The Estimated Annual Income (dividends and interest) for the above accounts is \$11,859 or 2.09% of Market Value.

Financial Report

Immanuel Lutheran Church

Monthly Financial Statements
December 2017

Prepared by:



Training | Consulting | Accounting Services

Management Responsibility

The organization's management is responsible for the information contained in these reports and for the development, implementation, and adherence of all financial policies and procedures. We recommend management carefully review all transactions contained in these reports to insure accuracy and clarity.

Table of Contents

➤ Statement of Financial Position

The statement of financial position gives a financial picture of the organization as of the end of the reporting period. It reflects the assets, liabilities, and net assets of the organization.

Definition of Fund Accounting Terms

Net Assets – Total Assets minus Total Liabilities. Net assets fall into one of three categories (from most restricted to least restricted):

1. **Permanently Restricted** – funds that may not be spent because of permanent restrictions by the donor. Depending on the donor's restrictions, investment "earnings" may be directed to a specific purpose (temporarily restricted) or may be used for unrestricted purposes.
2. **Temporarily Restricted** – funds that may be spent only for designated uses.
3. **Unrestricted** – funds available for general operations. These may be further separated as follows:
 - a. **Net Investment in Fixed Assets** – total fixed assets minus accumulated depreciation minus any loans related to the fixed assets.
 - b. **Board Designated** – although unrestricted, these amounts have been segregated by the board (or finance committee, elders, etc.) for special purposes.
 - c. **Unrestricted Funds – Prior Years** – cumulative net activity (revenues minus expenses) from all prior years.
 - d. **Unrestricted Funds – Current Year** – current year net activity (detailed on the Statement of Activities).

➤ Statement of Activities

The statement of activities reflects the revenues and expenses of the organization for the current period of time—typically the current month and year-to-date. It can also be used to compare actual revenues and expenses to those budgeted.



➤ **Detailed Trial Balance (Detailed General Ledger)**

The detailed trial balance reflects all transactions for every general ledger account for the reporting period. It is used as a supporting document for all Statement of Financial Position and Statement of Activities balances.

➤ **Invoice Distribution Report**

The report shows the vendor, invoice number, affected accounts, and amounts for each invoice. It is used to review payment transactions for accuracy or for a quick reference on how these transactions were coded to the General Ledger. It can also be used to look for any payment trends or inappropriate use of funds.

➤ **Check Register**

This report lists all EFTs and checks written from all checking accounts for the reporting period. It includes both computer-generated and manually-written checks. It is generally used for a quick reference guide or summary of EFTs and checks.

➤ **Bank Transaction Distribution Report**

This report lists all bank deposits / credits and bank charges / withdrawals, as well as all bank transfers for the reporting period. It is used to review bank transactions for accuracy or for a quick reference on how these transactions were coded to the General Ledger.

➤ **Journal Report**

This report lists all general journal entries made during the reporting period. It is used as an audit trail.

Note: Completed bank reconciliation reports for the current period (listing all checks, deposits, and other bank transactions, whether cleared or outstanding) are stapled to each bank statement.



Immanuel Lutheran Church
Statement of Financial Position
12/31/2017

Assets

Current Assets			
Checking / Savings			
1010	General Checking	\$ 24,755.79	
1020	Dedicated Savings	28,851.95	
1030	Mission Investment Fund	<u>2,582.50</u>	
	Total Checking / Savings		\$ 56,190.24
Other Current Assets			
1210	Prepaid Payroll	-	
1220	Misc. Receivable	<u>-</u>	
	Total Other Current Assets		-
Investments			
1310	Endowment Trust Fund Securities	<u>566,447.99</u>	
	Total Investments		<u>566,447.99</u>
	Total Current Assets		622,638.23
Fixed Assets			
1510	Land	76,500.00	
1520..1522	Parking Lots	233,787.15	
1530	Church Building	5,755,038.73	
1540	Genesee Residence	<u>82,513.92</u>	
	Total Fixed Assets		<u>6,147,839.80</u>
	Total Assets		\$ 6,770,478.03

Liabilities & Net Assets

Liabilities			
Current Liabilities			
2005	Accounts Payable	\$ 12,001.71	
2010	Federal Taxes Payable	1,635.22	
2020	State Taxes Payable	705.00	
2030	City Taxes Payable	368.40	
2040	Retirement Payable	65.00	
2050	FSA Payable	83.32	
2060	Term Life Payable	4.04	
2065	Prepaid Kitchen Rental	850.00	
2090	Prepaid Pledges	<u>8,800.00</u>	
	Total Current Liabilities		\$ 24,512.69
Long-Term Liabilities			
2100	Mortgage Loan	<u>974,318.27</u>	
	Total Long-Term Liabilities		<u>974,318.27</u>
	Total Liabilities		998,830.96



Immanuel Lutheran Church
Statement of Financial Position
12/31/2017

Net Assets			
Temporarily Restricted			
2300..2399	Property Funds	6,569.32	
2400..2499	Ministry Funds	24,924.90	
2700..2799	Outreach Funds	<u>2,237.68</u>	
	Total Temporarily Restricted		33,731.90
Unrestricted			
	Net Investment in Fixed Assets	5,173,521.53	
2900..2989	Council Designated	586,468.81	
	Unrestricted - Prior Years	4,121.22	
	Unrestricted - Current Year	<u>(26,196.39)</u>	
	Total Unrestricted		<u>5,737,915.17</u>
	Total Net Assets		<u>5,771,647.07</u>
	Total Liabilities & Net Assets		<u>\$ 6,770,478.03</u>

Cash Available for General Operations	
Total Cash and Cash Equivalents	\$ 622,638.23
Less:	
Current Liabilities	24,512.69
Temporarily Restricted	33,731.90
Council Designated	<u>586,468.81</u>
Total Unavailable	<u>644,713.40</u>
Total Cash Available for General Operations	<u>\$ (22,075.17)</u>



Immanuel Lutheran Church
Summary of Restricted / Designated Net Assets
For the Period Ended 12/31/17

	Current Month			Beginning Balance	Year-to-Date			Ending Balance
	Revenues	Expenses	Transfers		Revenues	Expenses	Transfers	
Temporarily Restricted								
Property Funds								
2310 Debt Reduction	\$ 68.16	\$ -	\$ (303.02)	\$ 756.00	\$ 371.18	\$ 756.00	\$ (303.02)	\$ 68.16
2315 Funds For the Future	1,160.90	-	-	12,903.57	3,380.59	28,860.00	17,525.00	5,201.16
2320 Luther Hall Wood Floor Repair	-	-	-	1,100.00	400.00	-	-	1,500.00
Total Property Funds	1,229.06	-	(303.02)	14,811.57	4,151.77	29,616.00	17,221.98	6,569.32
Ministry Funds								
2410 ELCA - Synod for Oromo Ministry	2,000.00	2,061.65	(4,094.68)	-	28,620.00	21,900.32	(4,719.68)	2,000.00
2411 Oromo Fund	-	-	(2,410.77)	2,410.77	-	-	(2,410.77)	-
2415 Immanuel Brass	-	-	-	-	-	-	-	-
2420 Kenyan Children's Fund	5,067.50	-	(60.00)	27,498.00	16,245.50	30,650.00	(60.00)	13,033.50
2425 Special Music	-	210.00	-	888.01	1,178.00	2,086.30	-	78.71
2430 Vespers Series	-	-	-	-	-	-	-	-
2435 Youth Fund	-	-	-	4,841.80	1,644.76	-	-	6,486.56
2440 Saints Alive	-	-	-	558.48	-	-	-	558.48
2450 Evangelism	60.00	-	-	1,385.00	725.00	-	-	2,100.00
2455 Funeral Ministry	-	-	-	666.65	-	-	-	666.65
Total Ministry Funds	7,127.50	2,271.65	(5,565.45)	38,353.71	48,408.26	54,646.62	(7,190.45)	24,924.90
Outreach Funds								
2710 ELCA World Hunger	-	2,116.24	-	1,712.24	404.00	2,116.24	-	-
2715 Disaster Relief	-	-	-	-	50.00	50.00	-	-
2720 Lutheran World Relief	-	-	-	-	-	-	-	-
2725 MLM Food Pantry	-	-	-	-	-	-	-	-
2790 Other Special Appeals	-	225.16	-	5,708.00	1,708.50	5,179.82	-	2,237.68
Total Outreach Funds	-	2,341.40	-	7,421.24	2,162.50	7,346.06	-	2,237.68
Total Temporarily Restricted	\$ 8,356.56	\$ 4,613.05	\$ (5,868.47)	\$ 60,586.52	\$ 54,722.53	\$ 91,608.68	\$ 10,031.53	\$ 33,731.90
Council Designated								
2910 Memorial Fund	8,500.00	-	-	8,825.23	16,100.00	-	(525.00)	18,400.23
2915 Congregational Life	-	-	-	(121.38)	-	-	-	(121.38)
2920 Staff Continuing Education	-	-	-	920.87	-	199.00	-	721.87
2985 Endowment Trust Fund	4,260.51	-	(8,000.00)	590,104.89	71,023.17	7,660.17	(87,000.00)	566,487.99
Total Council Designated	\$ 13,820.51	\$ -	\$ (8,000.00)	\$ 600,725.81	\$ 81,123.17	\$ 7,859.17	\$ (87,525.00)	\$ 586,468.81



