



Canaan Community Academy
Board Meeting Minutes
April 10, 2024
6:30 p.m.

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:49 p.m.
 - 1) **Verify Quorum** – David Herring, Jenny Lyon, Nickie Backus, Kenny Miller
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters.**
 - 1) **Approval of Agenda, April 10, 2024, Regular Meeting** – Nickie Backus moved the motion to approve the agenda for April 10, 2024. Jenny Lyon seconded the motion to approve the agenda for April 10, 2024. Approved 3-0
 - 2) **Approval of March 13, 2024 Board Meeting Minutes** – Jenny Lyon moved the motion to approve the March 13, 2024, Board Meeting Minutes. Nickie Backus seconded the motion to approve the March 13, 2024, Board Meeting Minutes. Approved 3-0
3. **Chief Administrative Officer Report**
 - 1) Enrollment
 - 1) 203
 - 2) Grants
 - 1) Titles (Pre-Application, I, II, IV & REAP)
 - 2) Digital Learning \$49,000.00 update early May, if receive
 - 3) CSP (900,000.00)- working on
 - 4) 21st Century (620,000.00 - 770,000.00) possibly more- working on
 - a. Qualify in 2 areas for additional funding
 - 5) SIG- working on
 - a. 300,000.00-Planning
 - a) 3 Million-Implementation over 3 years
 - 6) ESSER III onsite audit- working on
 - 3) Networking/Marketing
 - 1) Social Media
 - 2) Billboard/Sign
 - 3) Radio
 - 4) Website
 - 5) BGC gala
 - 4) Testing
 - 1) NWEA- make-up tests going on now
 - 2) IREAD
 - a. Remediation (10) retake last week May
 - 3) ILEARN
 - a. Practice tests now

5) Staff & Student Handbooks (Action Item)

- 1) Student Handbook
 - a. Change dates
 - b. Table Contents
 - c. Nutrition Guidelines (+)
 - d. School hours 7:30 remediation/enrichment
 - e. Grading-remove progress report
 - f. No Beyond the Bell
 - g. Updated grading scale 1-8
 - h. Updated Chromebook Policy- MiFi/take home
- 2) Staff Handbook
 - a. 2024-2025 dates changed
 - b. Table Contents
 - c. Teacher Day 7:30
 - d. No Beyond the Bell
 - e. Student day 7:30 remediation/enrichment
 - f. Grading-Progress Report removed
 - g. Restroom supervision- no lining up

6) Trustee Request (Action Item)

- 1) Deed
 - a. Madison Consolidated- return to trustee if not a school
- 2) \$11,000.00
 - a. David-Joe Jenner to use money for school. Township Trustee Board okay with using money- use for upkeep/repair school grounds
 - b. Can reimburse school for upkeep-receipt
 - c. Get with attorney: has permission from Trustees, Resolution
 - a) Quick Claim Deed-School no longer used goes back to township

7) Program/Events

- 1) Kindergarten Registration
 - a. Not a large turnout
- 2) School Fair "Spy School" April 19
 - a. Coming up-all ages, 5-8 pm

8) Curriculum

- a. Reviewing Instructional Minutes
 - a) Took survey themselves-look at school average
- b. Testing Data
 - a) 2019 to Now ILearn- need to do better
 - i. Need to show progress
 - ii. Efficient with time

9) Finance (Action Item)

- 1) Budget 2nd reading
 - a. Shared Electronically

4. Chief Operations Officer Report

- 1) Transportation
 - 1) Bus 19

- a. Repaired, waiting on inspection
- 2) Bus 25
 - a. Repaired- water pump
- 2) Facility
 - 1) Homeland Security Fire Inspection
 - a. Follow-up- No findings
 - 2) New washer/dryer installed by Greves
- 3) Financials
 - 1) Accounts Payable Voucher Register for February from Greggs & Reid to be signed off on by all board members
- 5. **Finance Committee Report-** Shared Balance-ending balances are encouraging
- 6. **Public Comments-** None.
- 7. **Action Item**
 - 1) Staff and Student Handbooks- Nickie Backus moved the motion to approve the 2024-2025 Staff and Student Handbooks. Jenny Lyon seconded the motion to approve the 2024-2025 Staff and Student Handbooks. Approved 3-0
 - 2) Trustee Request- Jenny Lyon moved the motion to approve to request the money from the trustees to spend on the facility and to check on the deed. Nickie Backus seconded the motion to request the money from the trustees to spend on the facility and to check on the deed. Approved 3-0
 - 3) Finance- Jenny moved the motion to approve the 2024-2025 Budget. Kenny Miller seconded the motion to approve the 2024-2025 Budget. Approved 3-0
- 8. **Board Member Comments-** Email from Jamie at Ball State-anti discrimination against students abilities for enrollment. Does any wording need to be changed? Share a compliment from the dentist office-very happy with opportunities and staff. The Eclipse watch party went well. Solar panels? Fair big fundraiser for field trips-sponsor for 2 8th graders cost.
- 9. **Adjournment-** Jenny Lyon moved the motion to adjournment. Nickie Backus seconded the motion to adjournment. Approved 3-0. The Board Meeting was adjourned by Board President, David Herring, at 7:41 p.m.

Board Secretary Approval:

Nickie Backus

Date:

4-12-24