



Minutes of the Regular Board Meeting  
December 17, 2019, 7:00 PM  
Held at Maple Lake Township Hall

The regular meeting of the Maple Lake Township Board was called to order by Chairman Tom Neumann at 7:00 PM.

Supervisor Greg Gindele, Treasurer Judy Neumann, Clerk Orin Manuel were present. Supervisor Ron Wolff was absent.

The minutes from the November 19, 2019 regular board meeting were read by Chairman Neumann. A motion was made by Wolff, seconded by Gindele, to accept the minutes, as read. Motion carried 3 to 0.

The minutes from the November 26, 2019 special board meeting were read by Chairman Neumann. A motion was made by Wolff, seconded by Gindele, to accept the minutes, as read. Motion carried 3 to 0.

An updated was provided to the Board regarding the treatment of frost boils. The township's maintenance employee noted that the temperature had warmed enough that they were able to complete the project. No action was required by the Board.

Due to recent employee related events, the Board discussed its wage, PTO and other benefits offered to employees. In the interest of protecting both the Township and its Employees, the Board has drafted an employment agreement to be completed for all new hires. The employment agreement lays out the terms for employment with Maple Lake Township. After some discussion about the contract, noting that the contract had been reviewed by the Township's attorney, a motion was made by Gindele, seconded by Wolff, to start using the *Maple Lake Township Employment Contract* to memorialize the employment terms for existing employees and all future hires. Motion carried 3-0.

The Board conducted an interview of Dan Cluster for a part-time maintenance position with the Township. After conducting its interview, the Board offered to hire Mr. Cluster for two (2) days per week for seven hours per day and offer pay of approximately \$20 per hour, after the Township's contribution to Public Employees Retirement Association (PERA). A motion was made by Wolff, seconded by Gindele, to authorize Supervisor Neumann to enter into an employment agreement on behalf of the Township with Mr. Cluster with a start date of December 18, 2019. Motion carried 3-0.

The Board designated that Maple Lake Township Hall located at 6298 Bishop Avenue NW, Maple Lake Township, County of Wright, State of Minnesota will be the official polling place for all Township Precincts for all local, state and federal elections to be held during 2020. A motion was made by Wolff, seconded by Gindele to adopt Resolution 2019-11-1 designating the Township Hall as the official polling place for all Township Precincts. Resolution passed with Wolff, Gindele and Neumann voting in favor.



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The list of Election Judges (the listing is on file with the Township Clerk) were read for the 2020 elections to be held in the Township. After some discussion by the Board as to whether the list contained a proper representation of each political party, a motion was made by Gindele, seconded by Wolff, to accept the list of election judges, as read. Motion carried 3-0.

An application for temporary liquor license for the ice fishing derby held by the Maple Lake Property Owners' Association needed to be resubmitted because the prior application was denied by the State. The new license application was presented to the Board for consideration. A motion was made by Gindele, seconded by Wolff, to approve the resubmitted application for temporary liquor license. Motion carried 3-0.

The Board heard from Jeremy Goodin, 2093 54th Street NW, was looking for an after-the-fact setback variance and conditional use permit for a small machine shop. The Board held discussion and inquired of Mr. Goodin's neighbors present at the meeting and heard no objections to either the variance or conditional use permit. A motion was made by Wolff, seconded by Neumann, to refer the setback variance and conditional use permit to Wright County Planning and Zoning. Motion carried 3-0.

The Board discussed with Brett Goelz, the township's maintenance employee, regarding the purchase of a welder for the Township. Mr. Goelz had obtained a quote for a welder for approximately \$3,800, which included a tank that can be refilled locally in Buffalo. After some discussion about the type of welder and other items included in the quoted price, a motion was made by Wolff, seconded by Gindele authorizing the maintenance employee to purchase the welder as quoted. Motion carried 3-0.

The Board received a quote from Dan Wurm to clean-up trees overhanging the road surface along Sullivan Lake on Cushing Avenue NW. The Board heard from Mr. Goelz who noted the trees are leaning over the road surface making it difficult to maintain the road surface. A motion was made by Gindele, seconded by Wolff, to have the maintenance employee obtain a second quote for the tree removal services. Motion carried 3-0.

The Board heard from Mr. Shawn Stumpf, 5959 Devitt Avenue NW, regarding no parking signs requested for summer traffic along his residence. After some discussion about the need for the no parking signs, a motion was made by Gindele, seconded by Wolff, to rescind the July 16, 2019 motion to requesting the township maintenance staff order and install 'no parking signs'. Motion carried 3-0.

A motion was made by Neumann, seconded by Gindele, authorizing the Township Clerk to transfer \$15,000 from the General Fund to the Road and Bridge Fund to cover claims. Motion carried 3-0.

Approved



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The Board received the resignation of Orin Manuel as Township Clerk to be effective December 31, 2019. A motion was made by Gindele, seconded by Wolff, to accept the resignation of Mr. Manuel as Township Clerk. Motion carried 3-0.

The Board discussed 45th Street NW, which is a minimum maintenance road. To prevent access to the road, the Township has created a barricade to prevent access to the road. As part of prevent access to the road, Resolution 2019-12-1 was presented to the Board for consideration. A motion was made by Wolff, seconded by Gindele, to adopt resolution 2019-12-1 authorizing the closure of 45th Street NW. The motion and resolution carried 3-0 with Wolff, Gindele and Neumann voting in favor.

Claims 990 to 1013 and payroll were presented to the Board for approval and payment. A motion was offered by Neumann and seconded by Gindele to approve and pay the claims as presented. Motion carried 3 to 0.

As no additional business was brought before the Board, motion was offered by Neumann and seconded by Gindele to adjourn the meeting at 8:35 PM. Motion carried 3 to 0.

Attest,

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Orin M. Manuel  
Clerk, Maple Lake Township

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Thomas Neumann  
Board Chairman, Maple Lake Township