Immanuel Lutheran Church
Summary Statement of Activities
For the Period Ended 12/31/17

	Current Month	Year-to-Date			Annual	Budget
	Actual	Actual	Budget	Variance	Budget	Remaining
Revenues						
Offerings	\$ 34,964.41	\$ 346,915.97	\$ 342,760.00	\$ 4,155.97	\$ 342,760.00	\$ (4,155.97)
Other Revenues	5,215.00	48,600.14	29,225.00	19,375.14	29,225.00	(19,375.14)
Transfers from Restricted / Designated	8,000.00	87,000.00	-	87,000.00	-	(87,000.00)
Total Revenues	48,179.41	482,516.11	371,985.00	110,531.11	371,985.00	(110,531.11)
Expenses						
Global Outreach	4,725.00	27,500.00	26,300.00	1,300.00	26,300.00	(1,300.00)
Local Outreach	(1,200.00)	9,512.54	10,900.00	(1,387.46)	10,900.00	1,387.46
Congregational Ministries						
Christian Education	-	1,413.08	5,600.00	(4,186.92)	5,600.00	4,186.92
Outreach & Fellowship	560.01	926.19	300.00	626.19	300.00	(626.19)
Music	1,372.03	8,903.34	10,210.00	(2,206.66)	10,210.00	2,206.66
Worship	1,824.00	2,449.25	1,000.00	1,449.25	1,000.00	(1,449.25)
Publications & Library	108.99	1,917.39	1,700.00	217.39	1,700.00	(217.39)
Postage & Communications	695.92	5,374.47	4,700.00	674.47	4,700.00	(674.47)
Other Congregational Ministries	123.63	1,914.45	2,850.00	(735.55)	2,850.00	735.55
Total Congregational Ministries	4,684.58	22,000.17	26,160.00	(4,159.83)	26,160.00	4,159.83
Parish Administration						
Personnel	13,264.13	196,130.48	218,894.73	(22,764.25)	218,894.73	22,764.25
Other Parish Administration	2,082.32	29,151.60	28,148.00	1,003.60	28,148.00	(1,003.60)
Total Parish Administration	15,346.45	225,282.08	247,042.73	(21,760.65)	247,042.73	21,760.65
Facilities						
Repairs & Maintenance	3,167.95	40,922.09	31,850.00	9,072.09	31,850.00	(9,072.09)
Utilities	3,533.20	41,864.97	38,000.00	3,864.97	38,000.00	(3,864.97)
Other Facilities	9,704.01	126,222.12	127,930.12	(292.00)	127,930.12	(292.00)
Total Facilities	16,405.16	211,009.18	197,780.12	13,229.06	197,780.12	(13,229.06)
Total Expenses	39,961.49	495,403.97	508,182.85	(12,778.88)	508,182.85	12,778.88
Net Balance from Operations	\$ 8,217.92	\$ (12,887.86)	\$ (136,197.85)	\$ 123,309.99	\$ (136,197.85)	* \$ (123,309.99)
Non-Operating (Income)/Expense						
Prior Period Adjustment	(863.07)	13,308.53	-	13,308.53	-	(13,308.53)
Total Non-Operating (Income)/Expense	(863.07)	13,308.53	-	13,308.53	-	(13,308.53)
Net Balance	\$ 9,080.99	\$ (26,196.39)	\$ (136,197.85)	\$ 110,001.46	\$ (136,197.85)	* \$ (110,001.46)

*Estimated Shortfall to be paid by Congregation or ETF as needed.



Immanuel Lutheran Church
Statement of Activities
For the Period Ended 12/31/17

	Current Month Actual	Year-to-Date			Annual Budget	Budget Remaining
		Actual	Budget	Variance		
Revenues						
Offerings						
3110 Envelopes & Growth in Giving	\$ 32,542.35	\$ 336,429.77	\$ 333,160.00	\$ 3,269.77	\$ 333,160.00	\$ (3,269.77)
3120 Loose Offerings	479.06	2,970.83	2,200.00	770.83	2,200.00	(770.83)
3130 Children's Offerings	-	0.25	-	0.25	-	(0.25)
3140 Initial Offerings & "The Lutheran"	75.00	555.00	650.00	(95.00)	650.00	95.00
3150 Special Offerings	1,788.00	8,098.43	6,500.00	(401.57)	6,500.00	401.57
3190 Other Misc. Offerings	-	861.69	250.00	611.69	250.00	(811.69)
Total Offerings	34,964.41	346,915.97	342,760.00	4,156.97	342,760.00	(4,156.97)
Other Revenues						
3210 Facility Use Fees	1,820.00	18,050.00	10,000.00	8,050.00	10,000.00	(8,050.00)
3215 Kitchen Rental	-	1,700.00	-	1,700.00	-	(1,700.00)
3220 Parking Lot Rental	700.00	8,400.00	7,200.00	1,200.00	7,200.00	(1,200.00)
3230 Genesee Rental	2,000.00	11,000.00	12,000.00	(1,000.00)	12,000.00	1,000.00
3240 Interest Income	-	42.71	25.00	17.71	25.00	(17.71)
3290 Other Misc. Revenues	695.00	9,407.43	-	9,407.43	-	(9,407.43)
Total Other Revenues	5,215.00	48,600.14	29,225.00	19,375.14	29,225.00	(19,375.14)
Transfers from Restricted / Designated						
3510 ETF - General	-	31,000.00	-	31,000.00	-	(31,000.00)
3520 ETF - Debt Service	8,000.00	56,000.00	-	56,000.00	-	(56,000.00)
Total Transfers from Restricted / Design	8,000.00	87,000.00	-	87,000.00	-	(87,000.00)
Total Revenues	48,179.41	482,516.11	371,985.00	110,531.11	371,985.00	(110,531.11)
Expenses						
Global Outreach						
4110 Bethany College	-	600.00	600.00	-	600.00	-
4115 Mosaic (formerly Bethpage Mission)	-	300.00	300.00	-	300.00	-
4120 ELCA Seminaries	-	-	700.00	(700.00)	700.00	700.00
4125 Synod. ELCA Natl. World	4,325.00	26,000.00	24,000.00	2,000.00	24,000.00	(2,000.00)
4130 Oaks Indian Center	-	300.00	300.00	-	300.00	-
4135 Mauritania School	400.00	400.00	400.00	-	400.00	-
Total Global Outreach	4,725.00	27,600.00	26,300.00	1,300.00	26,300.00	(1,300.00)
Local Outreach						
4310 Cross-Links	-	500.00	500.00	-	500.00	-
4315 Emergency Needs	-	-	100.00	(100.00)	100.00	100.00
4320 Hollis Renewal Center	-	800.00	800.00	-	800.00	-
4325 Inner City Missions	-	347.54	200.00	47.54	200.00	(47.54)
4330 Community LINC	500.00	1,000.00	1,000.00	-	1,000.00	-
4335 Metro Lutheran Ministry	-	3,300.00	3,300.00	-	3,300.00	-
4340 Social Ministry	10.00	115.00	100.00	15.00	100.00	(15.00)
4345 Budget & Financial Mngt. Assistance	-	800.00	900.00	-	900.00	-
4350 Shepherd's Center	-	2,300.00	2,200.00	-	2,300.00	-
4355 CCO	(1,710.00)	450.00	1,800.00	(1,350.00)	1,800.00	1,350.00
Total Local Outreach	(1,200.00)	9,512.54	10,900.00	(1,387.46)	10,900.00	1,387.46
Congregational Ministries						
Christian Education						
4502 Adult Education	-	17.90	-	17.90	-	(17.90)
4504 Christian Education - Youth	-	-	100.00	(100.00)	100.00	100.00
4506 Sunday School	-	598.48	-	598.48	-	(598.48)
4508 First Communion	-	34.93	1,000.00	(965.07)	1,000.00	965.07
4510 Confirmation	-	213.27	-	213.27	-	(213.27)
4512 Special Events	-	-	2,500.00	(2,500.00)	2,500.00	2,500.00
4514 Alelus Music & Arts	-	-	2,000.00	(2,000.00)	2,000.00	2,000.00
4538 Christian Education - Other	-	548.50	-	548.50	-	(548.50)
Total Christian Education	-	1,413.08	5,600.00	(4,186.92)	5,600.00	4,186.92

