

Canaan Community Academy

Board Meeting Minutes

April 10, 2025

6:30 PM

Mission Statement: To Ensure Proper and Effective School Management

1. Call to Order – The meeting was called to order by Board President, David Herring, at 6:40 PM.
 1. Verify Quorum – David Herring, Jenny Lyon, Kenny Miller, Angela Record, Jerry Eaton
 2. Moment of Silence
 3. Pledge of Allegiance
2. Routine Matters
 1. Approval of Agenda April 10th, 2025 Regular Meeting – Angela Record motioned to approve the agenda. Seconded by Jerry Eaton. Agenda approved 5-0
 2. Approval of March 12th Board Meeting Minutes - Jenny Lyon moved to approve the March 12 Meeting Minutes. Seconded by Kenny Miller. Minutes approved 5-0
3. Board
 1. Presentation by Lindsey Elston representing Child Evangelism Fellowship. CEF is a world-wide outreach ministry dedicated to bringing the gospel to children ages 5 to 12 through a five day summer program and an after school program .
4. Chief Administrative Officer Report
 1. Enrollment
 1. 188
 2. Attendance
 3. Grants – GAN Waiver Cannan has been awarded this grant. Plans are in place over the next two years. Press Release issued.

21st Century – hiring a coordinator to manage after school program
5. Networking/Marketing
 1. Social Media
 2. Billboard/Sign

3. Radio

4. Website

6. Testing

1. Policy from Indiana Department of Education (Action Item)

2. NWEA

3. IREAD 3 – Required to have 2nd grade take this test this year

Make-up dates in May. Remedial support where needed

4. ILEARN grades 3-8 beginning next week

7. Program/Events

1. Spring Fair April 26th 5 to 8PM. Western Theme, Super ATV and Madison Toyota Event Sponsors

Food trucks and live music, auction

8. Curriculum

1. Teacher meetings (review and instructional time, rigor and differentiation)

2. Students receive extra help 2:30 to 3PM four days each week

3. After School Reading Club

4. We are now a Kindness Certified School

5. Staff Member has now had training from FEMA

9. Staff

1. Spanish Teacher is not returning next year. Seeking a replacement

2. Staff member has been on leave since having a heart attack. Has not yet been released by doctor to return to work.

10. Fun Fridays

1. Clubs

2. Drama – 101 Dalmatians. Looking for a venue to perform

11. Chief Operations Office Report

1. Modified bus routes due to road closures and weather conditions

2. Bus 19 passed inspection, Bus 25 needs reservoir tank, Bus 17 replace door emergency release, Submitted new bus order to Midwest- 2 IC/CE 2026
3. Facility – Lee's Lock replaced locks on modular
4. Terry's Heating – two blower motors in classroom heaters needed,
Water leak on boiler
5. Time off (Action Item)
6. Meetings
7. Staff Appreciation – Angela moved to provide a taco bar for the staff on Tuesday, May 6th. Seconded by Jerry Eaton. Approved 5-0
12. Finance Committee Report – No issues
13. Public Comments
14. Action Items
 1. Testing Policy – Jenny Lyon moved to accept the Indiana Department of Education Policy (Attached). Angela Record seconded. Motion carried 5-0
 2. Facility Use – Jenny Lyon motioned for request to be tabled pending further review of policies and procedures. Kenny Miller Seconded. Request tabled 5-0
 3. Time Off- Request. Staff member requested time off on May 23rd. Angela motioned to approve request. Jerry Eaton seconded. Motion approved 5-0
 4. Resignation – Angela moved to accept Roger's resignation from the board. Kenny Miller seconded. Motion approved 5-0
15. Adjournment – Angela moved to adjourn. Jerry seconded. Meeting adjourned. 8:15 PM

Jennifer L. Lyon
May 15, 2025