



**Canaan Community Academy
Board Meeting Minutes
September 11, 2025
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

- 1. Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:36 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Angela Record
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
- 2. Routine Matters**
 - 1) **Approval of Agenda, September 11, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for September 11, 2025. Jenny Lyon seconded the motion to approve the agenda for September 11, 2025. Approved 3-0
 - 2) **Approval of July 31, 2025 Board Meeting Minutes** – Angela Record moved the motion to approve the July 31, 2025, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the July 31, 2025, Board Meeting Minutes. Approved 3-0
- 3. Chief Administrative Officer Report**
 - 1) Current Enrollment- 157
 - 2) Grants
 - 1) Titles (pre-application, I, II, III, IV, & REAP)- moving forward
 - 2) 21st Century
 - a. Waiting on contract- Federal- just under 500,000/2 years
 - 3) GAN Waiver- finally received payment
 - 4) Digital Learning- award letter, waiting on contract
 - 5) HAP- submitted
 - 6) 611 & 619- SPED- just opened
 - 3) Staff
 - 1) Changes
 - a. SPED- Angela left
 - b. Lisa- 2 days/week
 - c. Jake moved to help SPED-will remain 21st Century Learning Center Coordinator, will hire an assistant
 - 4) Special Education
 - 1) IEP System
 - a. New- not able to access until after school started
 - 5) Networking/Marketing/Community
 - 1) Public Facebook, Instagram
 - 2) Canaan Connection- WORX- once a month 9:00, 1st Thur every month
 - 3) Flyers- Handout
 - 4) Banners- Parades
 - 5) Billboard/Sign
 - 6) Website- still overhauling
 - 6) Events

- 1) Fall Festival- next weekend 20th @ 10:30- Circus Theme class floats Royalty will be riding in the parade
- 2) Ribbon Cutting (September 23rd 5:00) Circus Theme- handout donated peanuts-cup to bring back for a discount at the fair. Expect a good turn out-Community & 21st Century program kids.
- 7) Testing (pass rates)
 - 1) IREAD 3- % difference with state, 61 vs 70 (formula?) Ball State checking
 - 2) Interim ILEARN- 3x- starts soon (state required)
 - 3) ILEARN- spring
- 8) Curriculum
 - 1) Reading Interventions UFLI, Comprehension/Leveled Readers
 - a. Supplements Wonders- moving forward, staff comfortable with it
 - b. No longer Orton Gillingham- no one trained
 - 2) Schedule Reading: 150 minutes (US) (15 read aloud, 45 intervention) VS 90 minutes (required by State) Math/STEM 120 (30 basic minutes (US) vs 45 (State required)
- 4. Chief Operations Officer Report**
 - 1) Finance
 - 1) June AP Voucher Register
 - 2) Time-Off (Action Item)
 - 1) 2 staff members requesting day before Fall Break off
 - 3) Transportation
 - 1) Bus Inspection is Friday
 - 2) Sell Bus 17, 19, 25- get max amount possible (Action Item)
 - 4) Facility
 - 1) Bob Dick's-replaced hot water heater element in Kindergarten class
 - 2) QOHVAC's- Repaired a heater in a modular classroom
 - 3) Glass Unlimited- Replaced window in 2nd grade classroom
- 5. Finance Committee Report-** Balance shared-balance vs credits is good
- 6. Action Items-**
 - 1) Time Off- Angela Record moved the motion to approve the 2 time off requests for October 3, 2025. Jenny Lyon seconded the motion to approve the 2 time off requests for October 3, 2025. 3-0
 - 2) Transportation- Angela Record moved the motion to get the max possible for the buses we want to sell. Kenny Miller seconded the motion to get the max possible for the buses we want to sell. 3-0
- 7. Public Comments- None.**
- 8. Board Member Comments-** Granddaughter attends another school- giving 2 grades higher and challenge/discourage- far beyond, no value
- 9. Adjournment-** Kenny Miller moved the motion to adjournment. Jenny Lyon seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 8:18 p.m.

Board Secretary Approval:

Date:

Jennifer L. Lyon
October 16, 2025