Immanuel Lutheran Church
Statement of Activities
For the Period Ended 12/31/17

	Current Month	Year-to-Date			Annual Budget	Budget Remaining
	Actual	Actual	Budget	Variance		
Outreach & Fellowship						
4552 Fellowship	174.01	510.19	300.00	210.19	300.00	(210.19)
4554 Outreach	386.00	(147.00)	-	(147.00)	-	147.00
4566 Outreach & Fellowship - Other	-	565.00	-	565.00	-	(565.00)
Total Outreach & Fellowship	560.01	928.19	300.00	628.19	300.00	(628.19)
Music						
4572 Instrumentalist Fees	500.00	5,310.00	5,600.00	(290.00)	5,600.00	290.00
4578 Bell Choir	66.25	66.25	150.00	(83.75)	150.00	83.75
4580 Choral Music	103.45	190.38	250.00	(59.64)	250.00	59.64
4581 Choral Interns	-	770.00	2,120.00	(1,350.00)	2,120.00	1,350.00
4582 Licenses/Copyright permission	-	625.60	800.00	(174.40)	800.00	174.40
4598 Music - Other	702.33	1,041.13	1,290.00	(248.87)	1,290.00	248.87
Total Music	1,372.03	8,003.34	10,210.00	(2,206.66)	10,210.00	2,206.66
Worship						
4601 Altar Guild	-	363.13	500.00	(136.87)	500.00	136.87
4602 Arts Committee	-	-	250.00	(250.00)	250.00	250.00
4610 Flowers	1,824.00	1,986.12	-	1,986.12	-	(1,986.12)
4628 Worship - Other	-	100.00	250.00	(150.00)	250.00	150.00
Total Worship	1,824.00	2,449.25	1,000.00	1,449.25	1,000.00	(1,449.25)
Publications & Library						
4632 The Lutheran	(8.95)	1,008.45	1,200.00	(191.55)	1,200.00	191.55
4634 Devotionals	53.00	474.80	-	474.80	-	(474.80)
4636 Library	64.94	434.14	500.00	(65.86)	500.00	65.86
4648 Publications & Library - Other	-	-	-	-	-	-
Total Publications & Library	108.99	1,917.39	1,700.00	217.39	1,700.00	(217.39)
Postage & Communications						
4652 Postage	201.00	1,237.16	1,500.00	(262.82)	1,500.00	262.82
4654 Advertising	-	-	-	-	-	-
4656 Telephone	284.96	1,983.40	2,100.00	(116.60)	2,100.00	116.60
4658 Internet	208.96	2,153.89	1,100.00	1,053.89	1,100.00	(1,053.89)
Total Postage & Communications	694.92	5,374.47	4,700.00	674.47	4,700.00	(674.47)
Other Congregational Ministries						
4710 Child Care	123.83	1,273.14	1,500.00	(226.86)	1,500.00	226.86
4712 Stewardship	-	528.07	500.00	28.07	500.00	(28.07)
4714 Archives	-	-	-	-	-	-
4716 Centered Life/Prayer	-	-	400.00	(400.00)	400.00	400.00
4718 Congregational Life	-	113.24	-	113.24	-	(113.24)
4720 Evangelism	-	-	250.00	(250.00)	250.00	250.00
Total Other Congregational Ministries	123.83	1,914.45	2,650.00	(735.55)	2,650.00	735.55
Total Congregational Ministries	4,684.88	22,000.17	26,160.00	(4,159.83)	26,160.00	4,159.83
Parish Administration						
Personnel						
5110-5130 Wages	11,408.23	145,492.18	142,499.00	2,993.18	142,499.00	(2,993.18)
5130 Melaku (Dromo fiscal sponsorship)	(4,118.44)	-	-	-	-	-
5140 Pulpit Supply	-	930.00	800.00	130.00	800.00	(130.00)
5145 Honoraria	-	-	-	-	-	-
5150 Custodial Services	665.99	7,959.90	10,000.00	(2,040.10)	10,000.00	2,040.10
5210 Medical & Pension	4,656.96	27,083.69	46,371.00	(19,287.31)	46,371.00	19,287.31
5215 Travel & Auto	292.54	5,585.63	1,500.00	4,085.63	1,500.00	(4,085.63)
5220 Staff Continuing Education	-	2,380.22	4,000.00	(1,619.78)	4,000.00	1,619.78
5225 Professional Expenses	-	799.87	1,200.00	(400.13)	1,200.00	400.13
5385 Workman's Comp Insurance	(14.00)	1,202.00	1,700.00	(498.00)	1,700.00	498.00
5390 Payroll Tax Expense	371.85	4,896.99	10,824.73	(6,127.74)	10,824.73	6,127.74
Total Personnel	13,264.13	196,130.48	218,894.73	(22,764.25)	218,894.73	22,764.25

Immanuel Lutheran Church
Statement of Activities
For the Period Ended 12/31/17

	Current Month	Year-to-Date			Annual	Budget
	Actual	Actual	Budget	Variance	Budget	Remaining
Other Parish Administration						
5510 Assembly & Conferences	298.47	1,495.15	1,000.00	495.15	1,000.00	(495.15)
5515 Office Supplies	813.90	2,795.71	4,000.00	(1,204.29)	4,000.00	1,204.29
5520 Computer Support	-	575.00	1,000.00	(425.00)	1,000.00	425.00
5525 Office Equipment Leases	389.00	4,537.40	5,028.00	(390.60)	5,028.00	390.60
5530 Transition Expenses	-	7,198.50	5,000.00	2,198.50	5,000.00	(2,198.50)
5690 Accounting Services	780.00	9,440.00	9,120.00	320.00	9,120.00	(320.00)
5685 Bank & CC Processing Fees	(200.05)	492.59	500.00	(7.41)	500.00	7.41
5690 Miscellaneous Parish Administration	-	2,349.25	2,600.00	(250.75)	2,500.00	(150.75)
Total Other Parish Administration	2,082.32	29,151.60	28,148.00	1,003.60	28,148.00	(1,003.60)
Total Parish Administration	15,346.45	225,282.08	247,042.73	(21,760.65)	247,042.73	21,760.65
Facilities						
Repairs & Maintenance						
6110 Building	2,573.82	34,939.83	19,800.00	15,139.83	19,800.00	(15,139.83)
6115 Grounds	350.00	3,590.06	7,500.00	(3,909.94)	7,500.00	3,909.94
6120 Genessee Residence	-	19.77	750.00	(730.23)	750.00	730.23
6125 Equipment	-	-	-	-	-	-
6130 Maintenance Supplies	68.84	791.71	2,500.00	(1,708.29)	2,500.00	1,708.29
6135 Trash Service	175.29	1,580.72	1,300.00	280.72	1,300.00	(280.72)
Total Repairs & Maintenance	3,167.95	40,922.09	31,850.00	9,072.09	31,850.00	(9,072.09)
Utilities						
6210 Electric	2,108.73	30,381.26	30,500.00	(118.74)	30,500.00	118.74
6215 Gas	1,009.47	7,331.72	3,000.00	4,331.72	3,000.00	(4,331.72)
6220 Water	415.00	4,151.99	4,500.00	(348.01)	4,500.00	348.01
Total Utilities	3,533.20	41,864.97	38,000.00	3,864.97	38,000.00	(3,864.97)
Other Facilities						
6310 Debt Service	9,615.01	115,380.12	115,380.12	-	115,380.12	-
6315 Insurance	-	12,219.00	11,800.00	419.00	11,800.00	(419.00)
6320 Security	85.00	623.00	750.00	(127.00)	750.00	127.00
Total Other Facilities	9,704.01	128,222.12	127,930.12	292.00	127,930.12	(292.00)
Total Facilities	16,405.16	211,009.18	197,780.12	13,229.06	197,780.12	(13,229.06)
Total Expenses	35,961.49	495,403.97	508,182.85	(12,778.88)	508,182.85	12,778.88
Net Balance from Operations	\$ 8,217.92	\$ (12,887.86)	\$ (136,197.88)	\$ 123,309.99	\$ (136,197.88)	\$ (123,309.99)
Non-Operating (Income)/Expense						
8010 Prior Period Adjustment	(863.07)	13,308.53	-	13,308.53	-	(13,308.53)
Total Non-Operating (Income)/Expense	(863.07)	13,308.53	-	13,308.53	-	(13,308.53)
Net Balance	\$ 9,080.99	\$ (25,196.39)	\$ (136,197.85)	\$ 110,001.46	\$ (136,197.85)	\$ (110,001.46)

