

December 12th, 2017 Board Minutes

The November minutes were accepted electronically on 11/28/17 and were posted to website.

At 7:02pm Open meeting was attended by town councilman Phil Barrett, Matt Grattan and Brian Moore. Land needs and past discussions with town and Canal corp of water canal availability were reviewed and updated to current board. Mohawk Landing park site and/or the adjacent land parcel was being discussed for possibility. The Vischer Ferry fire dept received a grant for use of the preserves area. Grant opportunities were discussed and future contact between town and committee was agreed upon to continue potential opportunity for land for future site will continue for next year.

7:40 – meeting called to order in the Acadia Library. Board Members present: Rob Partlow, Scott McDonald, Lora Becker, Jon Slepski, Mary Hanratty, Sean O'Brien, Steve O'Brien, Barb Moore, Mark Smrstik and Nancy Paulsen. Also present: Mike Gilbert and Dave Clayman.

Excused: Roger Pelham and Stephanie Pidgeon

1. Website – Mark has looked at existing site and determined creating all new site would be better for the club and shared control. He will have demonstration for the board at next meeting with completion target date of March before spring season starts.
2. Coaches report.
 - a. Sean –HS Winter training has started the third week and is going well. Conditioning and erg training so far and weight training will be added next week.
 - b. Sean Modified team – Sean has secured 8 Sat sessions for Mod training at healthplex beginning Jan 15 – March. Times will be 11- 12:00. Two days omitted for Feb break & March meltdown which will be outlined in announcement.
 - c. He has adjusted the summer schedule with town to align with the HS schedule removing the last two week session. The fee has already increased to align with other programs and put the club in better position with \$175 for two week session.
 - d. Sean is meeting with neighboring teams Saratoga, Niskayuna and Albany program directors to gather best practice ideas for possible implementation to our club. He will continue working on reorganization of Executive Director position and reducing size and responsibilities of the board. His plan if five days before board meeting to have all committee reports distributed with updates before BOD meeting to make meetings more effective.
 - e. Sean is going to review equipment that is in ownership dispute between Suny Albany and Friends of Albany rowing to see if there is equipment opportunity for purchase. He'll report out via email after he has viewed equipment and gotten pricing proposal.
3. Finance Update – Nancy shared that all financial information was given to the accountant for taxes and he will review our profit and loss sheet. She is meeting at end of the week to finalize all documents for club tax filing. The budget sheet will be revised in new format for next meeting.
4. Corporate Funding Update–Barb shared the following:
 - a. Clynk - Barb shared Clynk reporting is not real time and she gets cumulative total only. The quarterly reports give break downs but overall this reporting is not conducive to our team needs. A deadline of 12/31/17 has been given to members to complete their donations.

- b. The spring flower fundraiser is being moved. R&K nursery that we've used in past is going out of business. She and Nancy are reaching out to a wholesaling warehouse and Hewett's to see if either could be our new vendor..
5. Transportation Travel update – Jon has secured two hotels for May Regattas and buses are being vetted with Marsh busing and Upstate for best pricing. All reservations will be secured by the end of the month and locked in. We do not want to put our season's during the week busing jeopardy with Upstate but bigger savings may take priority for travel races. Jon will let them know what bids are being received to give them an opportunity to rebid and will weigh costs with Sean and Rob for final decision. Jon asked Nancy to confirm that busing payment from Fall is being sent out this week as upstate had not yet received. Nancy confirmed it got delayed and will go out tomorrow.
 6. Truck update – Jon shared Roger looking at CPHP donations for new vehicle. The truck committee is comparing renting versus leasing and continues to look for purchase of a used truck for possible options. Selling the old truck (scrap metal or junk yard etc) and getting removed from current garage needs to occur this month and possibly use proceeds for down payment for new vehicle. Committee will continue to work on solutions.
 7. Food tent – Lora suggested making changes for spring for two hour shifts. Changing end time to 2:00 for breakdown. There were families that cancelled last minute and didn't show up for assigned shift which left breakdown shift in lurch. Changing breakfast to mid-morning snack and lunch to be identified and rolled out before spring season begins.

Meeting adjourned at 9:13 pm.