



**Canaan Community Academy
Board Meeting Minutes
October 16, 2025
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:47 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Kenny Miller
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, October 16, 2025, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for October 16, 2025. Jenny Lyon seconded the motion to approve the agenda for October 16, 2025. Approved 2-0
 - 2) **Approval of September 11, 2025 Board Meeting Minutes** – Jenny Lyon moved the motion to approve the September 11, 2025, Board Meeting Minutes. Kenny Miller seconded the motion to approve the September 11, 2025, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) Count Day 159 + (5 did not count) = 164
 - 2) Budget (Action)
 - 1) Amendment
 - a. Only significant change was income
 - 3) Staff
 - 1) Changes
 - a. Moved a couple around
 - a) 1 was let go yesterday
 - b) Hired 21st Century Learning Center Program Coordinator Assistant
 - c) Hired part-time person for 21st Century Learning Center Program
 - 4) Grants
 - 1) Titles (pre-application, I, II, III, IV, & REAP)- moving forward
 - 2) 21st Century
 - a. Approved
 - 3) GAN Waiver- drawing down
 - 4) Digital Learning- Unable to pull down yet-contract needs finalized
 - 5) HAP
 - 6) 611 & 619- SPED-Amendment
 - 7) Bethany Legacy- Open House 23rd from 3-7, Director Presentation at 5:45PM
 - a. Reached out, toured-interested-apply for grant with them-has to be outdoor-community
 - a) Timeline-
 - i. 1st year concession
 - ii. 2nd year blacktop resurface
 1. Musical components to playground

- 2. Basketball/Pickleball Courts
- 3. Lights-Ball Field
- 4. Build Community Center
- 5) Networking/Marketing/Community
 - 1) Public Facebook, Instagram
 - 2) Canaan Connection- WORX- 1st Thursday at 9:05, WIKI November 21 at 9
 - 3) Flyers
 - 4) Banners
 - 5) Billboard/Sign
 - 6) Website
- 6) Events
 - 1) Parent Teacher Conferences 10-17
 - a. 50/50 Raffle kickoff, \$10/ticket, 5/\$40
 - 2) Big Top Blaze: Bonfire 10-24 at 6:00 PM
 - a. DQ hot dog donation
- 7) Testing (pass rates)
 - 1) IREAD 3- not yet
 - 2) Interim ILEARN- in progress
 - 3) ILEARN- spring
- 8) Curriculum
 - 1) Reading Interventions UFLI, Comprehension/Leveled Readers
 - 2) Schedule Reading: 150 minutes (15 read aloud, 45 intervention) VS 90 minutes Math/STEM 120 (30 basic minutes vs 45
 - a. Small groups
 - 3) Round table meetings: Rigor, intentionality, fidelity
 - a. Elementary K-3, 4-5, MS
 - 4) Tutoring
 - a. 3- 45 minute blocks for 3rd Reading on Monday/Tuesday
 - b. 3- 45 minute blocks for 3-5 2nd, 4-5 Math on Wednesday/Thursday
 - 5) Everyone moving in the same direction
- 4. Chief Operations Officer Report**
 - 1) Finance
 - 1) January-June Financials had been shared electronically.
 - 2) Facility
 - 1) Ridge Runner did quarterly spray
- 5. Finance Committee Report-** Balance shared-still moving in right direction
- 6. Action Items-**
 - 1) Budget- Kenny Miller moved the motion to accept the amended budget. Jenny Lyon seconded the motion to accept the amended budget. 2-0
- 7. Public Comments-** None.
- 8. Board Member Comments-** Solar Panels. Being a class reader was enjoyable. Bigger signage for Royalty in Parade. Testimonials.
- 9. Adjournment-** Jenny Lyon moved the motion to adjournment. Kenny Miller seconded the motion to adjournment. Approved 2-0. The Board Meeting was adjourned by Board President, David Herring, 8:07 p.m.

Board Secretary Approval:

Jennifer L. Lyon

Date:

November 13, 2025