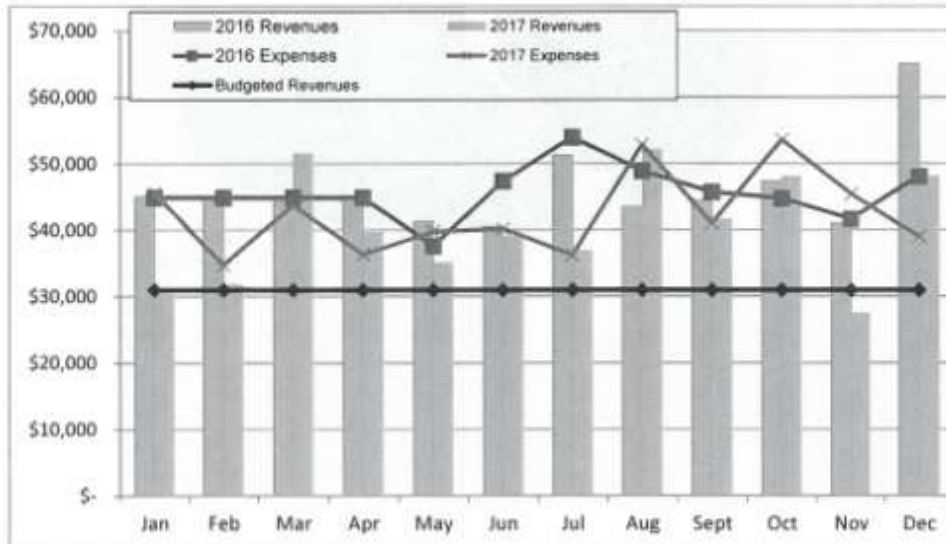
*Estimated Shortfall to be paid by Congregation or Endowment Trust Fund as needed.

Immanuel Lutheran Church
Revenues & Expenses Comparison
For the Period Ended 12/31/17

Month	Weeks		Revenues		Expenses	
	2016	2017	2016	2017	2016	2017
January	5	5	\$ 45,054	\$ 30,453	\$ 44,894	\$ 45,570
February	4	4	45,054	31,851	44,894	34,738
March	4	4	45,054	51,538	44,894	43,784
April	4	5	45,054	39,754	44,894	36,350
May	5	4	41,326	35,147	37,613	39,756
June	4	4	40,524	39,110	47,378	40,202
July	5	5	51,262	36,932	53,973	36,228
August	4	4	43,479	52,150	48,936	52,859
September	4	4	44,521	41,685	45,725	41,061
October	5	5	47,403	48,120	44,772	53,613
November	4	4	41,106	27,598	41,704	45,453
December	4	5	65,014	48,179	48,083	39,098
YTD Totals	52	53	\$ 554,852	\$ 482,516	\$ 547,759	\$ 508,713
Totals	52	53	\$ 554,852	\$ 482,516	\$ 547,759	\$ 508,713

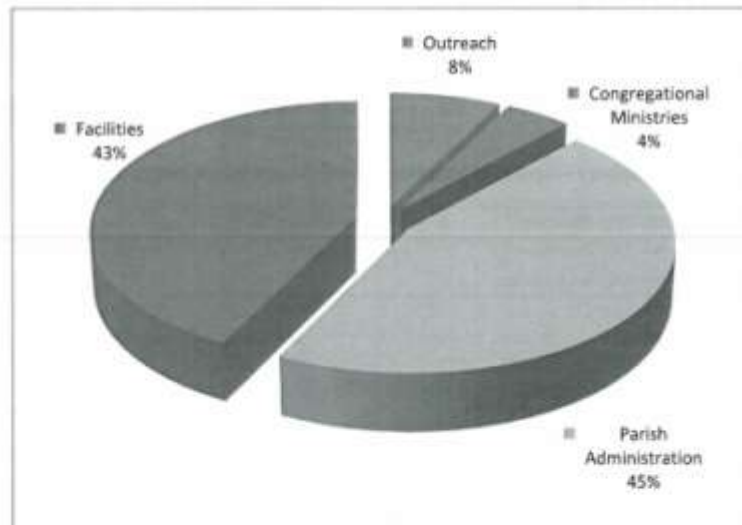
Weekly Average	\$ 10,670	\$ 9,104	\$ 10,534	\$ 9,598
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Note: 2015 January - April pre-conversion months are averaged



Immanuel Lutheran Church
Operating Expense Summary
For the Period Ended 12/31/17

Operating Expenses	
Outreach	\$ 37,113
Congregational Ministries	22,000
Parish Administration	225,282
Facilities	<u>211,009</u>
Total Operating Expenses	<u>\$ 495,404</u>



MISSION INVESTMENT FUND

A FINANCIAL MINISTRY OF THE ELCA

Account: Com Lns 5193 Current Time: 02/02/18 10:19:29 AM

Date	Ref/Check No	Description	Debit	Credit	Balance
		Regular Payment		\$9,615.01	
12/29/2017	View Image	Total to Principal Payment		\$6,467.49	\$974,152.38
		Total to Interest Payment		\$3,147.52	
		Regular Payment		\$9,615.01	
12/04/2017	View Image	Total to Principal Payment		\$6,347.64	\$980,619.87
		Total to Interest Payment		\$3,267.37	
		Regular Payment		\$9,615.01	
11/07/2017	View Image	Total to Principal Payment		\$6,431.70	\$986,967.81
		Total to Interest Payment		\$3,183.31	
		Regular Payment		\$9,615.01	
09/28/2017	View Image	Total to Principal Payment		\$6,302.85	\$993,399.21
		Total to Interest Payment		\$3,312.16	
		Regular Payment		\$9,615.01	
08/31/2017	View Image	Total to Principal Payment		\$6,284.56	\$999,702.06
		Total to Interest Payment		\$3,330.45	
		Regular Payment		\$9,615.01	
08/03/2017	View Image	Total to Principal Payment		\$6,375.52	\$1,005,986.62
		Total to Interest Payment		\$3,239.49	
		Regular Payment		\$9,615.01	
06/29/2017	View Image	Total to Principal Payment		\$6,244.47	\$1,012,362.14
		Total to Interest Payment		\$3,370.54	
		Regular Payment		\$9,615.01	
05/25/2017	View Image	Total to Principal Payment		\$6,332.45	\$1,018,606.61
		Total to Interest Payment		\$3,282.56	
		Regular Payment		\$9,615.01	
04/27/2017	View Image	Total to Principal Payment		\$6,198.18	\$1,024,839.06
		Total to Interest Payment		\$3,416.83	
		Principal Payment		\$796.00	\$1,031,137.24
		Regular Payment		\$9,615.01	
03/30/2017	View Image	Total to Principal Payment		\$6,509.30	\$1,031,839.24
		Total to Interest Payment		\$3,105.71	
		Regular Payment		\$9,615.01	
02/28/2017	View Image	Total to Principal Payment		\$6,158.38	\$1,038,402.54
		Total to Interest Payment		\$3,456.63	
		Regular Payment		\$9,615.01	
02/02/2017	View Image	Total to Principal Payment		\$6,138.39	\$1,044,560.92
		Total to Interest Payment		\$3,476.62	
Totals:		Transactions: 13	Debits: \$0.00	Credits: \$116,136.12	

2017 Interest Payment \$39,589.19
 2017 Principle Payments \$76,546.93
 Total Credits 2017 \$116,136.12

Funeral Ministry

In November of 2017 Milan Hanson and I took over the funeral ministry from Karole Jacobson. We met with Karole and she told us how she plans and executes the lunch after the funeral. We took notes and hopefully we will be able to somewhat try to fill her shoes. Thank you Karole for all you did we will miss you but we will do our best to make you proud.

