



**Canaan Community Academy
Board Meeting Minutes
November 13, 2024
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:39 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Jerry Eaton
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, November 13, 2024, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for November 13, 2024. Jerry Eaton seconded the motion to approve the agenda for November 13, 2024. Approved 3-0
 - 2) **Approval of October 16, 2024 Board Meeting Minutes** – Kenny Miller moved the motion to approve the October 16, 2024, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the October 16, 2024, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 195
 - 2) Grants
 - 1) Titles (pre-application, I, II, III, IV, REAP)
 - 2) 21st Century Grant
 - a. Waiting- 300,000.00 multi-year after school program
 - 3) STEM-Received
 - 4) Digital Learning-Received
 - 3) Networking/Marketing
 - 1) Radio
 - 2) Social Media
 - 3) Networking
 - 4) Testing
 - 1) NWEA: given 3 times a year, the next one will be given in December- 1st Session done
 - 2) IREAD3: will be given in the spring. Changes in legislation will now require second graders to take this test. Also, all third grade students who do not pass to remain in 3rd (including students with IEPs)
 - 3) ILEARN: given in the spring (this will be the first one testing with the new standards)
 - 5) Program/Events
 - 1) Veterans program
 - a. Went very well- lots of positive comments, more personal
 - b. Wreath laying ceremony-very respectful
 - 2) Bytes with Buddies
 - a. 22nd @ 1:30
 - a) STEM activity, light refreshments
 - 6) Curriculum

- 1) Students progressing-want better gains
- 2) Testing Data
- 3) Instruction-working on it
- 7) Internet
 - 1) Phishing email received
 - a. We changed everyone's passwords
- 8) Staff
 - 1) 3rd Grade
 - a. Left with a couple days notice and the substitute left less than a week after starting
 - b. Dept. of Labor Claim filed before payday
 - c. Combined 3rd Grades- extra support
- 9) Audit
 - 1) Shared Electronically
- 4. Chief Operations Officer Report**
 - 1) Finance
 - 1) September AP Voucher Register from Greggs & Reid to be signed off on by all Board Members
 - 2) July, August, September Financials- Shared electronically
 - 2) Transportation
 - 1) Bus# 26- power steering hose replaced
 - 2) Bus# 19- waiting on MacAllister's to diagnose electrical issues
 - 3) Nutrition
 - 1) We have started receiving our Indiana Department of Education National School Lunch Program Products, this will help reduce our food costs.
 - 4) Facility
 - 1) Fire Alarm giving trouble code. Johnson Controls and SEI Communications checked the line and system. System is reporting Normal, as it should.
- 5. Finance Committee Report-** Balance shared. Everything appears fine.
- 6. Public Comments-** None.
- 7. Action Item-** None.
- 8. Board Member Comments-** Official Resolution with Deed Transfer-all squared away. Have teachers said what after school programs to offer with the new grant? Heard good things about school coming from people in the community. Parabolic solar cooker. Solar panels. Attendance rate % monthly?
- 9. Adjournment-** Jenny Lyon moved the motion to adjournment. Kenny Miller seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 7:41 p.m.

Board Secretary Approval:

Jennifer L. Lyon

Date:

January 22, 2005