



**Canaan Community Academy
Board Meeting Minutes
April 14, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:38 p.m.
 - 1) **Verify Quorum** – Kenny Miller, David Herring, Jerry Eaton, Angela Record, Jenny Lyon, Nickie Backus
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, April 14, 2022, Regular Meeting** – Angela Record moved the motion to approve the agenda for April 14, 2022. Nickie Backus seconded the motion to approve the agenda for April 14, 2022. Approved 4-0
 - 2) **Approval of March 10, 2022, Board Meeting Minutes** – Kenny Miller moved the motion to approve the March 10, 2022, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the March 10, 2022, Board Meeting Minutes. Approved 2-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 134
 - 2) Staff Enrollment Incentive (Action Item)
 - 1) Stipends
 - 3) Students
 - 1) Re-enrollment pushed out and now enrollment is open to the public
 - 2) Kindergarten Round-Up
 - a. 14 Traditional
 - b. 15 Transitional (must be financially feasible)
 - 4) Marketing/Communications
 - 1) Parent Meetings
 - 2) Gradelink sms/email
 - 3) Digital Newsletter
 - 4) Social Media & Staff Spotlights
 - 5) Video

- 5) Grants
 - 1) County Commissioner
 - a. Parking
 - 2) Engage-Explore-Excel
 - a. New
 - 3) Next Generation School Improvement
 - a. Submitted Planning Grant
- 6) Fundraising
 - 1) April 22nd- 5-8 P.M.
- 7) Testing
 - 1) Rock Concert
 - 2) IREAD
 - a. In remediation May 23 retake
 - 3) ILEARN
 - a. Practice this week, start next week
- 8) Curriculum/Professional Development
 - 1) STEM certification
 - a. Leadership Team
 - a) Rhonda Pennington, Angela Hutchinson, Jessica Fennig and Michele Evans
 - b. Community Partners
 - a) Nucor, Ivy Tech, and Firehouse
 - c. PBL micro credentialing
 - a) By 2025
- 9) Staffing
 - 1) Start evaluations last nine weeks
 - 2) Staff intent forms 100%
 - 3) Advertise positions on INDEED this month providing us with a pool of candidates to choose from
 - 4) Systemic planning
 - a. Back to each class specified yearly trips
- 10) Ball State
 - 1) C-Sapphire
 - a. Nickie Backus needs access

4. Chief Operations Officer Report

- 1) Accounts Payable Vouchers
 - 1) Have not received
- 2) Facilities
 - 1) Cafe roof- will be replaced soon
 - 2) Ridge Runner Pest Control
 - a. Quarterly treatment
- 3) Modular
 - 1) Electric
 - a. Duke to connect
 - 2) Fire Alarm System
 - a. Johnson Controls

- 3) Sidewalks
- 4) Transportation
 - 1) Bus 19
 - a. Electrical issue-clearance lights
 - b. Electric for diesel and gas pump installed

5. Finance Committee Report:

- 1) March 3 and 28 Fuel increased
- 2) Balance shared

6. Public Comments- None.

7. Action Items

- 1) **Staff Enrollment Incentive-** Angela Record moved the motion to move forward with the staff enrollment incentive as proposed and disbursement schedule to be determined by the board. Kenny Miller seconded the motion to move forward with the staff enrollment incentive as proposed and disbursement schedule to be determined by the board. Approved 5-0
- 8. Board Member Comments** – Nickie Backus suggested an Alumni Dinner/BBQ before school starts and Senior Walk-Through. Could advertise on Facebook or newspaper ads.
- 9. Adjournment**– Nickie Backus moved the motion to adjournment. Jenny Lyon seconded the motion to adjournment. Approved 5-0. The Board Meeting was adjourned by Board President, David Herring, at 8:45 p.m.

Board Secretary Approval:

Date: 5-12-22

Notes taken and submitted by:

Nickie Backus

Kristi Allard, Chief Operations Officer