There was only one death that required a lunch and that was Jerry Noernberg in November. Jean and her family supplied barbeque and we had drinks and desserts. We served about 130 people. We had help with set up and clean up and we thank all of those who were part of that day. We are prepared to go forward with any type of service we can do to make the day of the funeral an easier one for those who are in need.

Gretchen Bishop/ Milan Hanson co/chairs

Kenyan Children's Fund

Global Missions: Kenyan Children's Fund and Water for Life

Thanks to the generosity and care of Immanuel members and others, the Kenyan Children's Fund (KCF) continued to provide 45 poverty-stricken children in the Masii region of Kenya with food, clothing, shelter, health care and the opportunity for education during 2017.

Throughout the year, the KCF steering committee at Immanuel received reports from a Kenyan pastor/social worker who, for a nominal monthly stipend, pays regular visits to each child who receives support. Those reports helped committee members direct funds to best serve each child. If you already sponsor a child, go to <https://kenyanchildrensfund.org/reports-about-sponsored-children> to review the reports. Look for your name next to your sponsored child's name.

Several children who are in dire need currently have no support. To sponsor one or more of those children for only \$390/year or to get more information about sponsorship, contact John Helgesen, jhelgesen@mycci.net or 913-381-2997.

The steering committee receives financial reports from the Kenyan team and feels confident about how contributions are being used. Nonetheless, the U.S. committee asked the Kenyan team to complete and send the results of a financial audit. (Here on the U.S side, the KCF account is included in Immanuel's regular audits.)

Also thanks in large part to the generosity of Immanuel members, KCF raised \$92,000 through its Water for Life initiative to drill a clean-water well in Masii. Water Missions (WM), our project partner, installed the system, which now is bringing life-changing water to more than 7,000 area residents. Many locales, including an elementary school, now have access to clean water for the very first time. WM experts will stay in Mamiloki for a year or more to train native people about how to maintain and/or repair the system, and to help them establish what we might call a rural water cooperative.

Please contact any member of the KCF steering committee for more information.
With thanks for sharing Christ's love and your generosity around the globe,

The Kenyan Children's Fund Steering Committee

John Helgesen
Peggy Dollard

Jimmi Kimuyu
Janie Fee

Mary Jo Moore
Linda Fewell

Michael Hamlin
Dave Wahlgren

Library Committee

The Immanuel Library has been a bit neglected of late. The newly reconstituted Library Committee is dusting off the cobwebs and putting things in order so that Immanuel members can find and check out books and other items.

During 2017, we presented a Collection Policy to the congregation council for their approval. We began the work of evaluating the collection to see what we have as well as areas that are underrepresented. This work will continue in 2018, as we update our card catalog and make sure all our books have cards and pockets for checking out.

Respectfully submitted,
Linda Fox, Chair
Candy Thompson
Scott Thompson

Membership Summary for 2017

Membership reported to the ELCA as of the end of 2016: 421 (baptized)

INCREASES

Baptisms

Grace McClean Park (02/16/2017)

Elin Joy Myers (05/07/2017)

Laurel Jacqueline Gibson (09/03/2017)

Luke Schwartz Hastings (10/22/2017)

James Elizabeth Berry-Tripp (12/24/2017)

Confirmations

Kelle Boehmer, Kyle Boehmer, Ethan Browning, Elie Roddy (10/29/17)

Received by Transfer or Affirmation of Baptism

Mason Carey, Kayla Mabon, Bonnie Thomas, Brian Thomas, Carolyn Wilson, Everett Hedeem, Andi Tomlin, Dean Byrom, Beth Byrom, Anna Freije, Megan Sawyer, Micah Sievenpiper, Freya Sievenpiper, Leilani Boyd, Zach Boyd, Ciara Boyd (12/10/2017)

DECREASES

Deaths

Paul Bishop (10/20/2017)

Jerry Noernberg (11/12/2017)

Transfers and Withdrawals

Judy, Randy, and Taylor Frymire

Barbara Hannon

Membership to be reported to the ELCA as of the end of 2017: 436 (baptized)

Memorial Committee

Members:

Kathy Linder, Linda Taylor, Mary Ann Ciochon

The Immanuel Lutheran Church Memorial Fund, which consists of donations given in memory of loved ones, pays for items and projects of lasting value to the life and ministry of our congregation, community and throughout the world. All expenditures are reviewed and approved by the Memorial Committee and the Church Council.

The balance at the end of the year was \$19,400.23 Memorials were received in memory of Rondi Nelson, Paul Bishop and Jerry Noerberg.

Please contact any member of the Memorials Committee to suggest purchases that would qualify for Memorial funding.

Ministry Assistant Report

Pastoral Care includes phone calls, discussions over a cup of coffee, visits at the hospital and home. Although pastoral care is usually associated with illness, challenges, and grief, visits also celebrate life events and better acquaint us to one another.

"God's Work. Our Hands." day was a combination of food and hunger service projects and learning experiences. Our service included: packing sack lunches for MLM work study program, stocking MLM food pantry, praying through the labyrinth, and coordinating a food drive with Volker neighborhood. (please see attached)

Congregational Life planned many fun-raising and fund-raising events throughout 2017 as reported by Scott our chair.

I offered devotions and prayers to the Youthworks groups that stayed at Immanuel. Plus, organized volunteer activities here at Immanuel and at Children's Memorial.

MLM Christmas store brought together hundreds of families and volunteers at Immanuel. Nine hundred families received a multitude of gifts, including small appliances, coats, blankets, clothing, toys, wrapping paper, and homemade cookies. I prayed with the families and volunteers, led Christmas carols, provided pastoral and emergency care, and acted as staff liaison between MLM and Immanuel.

Three students were confirmed and we have three attending classes. Connie Ross assists with teaching on Sunday mornings and I meet with the students every Sunday morning. Students are required to attend 75% of the worship services during the year, volunteer, and participate in Sunday school. In 2017 we attended several Adult Forums as the information was also pertinent to our youth.

I enjoyed participating in a Martin Luther tour in Germany as we celebrate the 500th year of the Reformation. The lessons learned enhance my role as a Lutheran pastor.

Your ministry is witness to God's love that comes only through faith in Jesus' promise of the forgiveness of sins...a peace that passes all understanding. "Behold, from faith thus flow forth love and joy in the Lord, and from love a joyful, willing, and free mind that serves one's neighbor willingly and takes no account of gratitude or ingratitude, of praise or blame, or gain or loss." (Martin Luther, "The Freedom of a Christian" in *Martin Luther's Basic Theological Writings*).

God's Work. Our Hands,
Pastor Ann

Music Report

Since joining the staff at Immanuel in mid-August, I have enjoyed working with the choir, bell choir and people of Immanuel. I would like to offer special thanks to our organist, Mi Ou Lee, for her help in learning about the culture and traditions of Immanuel, her excellent musicianship and her attention to detail. In addition to leaving a strong choir and music program, John McDonald also offered his assistance during this transition. Many other individual members of the congregation have contributed in various ways including providing instrumental music for services, contracting outside instrumentalists and making new wooden implements for a handbell technique. The music ministry at Immanuel is the result of the efforts of many people, and it is joy to work alongside all of them.

Choir

The choir continues to provide music for Sunday liturgies roughly three Sundays a month. I've been working to plan anthems that feature composers of the Lutheran tradition while choosing selections that coordinate with or reinforce the readings of the lectionary. Compositions by Schütz, Buxtehude and Hammerschmidt were in our fall anthem selections along with more contemporary, and non-Lutheran, composers such as Ralph Vaughan Williams, Howard Goodall and Alan Hovhaness. For Reformation Sunday, we had a Chorale Service where the sung parts of the Ordinary were replaced with chorales written by Martin Luther, in part or in full, or by his contemporaries. The Choir sang for both services, and we were joined by two trumpets for the 10:30 service.

