



**Canaan Community Academy
Board Meeting Minutes
October 16, 2024
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:42 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Angela Record, Roger Stratton
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, October 16, 2024, Regular Meeting** – Angela Record moved the motion to approve the agenda for October 16, 2024. Jenny Lyon seconded the motion to approve the agenda for October 16, 2024. Approved 3-0
 - 2) **Approval of August 28, 2024 Board Meeting Minutes** – Jenny Lyon moved the motion to approve the August 28, 2024, Board Meeting Minutes. Roger Stratton seconded the motion to approve the August 28, 2024, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 188-189 now paying 200 Goal
 - 2) Amend Budget (Action Item)
 - 3) Networking/Marketing
 - 1) Radio
 - 2) Social Media
 - 3) Networking
 - 4) Grants
 - 1) Titles (pre-application, I, II, III, IV, REAP)
 - 2) 21st Century Grant
 - a. Waiting- 300,000.00 multi-year after school program
 - 3) STEM-Received
 - 4) Digital Learning-Received
 - 5) Testing
 - 1) NWEA: given 3 times a year, the next one will be given in December- 1st Session done
 - 2) IREAD3: will be given in the spring. Changes in legislation will now require second graders to take this test. Also, all third grade students who do not pass to remain in 3rd (including students with IEPs)
 - 3) ILEARN: given in the spring (this will be the first one testing with the new standards)
 - 6) Remediation/Enrichment
 - 1) Dedicated 30 minutes Monday-Thursday
 - a. Orton Gillingham & UFLI
 - b. ALEKS new online program for independent math
 - 7) Ball State
 - 1) Mid-cycle review onsite September 30
 - a. Debrief- positive comments on classroom instruction

- 8) Curriculum
 - 1) Realigning due to state changes
 - 2) Focus on meeting student needs
- 9) Professional Development
 - 1) SIMBE (Digital Learning) AI, staff reflection & instructional coaches (STEM grant) ongoing
- 10) Fundraising
 - 1) Hog w/processing raffle September (funds school store)
 - 2) 50/50 raffle December (funds field trips) End November
 - 3) February: Calendar Donations
 - 4) Scholarship envelopes (memory/honor)
 - 5) Fair funds field trips
- 11) Field Trip Reminder
 - 1) K Louisville Zoo
 - 2) 1 Kids Commons
 - 3) 2 Newport Aquarium
 - 4) 3 Huber Farms
 - 5) 4 Kentucky Science Center
 - 6) 5 Farmington Historic Plantation
 - 7) 6 Camping
 - 8) 7 Charleston, SC
 - 9) 8 Washington DC

4. Chief Operations Officer Report

- 1) Finance
 - 1) July and August AP Voucher Register from Greggs & Reid to be signed off on by all Board Members
- 2) Time Off Request (Action Item)
 - 1) Tyla Thomas requested November 2, 2024 off to attend a field trip with her son.
- 3) Facility
 - 1) A/C for the gym and classroom has been installed, the gym needs power ran to the unit.
- 4) Transportation
 - 1) Bus# 25- accusator on the turbo was replaced

5. Finance Committee Report- None.

6. Public Comments- None.

7. Action Item

- 1) Amend Budget- Jenny Lyon moved the motion to amend the budget to reflect enrollment. Roger Stratton seconded the motion to amend the budget to reflect enrollment. Approved 3-0
- 2) Time Off- Angela Record moved the motion to approve Tyla Thomas' time off request. Jenny Lyon seconded the motion to approve Tyla Thomas' time off request. Approved 3-0.

8. Board Member Comments- More advertising in Ripley County. Do Versailles Pumpkin Show, Wine Festival Parade, Soup Stew Chili & Brew. Have a STEM Booth and Banners set-up. Republican/Osgood Journal. High School discussions with Ball State would require a charter amendment. Looking for funding-need to build. Sexual harassment policy, absentee letters. Free Board Training online. Fire Dept Trunk or treat, Pleasant Trunk or Treat.

9. Adjournment- Jenny Lyon moved the motion to adjournment. Roger Stratton seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 8:12 p.m.

Board Secretary Approval:

Jennifer L. Lyon

Date:

11/13/2024