

September 18, 2018 Shen Rowing Board Meeting Minutes (prepared by Stephanie Pidgeon)

Gowana Middle School Library

7:00pm - 7:30pm Open Session to Membership

7:30pm - 9:00pm Board Only Meeting

Attended: No members were in attendance during the open session

Board Members in attendance: Roger Partlow, Scott McDonald, Mark Smrstik, Lora Becker, Nancy Paulsen, Barb Moore, Stephanie Pidgeon

Coaches Report: (done by Scott M.)

- Nothing new to report at this time. Will meet with Dave B. this week for any.

Registration - (Nancy P.)

- Registration Process no issues across the board at this time. Boys have a better retention at this time than the girls.
- Mods not there yet we are at 18-19 and our target is 30
- Half of Mods moved to freshman - keep that into consideration
- We did get a lot of Mods back even with the move ups. (thinking 24)
- All previous rowers that did not sign up again have been contacted via email

Fundraising Report - (Roger P.)

- Roger was able to secure \$500 for fall and \$500 for Spring from Hannaford in Donations
- Don't know exactly what has come in as of 9/1/18
- Clynk \$ will know more by end of September
- SPAC don't know/haven't heard anything yet
- Letter Campaign kicked off - want to push more on social media this year Roger will work with Mark S. to get that done on website
- Silent Auction - Barb is getting people for this. Targeting Feb 2nd 2019 or around that date depending on what we can get for a venue.
 - Need to lock in a venue ASAP (can venue be donated somehow?)
 - Sponsors: \$5K - top tier, \$2,500 - 3 of them, \$1,000 - 5 of them
- Brews for Crews - an idea for fundraising tasting for a cause maybe next fall, maybe spring?
 - Donate for a cause - Lifesong? Something along those lines

Food Volunteer signups (Lora and Stephanie)

- Sending out food tent regatta signup links prior to each regatta will work with Stephanie on this.
- Still have vacant positions for signups but filling up

Financing Report - (Mark S.)

- Mark with with Nancy to transition everything. New program year as of 9/1/18

- Taxes being sent to Accountant. Preliminary look - we will be at a profit of \$5-15K.
- Rent needs to be paid.

Jon Slepiski left a vacated Board Member Seat. Motion to eliminate Jon's seat by Rob P. Nancy P second the motion. Unanimously voted to eliminate John Slepiski board seat.

Agreements from Membership. We need to get them back. How many have come in? Need to communicate to membership this has to be done.

New Truck - Letter writing campaign is strictly for a new truck. Money raised from this fundraiser will be allocated for a new truck.

Per Roger - Zappone still open to doing something with FOSC at a discounted monthly rate (approx \$18K total) or a low cost lease. Need to discuss this further.

Parent of rower offered up their truck for regattas if needed.

Bylaws - We need to take another look at the bylaws - (Roger and Mark S to review this)

Volunteer Points Question - Seasonal only rowers - what should the points be for those members?

Split the year into 4 then it is 12 pts for each season. Each family should have 12 points (either by volunteering or buying the points in blocks) by the end of the season. If they do not then they will get billed for the lack of points.

Motion to make 12pts per season, Seconded unanimously voted yes.

Should Board Members be given the full 48pts for the year. The Board members not only serve on the board, but you will see many if not all of them volunteering way beyond their roles within the Board.

Motion to make Board members 48 pts of credit for year, Seconded, one abstain, rest voted yes.

Travel Regatta - We need a new race to go to in Summer. Need to talk to Dave B about options.

Background checks: do we have current and up to date background checks on all staff? Last few that needed to be done are in process.

Do we have proper documentation on all staff? Applications/ Employee files ? We should have all of these standard things in place. Dave has all files at his office at CA.

All staff need applications on file. We should have a discussion with Dave to make sure we are following proper HR guidelines according to NY State. (Stephanie)

meeting ended at 10:21pm