In May, under the leadership of John McDonald, the choir led a Bach Vespers Service featuring Cantata 79 in honor of this past year's celebration of the 500th anniversary of the Reformation.

Choral Scholars

We are fortunate to have two wonderful Choral Scholars from UMKC as a part of our choir. Their leadership helps the choir to learn music more quickly, approach more challenging repertoire, and to sing more confidently on Sunday mornings. The scholars also help us maintain a higher and more consistent quality of music making than is often possible in a small choir made up solely of volunteers.

Handbell Choir

Rehearsing once a month on the day before they ring, the Handbell Choir has been ringing beautifully with an average of 10 ringers per service from a larger pool of known ringers. New ringers are always welcome, and we will teach you what you need to know!

Sunday School

Ellen Wilcox has been doing a wonderful job of leading the Sunday School in song and preparing them to sing for occasional 10:30 services. I look forward to their continued contributions

Mutual Ministry Committee

Immanuel's ministry is strongest and most effective when it truly is the mutual work of both the laity and the pastor. Helping to ensure that all congregation members have opportunities to be heard and involved is the work of the Mutual Ministry Committee.

Pastor Micah Sievenpiper chose six volunteers — Don Arney, Connie Benolkin, Janie Fee, Tori Friedrich, Linda Fewell and Brendan Kennedy — to serve on that committee, which is an important link between the pastor and the congregation. The committee members are accountable to each other for maintaining strict confidentiality of any personal and/or personnel information shared during its work. They also:

- Represent varied viewpoints within the congregation.
- Strive to be open-minded, willing to listen, sensitive to group dynamics, actively engaged in the congregation (but not necessarily leaders) and have knowledge of and appreciation for the church.
- Serve staggered two-year terms and may serve as many as two consecutive terms (total of four consecutive years).
- Select a chairperson from among the group to serve a one-year term. Linda Fewell is serving as the current chairperson.

You can expect the Mutual Ministry Committee to:

- Initiate and promote informed, thoughtful dialogue about perceptions and concerns within the congregation so Immanuel's ministries within the community and the world may be strengthened and enhanced.
- Help advance reconciliation by addressing conflicts or misunderstandings among members that may affect the congregation's ministry, as well as conflicts between members of the congregation and the pastor or other rostered leaders.
- Serve as a "focus group" that is representative of the congregation – a group through which other congregation leaders may share ideas for ministry and seek to assess how best to accomplish what is being proposed.
- Provide support for the pastor and other leaders, especially during times of personal or professional stress.
- Support the pastor's and other rostered leaders' need for spiritual self-care, compensation, maternity/paternity leave, sabbatical and continuing education.

The committee's 2018 goals include:

- Developing an atmosphere of trust between the committee members and Pastor Micah.
- Reviewing the pastor's goals as broadly outlined in the Letter of Call, and discussing the balance of priorities, scheduling, and any issues or concerns.
- Reviewing congregational goals as established and reported during the annual meeting, and offering thoughts about how the congregation can most effectively share leadership and tasks and/or use available resources to achieve goals.

- Discussing joys, issues and stresses that affect the pastor and his family, and also considering how the Mutual Ministry committee, other groups or the greater congregation can help celebrate joys, address issues and relieve stresses.
- Submit an annual report to the congregation.

Feel free to approach any member of the committee at any time with joys, suggestions or concerns. If necessary, your input will remain confidential.

Nominating Committee

Members:

Larry Benolkin, Ellen Wilcox, Matt Hastings, & Gretchen Bishop

Each year the Nominating Committee is charged with finding qualified candidates for open positions on the Congregation Council and select standing committees, as well as members to represent our congregation in organizations that we support beyond our church doors. This task is made easier due to the willingness of this congregation being open to serve. Thank you for your active participation. Larry Benolkin (Chair).

Congregation Council – Council members are selected from voting members of the congregation to serve a 3-year term. A member is eligible to serve two consecutive terms. The Council, including the Pastor, acts as the board of directors for the congregation.

New Members:

These nominees are willing to serve a first term (three years) until the end of the congregational year February 2021; they will have an opportunity to be nominated for a second three-year term at the close of the first term:

Jack Umbach (1st term ends 2021)
 Connie Benolkin (1st term ends 2021)
 Dean Byrom (1st term ends 2021)

Renewing Members:

These members have served one three-year term and are willing to serve a second term until the end of the congregational year February 2021.

Mary Jo Moore (2nd term ends 2021)
 Mindy Rash (2nd term ends 2021)

Continuing Members:

Jeff Fox (2nd term ends 2019)
 Catie Tomlin (2nd term ends 2019)
 Kate Hauber (1st term ends 2019)
 Rick Sundell (1st term ends 2019)
 Terry Kueker (1st term ends 2019)
 Scott Thompson (2nd term ends 2020)
 Deborah Crawford (1st term ends 2020)
 Lynden Peters (1st term ends 2020)
 Paul Simonich (1st term ends 2020)

Nominating Committee – Each year 3-6 members are selected from the congregation along with one member of the council to become the Nominating Committee for the next year. These members will serve a one-year term ending February 2019.

New Members:

Beth Callstrom
 Janie Fee
 Lori Kueker
 Lynden Peters (Council member assigned yearly)

Audit Committee – *This committee is comprised of 6 voting members of the congregation, but cannot include members of the Congregation Council. Members serve for a 2-year term and are able to serve consecutive terms.*

New Members:

Randy Callstrom (2-year term ends 2021)

Renewing Members:

Gretchen Bishop (2-year term ends 2019)
 Bill Moore (2-year term ends 2019)
 Karen Bame (2-year term ends 2020)
 Mike Fee (2-year term ends 2020)
 Del Karmeier (2-year term ends 2020)

Mutual Ministry Committee – *This committee consists of a chairperson appointed by the Congregation Council and five additional members appointed by the chair in consultation with called staff. They are charged with supporting the congregation and the called staff in attending to the spiritual care of members and the mission of the congregation. Members may serve up to two consecutive 2-year terms.*

New Members:

Linda Fewell (Chair) (2-year term ends 2020)
 Don Arney (2-year term ends 2020)
 Janie Fee (2-year term ends 2020)
 Tori Friedrich (2-year term ends 2020)
 Brenden Kennedy (2-year term ends 2020)

Memorials Commission – *This commission consists of three members of the congregation at large and one member appointed from within the council. Members may serve 3-year terms. The commission is responsible for receiving and disbursing certain memorial funds consistent with the donor's requests.*

New Member:

To be appointed by Council from Council

Continuing Members:

Tracy Browning (2nd term ends 2019)
 Mary Ann Ciochon (Term ends 2019)
 Kathy Linder (3-year term ends 2020)
 Linda Taylor (3-year term ends 2020)

Endowment Trust Fund – *These members oversee the investment and disbursement of funds, as well as receive new funds as may be donated to the EFT for the betterment of our congregation. They may serve for up to two consecutive 3-year terms.*

New Members:

B.J. Laven (3-year term ends 2021)

Renewing Members:

Lynden Peters (Council member assigned yearly)

Continuing Members:

Milan Hanson (3-year term ends 2019)

Lisa Hansen (2nd term ends 2020)

Steve Roeder (3-year term ends 2020)

Representatives from our congregation to organizations outside our doors.

Synod Assembly Voting Members – *These members will be voting members for our congregation at the Central States Synod Assembly June 7-9, 2018 in Lindsborg, KS.*

Dean & Beth Byrom (One male & one female are elected annually.)

