



Canaan Community Academy
Board Meeting Minutes
May 15, 2025
6:30 p.m.

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:35 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Angela Record, Jerry Eaton
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, May 15, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for May 15, 2025. Angela Record seconded the motion to approve the agenda for May 15, 2025. Approved 4-0
 - 2) **Approval of April 10, 2025 Board Meeting Minutes** – Angela Record moved the motion to approve the April 10, 2025, Board Meeting Minutes. Jerry Eaton seconded the motion to approve the April 10, 2025, Board Meeting Minutes. Approved 4-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 2) Attendance
 - 3) Grants
 - 1) Titles (pre-application, I, II, III, IV, & REAP) FER's
 - a. Following year starting
 - 2) 21st Century
 - a. Jake Allard Coordinator- planning and checking policies
 - 3) GAN update
 - 4) 3 Digital Learning Grants: submit tomorrow
 - a. Robotics (competitive team)
 - b. Learning Intervention
 - c. Learning
 - 5) SIBME, ALEKS, READ Alive, VEX Robotics, Chromebooks, Professional Development and Training
 - 6) STEM Integration Grant
 - a. On radio, WORX & WIKI- athletic program, clinics and multi-use field
 - 7) Playground Designs
 - a. Turf samples-last 18 years
 - 4) Policies (**Action Items**)
 - 1) Board Meeting Public Comment Policy
 - 2) Leave of Absence
 - 3) 21st Century Learning Center
 - a. Playground Inspection
 - b. Reporting Building Cleanliness
 - 5) Networking/Marketing/Community
 - 1) Social Media

- 2) Billboard/Sign
 - a. Updating-STEM, Kindness Certified
- 3) Radio
 - a. Spot on WORX, WIKI & Indy Mix 105
- 4) Website
- 6) Testing
 - 1) NWEA
 - 2) IREAD3
 - a. Remediation/May
 - b. Summer School/June
 - 3) ILEARN
- 7) Program/Events
 - 1) Musical May 29th- Indian-Kentuck Church
 - a. Rebuild Drama Program
 - a) 101 Dalmatians
 - 2) Kindergarten Graduation
 - a. May 30
 - 3) 8th Grade Dinner
 - a. May 30 @ Clifty
 - a) Cover student +1
 - 4) 8th Grade Niagara Falls Trip
 - a. Leaves tomorrow
 - 5) 7th Grade Carolina's Trip
 - a. Leaves tomorrow
 - 6) 6th Camping Trip-Versailles Cabins
 - a. Leaves Monday
- 8) Curriculum
 - 1) IDOE Standards checklist
 - 2) Transitional 1st grade
 - a. Second half of Kindergarten-first half of 1st grade
 - 3) Special Education/Title (progress monitoring)

4. Chief Operations Officer Report

- 1) Financials
 - 1) February AP Voucher Register to be signed off on by Board Members
- 2) Facility
 - 1) Brother's Keeper
 - a. Repaired dishwasher- replaced contractor wash pump
 - 2) Prairie Farms
 - a. Replaced milk cooler
 - 3) Ridge Runner
 - a. Sprayed
- 3) Time Off (**Action Item**)
 - 1) Staff Member requested May 27th off, day after Memorial Day
- 4) Transportation
 - 1) 2 new 2026 IC/CE buses coming next week from Midwest

5. Finance Committee Report- Balance shared. Does not see anything out of the ordinary. April end balance shared. Business looks well. Credits more than debits.

6. Action Items-

- 1) Board Meeting Public Comment Policy- Angela moved the motion to accept the Board Meeting Public Comment Policy. Jenny seconded the motion to accept the Board Meeting Public Comment Policy. Approved 4-0

- 2) Leave of Absence Policy- Kenny Miller moved the motion to accept the Leave of Absence Policy. Jerry Eaton seconded the motion to accept the Leave of Absence Policy. Approved 4-0
- 3) 21st Century Learning Center: Reporting Building Cleanliness Policy- Kenny Miller moved the motion to accept the 21st Century Learning Center: Reporting Building Cleanliness Policy. Jenny Lyon seconded the motion to accept the 21st Century Learning Center: Reporting Building Cleanliness Policy. Approved 4-0
- 4) 21st Century Learning Center: Playground Inspection Policy- Jenny Lyon moved the motion to accept the 21st Century Learning Center: Playground Inspection Policy with the removal of #4, it was blank. Kenny Miller seconded the motion to accept the 21st Century Learning Center: Playground Inspection Policy with the removal of #4, it was blank. Approved 4-0
7. **Public Comments-** Community Leader, W. Roberts, Guardian Ad Litem-foster home switch and school, Works with Department of Child Services and DOE at a State Level Hearing and the DOE favored the student staying at CCA. She wanted her child to switch to us after working with our staff. She has seen behind the scenes and we are their advocates. She is working with Jefferson County Schools, Sheriff, City, ISP, DNR, Fire Department for schools to be notified of events at night to "handle with care". Would like to implement it next school year. J. Brown- Her grandchildren attend 8th and 5th, bullied at previous school and moved here. Best move for them. The youngest thrives. It has been a pleasure, she loves this school and will do everything she can to support it. She greatly appreciates this school. M. Tunny- As a teacher, she had a 39 point increase with a student today. Unsung Hero Scholarship, 1st recipient last year. It was humbling to see him walk the halls. The 8th Grade Trip leaves tomorrow, students excited about packing. It will be a huge history lesson for them and will broaden their horizons. P. Lee- She took a class in April with National Weather Service- FEMA, Safety Zone Certified. We are a Kindness Certified School. We will be starting the Canaan Kids of Peace Chapter, community work with different organizations local and global.
8. **Board Member Comments-** Thanked the public. Always welcome. Want to see the new buses. Would like a playground checklist to add to the Playground Inspection Policy.
9. **Adjournment-** Angela Record moved the motion to adjournment. Jenny Lyon seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, 7:13 p.m.

Board Secretary Approval:

Date:

Jennifer L. Lyon
June 12, 2025