



**Canaan Community Academy
Board Meeting Minutes
March 12, 2025
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:58 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller, Angela Record
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, March 12, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for March 12, 2025. Jenny Lyon seconded the motion to approve the agenda for March 12, 2025. Approved 3-0
 - 2) **Approval of February 19, 2025 Board Meeting Minutes** – Jenny Lyon moved the motion to approve the February 19, 2025, Board Meeting Minutes. Kenny Miller seconded the motion to approve the February 19, 2025, Board Meeting Minutes. Approved 3-0
3. **Board**
 - 1) Resignation Letter (Action Item)
4. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 200
 - 2) Attendance
 - 1) 91.67% as a whole
 - 3) Grants- going well- DOE- change in staff-login for Federal grants
 - 1) Titles (pre-application, I, II, III, IV, & REAP) FER's
 - 2) 21st Century
 - a. Large after school program
 - 3) GAN Waiver
 - a. Submitted- know by end of March
 - a) Very competitive-Federal
 - 4) Networking/Marketing
 - 1) Social Media
 - 2) Billboard/Sign
 - 3) Radio
 - a. K-registration & School Fair
 - 4) Website
 - a. Updating in progress
 - 5) Testing
 - 1) NWEA
 - a. 1 more time
 - 2) IREAD3 (DOE onsite)- testing check
 - a. Makeup in May
 - b. Results back after Spring Break

- c. 3rd finished last week, couple makeups going on
 - d. 2nd grade taking this week
 - 3) ILEARN
 - a. Spring-shortly 3-8
- 6) Program/Events
 - 1) Career Fair 28th
 - a. Went well, positive comments on students from potential future employers, students got a lot from it
 - 2) MS King & Queen
 - a. Exceptionally well-King/Queen & Royal Court
 - b. Families of Court were in attendance-some stayed for dance
 - c. Chandler Chevrolet will provide a car for Fall Festival Parade
 - 3) Kindergarten Registration
 - a. 1st Thursday in April
 - 4) Fair
 - a. April 26th, 5-8 PM
 - a) Western Theme
 - b) Saturday
 - c) Getting Donations
 - i. Super ATV- event sponsor
 - d) Food Trucks
 - i. Rub-B-Que, lemonade stand, live entertainment
- 7) Curriculum
 - 1) Teacher meetings (review instruction time, rigor & differentiation)
 - 2) Special Education/Title (progress monitoring)
 - a. Meeting this week
 - b. Support staff from groups
- 8) Staff Member
 - 1) Had a heart attack will try to return after Spring Break
- 9) Fun Fridays
 - 1) 2 testing times
 - 2) Keyboarding
 - 3) Clubs
 - 4) Drama-Disney-reveal soon

5. Chief Operations Officer Report

- 1) Transportation
 - 1) Bus 17 & 25
 - a. Mechanical door issues
 - 2) Bus 26
 - a. Exhaust unit had to be sent out for repair
 - 3) 9 Busses passed Inspection
 - 4) Bus 19 awaiting inspection
- 2) Facility
 - 1) Lee's Lock
 - a. On-site Thursday for door/lock repairs
 - 2) QOHVACS
 - a. Repaired dishwasher line-copper line leaking

6. Finance Committee Report- Balance shared. Few more debts than credits, compared to December/January. Expenses appear like it normally does.

7. Public Comments- None.

8. Action Items-

- 1) Resignation- Kenny Miller moved the motion to change the Board Meetings to the second Thursday of each month at 6:30 pm starting April 10, 2025, to accommodate another member's availability. Jenny Lyon seconded the motion to change the Board Meetings to the second Thursday of each month at 6:30 pm starting April 10, 2025, to accommodate another member's availability. Approved 3-0

9. Board Member Comments- None.

- 10. Adjournment-** Jenny Lyon moved the motion to adjournment. Kenny Miller seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, 7:50 p.m.

Board Secretary Approval:

Jennifer Lyon

Date:

April 10, 2025