MLM Council – *This member represents our congregation in any issues before the Metropolitan Lutheran Ministry. He will serve a 1-year renewable term.*

Mike Ortmann

Shepherd's Center (formerly Westport Cooperative Service) – *This member represents our congregation in any issues before the Shepard's Center and volunteers at the Center. She will serve a 1-year renewable term.*

Kathy Linder

Hollis Renewal Center – *This member maintains communication between the Hollis Centr and our congregation. He will serve a 1-year renewable term.*

Don Arney

Westport Ministry in Housing – *Working with other member churches, these individuals represent our congregation on the board of directors of the organization. Each will serve a 1-year renewable term.*

Janie Fee

Karen Bame

Kathy Linder

Connie Ross

Rick Sundell

Insurance Representative – *This member will maintain our insurance coverage and communications with our insurance carriers. He will serve a renewable 1-year term.*

B.J. Laven

Community Liaison – *These individuals will continue to serve as representatives of our church to the many community organizations who use our building on occasion. They will serve a 1-year renewable term.*

Henrik Andersen

Linda Fewell

Pastor Report

Partners in Ministry,

As I've said many times since I got here last October, it is a blessing and an honor to be called as pastor to this community. These past few months have been a whirlwind of milestones, and not just for myself, being called to serve as pastor to this congregation. Shortly after I arrived, we celebrated the first 500 years of the Protestant Reformation. This movement began in 1517, but as those early reformers understood, the Church on Earth must *always* be reforming, continuing to proclaim the Gospel for the life of the world. We don't know what the future will hold for us, but we trust that God will walk alongside us as we live out our baptismal vocations.

Already we have shared joys and borne hardships together. I've presided both at funerals and at baptisms. Together with Immanuel's robust leadership, I've done my best to meet with the home-bound, hospitalized, and those in crisis. My door always remains open (metaphorically, at least) to anyone seeking pastoral care, or wanting to raise theological questions.

As I continue to get acclimated to Immanuel, and to the Kansas City area, I'm grateful to all the leaders of this community of faith, especially those who serve on committees, council, or who give of their time to make this place thrive. In December, we welcomed 15 new members to join the ministry we share, and I hope this continue to be a place where people find refuge and welcome and grace. As I grow into this role, and get more familiar with the inner workings of this congregation, I hope that we can grow together, not only deepening our faith, but pushing ourselves to outside of these walls, engaging more deeply with the world around us.

As the coming year begins to unfold around us, I pray that the Holy Spirit will stir up our hearts. There's no shortage of opportunities for ministry here. In song, prayer, and word, we worship. In joy and in sorrow, we proclaim Christ crucified and risen. In service and in fellowship, we live out the Gospel through our lives. United as the body of Christ in this world, we are empowered and sent into the world to bear the light of Christ for all people. I can't wait to see what God will do next.

In Peace,
Pastor Micah Sievenpiper

Prayer Shawl & Sleeping Mat Ministry

The Prayer Shawl and Sleeping Mat Team would like to thank everyone who has faithfully provided supplies of donated yarn, monetary donations for the purchase of yarn, prayers, ongoing support and encouragement; as well as, weekly contributions of gently used plastic bags.

Since our inception late in 2014, a total of 38 crocheted sleeping mats have been completed; with 6 additional starter mats that continue to be “works in progress” for the workshops held with summer Youth Works groups. During 10 work sessions this past summer with Youth Works teams, an additional 10 woven mats were completed. A total of 22 woven mats have been completed in the past 2 years. All homeless sleeping mats have been made available for delivery to either Children’s Memorial Lutheran Church or Metropolitan Lutheran Ministries for distribution with many prayers and blessings to the homeless in the Kansas City metro area.

Numerous Prayer Shawls have been completed and distributed by ILC to those in need of comfort, care, or in celebration of faithful ministry; including Immanuel’s 2017 confirmands and pastoral candidates. This year 20 more crocheted hand towels were contributed to the welcome packs for the women at Oxford House during 2017. In addition 30 crocheted colorful winter scarves were completed; some donated to MLM Christmas store and the remainder provided to CMLC for distribution at their Christmas service.

Our ministry is currently seeking volunteers to learn the weaving process so that we may continue our partnership with Youth Works staff and their awesome volunteer youth groups during the summer of 2018 while our team lead, Kathy Boehmer is taking a sabbatical. If you are interested in learning more about leading these mat weaving groups please contact Kathy Boehmer directly, or you may contact ILC’s office 816-931-8483 to leave your contact information, or you may email your interest and contact info to office@immanuelkc.org .

Respectfully submitted by Kathy Boehmer, Member of Immanuel’s Prayer Shawl and Homeless Sleeping Mat Committee

Prayer Team

Members of the Prayer Team pray regularly for the Immanuel community and for those who are on our prayer lists. During early 2017 we supported Pr. Kerr in offering a Prayer Vigil focused on the disappearance of Toni Anderson; in attendance were friends/co-workers, family members, and others from the metropolitan area with missing children. Additionally, we offered an Inauguration Eve prayer service focused on those individuals who were assuming new positions in state and federal government and for the people and communities they serve. We offered a retreat in August, Being Still: A Summer's Pause. Waling the labyrinth and trails at Hollis Center were means of nourishing the spirit in nature and we also discovered ways of taking nature back to our everyday lives filled with busy-ness. Healing services were offered to the community one Sunday in Lent, in September, and in December the Longest Night, Service of the Word for Hope and Healing was offered.

We have begun planning for 2018 and will offer Healing Services on March 18, September 23, and December 16. On August 26, we will be offering a service focused on families who have experienced pregnancy and infant loss. Each service will begin at 5:00 p.m. in the sanctuary. A retreat is being planned for April 22, 2018 and more information will be forthcoming.

Members of the prayer team and healing service planners are: Melodee Blobaum, Pat Drurie, Milan Hanson, Kathy Linder, Jean Nuernberger, Carol Powers, and Megan Sawyer. If you are interested in joining us as a member, please contact one of us.

Property Committee

The Property Committee would like to thank all the volunteers for their time and effort over the past year. I would especially like to have Henrik, Terry, Jack and Milan for their long time service on this committee.

The Property Committee has a scheduled meeting or work day at least once a month. Please check with a committee member or the church calendar for the dates and times. The more volunteers we have the better our facility will look. Highlights for the year include:

- We had various work days to take care of general property items.
- Various repairs to HVAC including replacing 2 AC units.
- The fire alarm system was updated to a digital system.
- Converted the flag pole light to LED.
- Professionally cleaned the hardwood floor in Luther Hall, several carpet and tile areas.
- Let me know if you have a specific area of interest like:
 - Terry Kueker has volunteered to check light bulbs.
 - Roland Pera leads a group of painters that did lots of painting this year.

Possible project for the upcoming year:

- There is still 1 unfinished project, exterior brick repair, from the Funds for the Future campaign.
- Painting the Genessee Residence.
- Additional repairs to the stain glass windows.
- Watch for major projects like mulching, scheduled for March.

We always have a list of projects to do, for all skill sets. Painting, a leaking faucet, air filters or light bulbs that need to be replaced or picking up supplies. I'm sure we can find a task that will fit your time and talents. If you see something that should be addressed have a question, feel free to ask one of the Property Committee members listed below.

Michael Boehmer, Chair
Jack Umbach

Henrik Andersen
Milan Hanson

Terry Kueker

Social Ministry Committee

Social Ministry committee members work to be good stewards of Immanuel's tithe offerings. Please see the budget for a list of the organizations we support titled **Ministry to Those at a Distance** and **Ministry to the Community**. We have been partners with these organizations for many years and they benefit from our support and good will.

Janie has created a calendar that tracks the monthly events that keep Immanuel busy and involved. Just to highlight a few of these, we have supported Children's Memorial Lutheran Church for several years in February with "Love Thy Neighbor" by collecting cleaning supplies, coffee, and other items used to feed and care for the homeless population near the church.

During the Easter season, we create and sell our own Easter cards. The artwork comes from our Sunday School children. They are excited when they see their drawings on the cards as they are being sold! The proceeds from the sale this year totaled \$210 and went to buy animals for families in areas of poverty around the globe through ELCA Good Gifts.

In May we found a way to celebrate the 500th anniversary of the Reformation by planning an intergenerational event to pack 500 lunches for Metro Lutheran Ministry on the last day of the Sunday School year. We called it 500 for 500. The congregation supported this celebration generously and gathered supplies for several weeks prior to the event. In the end, we were able to pack a total of **555** lunches in about 20 minutes which were delivered to MLM the next week.

Among other events during the summer, we were honored to celebrate our ten-year anniversary hosting YouthWorks, which brings several hundred teens and their sponsors to Kansas City from other churches throughout the Midwest over an eight-week period. Several social service agencies across the metropolitan area benefit from the work that is done.

Summer also sees us host "Christmas in July" – the ingathering of gifts to help fill the MLM Christmas Store in December. In August our attention turns to back-to-school activities so we collect school supplies used by MLM to distribute to needy students.

As in years past, Immanuel had a strong presence in the CROP Walk, both as walkers and those who donated dollars to Immanuel's team in the effort to ease hunger locally and worldwide. This year the team included one runner, 15 walkers, and \$2,240 was donated.

One of our largest service projects each year is hosting the MLM Christmas Store for a week in early December. Members volunteer in the store, host families as they wait to go through the store, and buy items throughout the year to supply gifts for families to be able to shop.

We were excited to add two new members to our committee this year. We're known as the committee who gives money away and we enjoy meeting over dinner once a month. It's inspiring to see what each organization is able to do with the donations they receive. Their newsletters demonstrate their resourcefulness.

2017 Social Ministry Committee: Gretchen Bishop, Pam Edvalds, Janie Fee, Linda Fewell, and Rick Sundell

Stewardship Committee

The mission of the Stewardship Committee is to promote the expression of faith in our daily living, while helping church members see the relationship between whole life stewardship and a life of discipleship, according to our constitution.

In 2017, the committee was inspired by 1 John 3:18: “Let us love, not in word and speech, but in truth and action.” As the year progressed, one of our members wrote articles for the *Parish News* highlighting the activities of a committee or other group, a practice we plan to continue monthly.

In the fall, a parallel between Luther’s posting of his 95 theses and how we could feature our commitments was identified: we obtained four wooden doors to each of which 95 commitment cards could be “nailed” (for safety, we used double-faced tape). A door was placed in the narthex one week and another was added each of the three following weeks. There were four emphases for the cards: spiritual growth, Christian education, service, and finance. As it turned out, 95 each week was overly ambitious. Actual response included a total of 79 Immanuel worshippers who tacked a total of 185 commitments to the doors. Two thirds of the respondents committed to daily reflect on God’s love and 75% pledged to wake each day to thank God for His love and grace. Nearly 60% committed to attend adult forum and 46% would attend a weekly Bible class, if available. 70% said they would welcome new-comers to our midst and 60 people pledged to help with worship services and/or to serve on church committees or council next year. Nearly half committed to help or contribute to service drives. The commitment cards were mailed to each member’s home each week accompanied by an inspirational letter. Letters were sent to those who responded thanking them for their commitments.

Stewardship is how we use everything that God has given us. Most of our lives involve things that are difficult to quantitate. Financial commitments are an exception. Following are the latest end-of-year totals (to three figures):

For the Year	Number of Commitments	Total Amount
2018	59	\$250,000
2017	62	\$254,000
2016	67	\$295,000
2015	73	\$354,000

2017 Stewardship Committee members: CeCe Atherton; Larry Benolkin; Mike Fee; Mary Jo Moore; Rick Sundell, chair; Linda Taylor

Sunday School

Immanuel Sunday School began fall 2017 with a “Meet your teacher/Decorate your room” gathering on August 27th. On Rally Day, September 17th, the children sang the Swedish version of *Jesus Loves Me* at the beginning of the 10:30 service.

We have five different classes for Immanuel’s youth on Sunday mornings: 2-4 year olds - teachers Tori Friedrich and Elizabeth Hastings, K-2nd grade - teachers Holly Pera and Suzanne Steffen, 3rd-5th grade - teacher Michael Hamlin and Ellen Wilcox, Confirmation - teachers Ann Rundquist and Connie Ross, and High school - leader Brendan Kennedy.

Ellen Wilcox provides music instruction for the younger children at the end of each Sunday School hour. We continue to use the Spark Lectionary curriculum which connects the Sunday school lessons to the liturgical church year.

Sunday school children sang *He Came Down* for the 10:30 service prelude on December 3rd, the first Sunday in Advent. We plan for the children to sing two more times before summer break.

The children enjoyed creating artwork for Christmas cards and will soon do the same for Easter cards. Proceeds from the sale of these cards support the Kenyan Children’s Fund. Janie Fee coordinates this effort.

A Christmas Storytelling and Hymns Program, arranged by Beth Callstrom, was once again held between services on December 17th. Children and adults alike enjoyed hearing stories (*Old Turtle, The Tale of Three Trees, and The Very First Christmas*) read by Linda and Kevin Fewell. Dane Callstrom (piano) and Beth Callstrom (guitar) provided beautiful music while all sang hymns during the program.

During the Lenten season, a few children will participate in *Fed & Forgiven* learning events, and will celebrate their First Communion on Maundy Thursday, March 29th.

On Palm Sunday, March 25th, between services, we will once again have a “Christians celebrating Passover” Seder for all the youth, age 2-high school, and Adult Forum, in the Spong Common room. On Easter there will be activities and an egg hunt for the children in lieu of classes.

Special thanks to all the dedicated teachers for volunteering their time and service. Thanks, also, to the parents, for their support of Immanuel’s Sunday school program.

Submitted by Suzanne Steffen

Worship and Arts Committee

Worship at Immanuel continues to be a central part of how we live out the Gospel. In 2017 a tradition of fine music was continued through the faithful service of Immanuel's choir, handbell choir, and organist Mi Ou Lee. Immanuel's choir sang at 10:30 worship three Sundays each month, in addition to offering special music for other services, and the handbell choir played one Sunday per month. Immanuel's worship was also enhanced by instrumentalists within our congregation and guest musicians, including strings and brass.

As a part of the Reformation 500 celebration, Immanuel held a Bach Cantata in May. Gott der Herr ist Sonn und Schild BWV 79 was presented by the Immanuel Choir with guest soloists and instrumentalists.

In the summer of 2017 Immanuel said goodbye to Music Director John McDonald after he graduated with his Doctorate in Choral Conducting from UMKC and continued on to new ventures in a professorship at McKendree University. After his departure, the Worship and Arts Committee formed a subcommittee committed to finding a new music director and choir director. The committee interviewed four highly qualified candidates, and invited two for auditions with Immanuel's choir.

Based on the audition, input from the choir, and the committee's recommendation, Immanuel offered the job to Suzanne Anderson, who accepted. Suzanne is an experienced choral worship leader who brings to our congregation and enthusiasm for excellent worship through music. In addition to planning worship with the pastor and organist, Suzanne conducts the adult choir and handbells.

In October, the congregation was delighted to welcome Pastor Micah Sievenpiper, who has become an integral part of the Worship and Arts committee, sharing our purpose and mission for worship that glorifies God and shares the Good News.

In 2018, the Worship and Arts committee looks forward to supporting the congregation's desires for meaningful worship and music.

Worship and Arts Committee Members

Tori Friedrich (chair), Roland Pera, Jean Nuernberger, Karen Bame, Ken Beckmann, Jeff Fox, Suzanne Anderson

Welcoming and Hospitality Committee

The Welcoming & Hospitality Committee was established in May 2017. Our purpose is to inspire the congregation to extend genuine hospitality and welcome to members, newcomers and to neighbors beyond our walls.

This committee continues to evolve through inspiration and guidance from council, our congregation, Pastor and members of our committee that are eager to participate in the faith journey of all those whom walk with Our Lord, Jesus Christ.

Thus far this year, we have taken on the responsibilities of the Greeters schedule, installed a new Guest Book with a follow thru of a hand written Thank You note to our guests. We also welcoming Immanuel Lutheran Church's new members with information, sponsors, receptions and luncheons. We revised the new pew Guest and Prayer cards and we are presently working on an informative tri-fold. We have had the pleasure of acknowledging and recruiting ILC Welcoming Ambassadors that reflect the sincere hospitality of ILC.

In 2018, we are happy to have Lori Kueker join our committee. We will continue to work on advertising & information about ILC with the tri-fold and taking on the responsibility of organizing the ILC new pictorial directory. We are looking forward to the continued involvement with the children of Immanuel as door monitors and welcoming ambassadors. We hope to have to entire church embrace "invite a friend Sunday" and the Lutheran's infamous Pot Luck Sunday!

Peace Be With You!
Submitted by,
Deborah Crawford

Members:

Mary Jo Moore
Deborah Crawford

Linda Fewell
Mindy Rash

Kathy Boehmer
Connie Ross