



**Canaan Community Academy
Board Meeting Minutes
August 18, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:35 p.m.
 - 1) **Verify Quorum** – David Herring, Jerry Eaton, Jenny Lyon, Angela Record, Kenny Miller
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, August 18, 2022, Regular Meeting** – Kenny Miller moved the motion to approve the agenda for August 18, 2022. Angela Record seconded the motion to approve the agenda for August 18, 2022. Approved 4-0
 - 2) **Approval of June 09, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the June 09, 2022, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the June 09, 2022, Board Meeting Minutes. Approved 4-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 160/180 total with transitional kindergarten
 - 2) Students
 - 1) K-44, 1st-26, 2nd-20, 3rd-20, 4th-16, 5th-17, 6th-15, 7th-15, 8th-7
 - 3) Marketing/Communications
 - 1) Gradelink/sms/email
 - 2) Class DOJO
 - 3) Digital Newsletters
 - 4) Social Media
 - 5) Press Release
 - 6) Ribbon Cutting: September 17 following parade at noon
 - 7) Parade- all grades will participate
 - 8) Fall Festival- few booths
 - 4) Grants/Reports
 - 1) County Commissioner

- a. Arp/Parking update
 - a) 100 x 100 3 options: gravel with base, millings, or blacktop
 - 2) Digital Learning Grant
 - a. Month-3 month process
 - 3) Yunker Foundation
 - a. Met Tuesday-We can not get public funds
- 5) Testing
 - 1) NWEA
 - a. Beginning September
 - 2) IREAD
 - a. Spring
 - 3) ILEARN
 - a. Spring
- 6) Curriculum/Professional Development- submit application in October
 - 1) STEM certification
 - a. Leadership Team, Advisory Board & Community Partners
 - a) 5 E model (Engage, Explore, Explain, Elaborate, Evaluate)
 - b) Create 2Think lessons- engineering and science
 - b. CPI (Crisis Prevention training)
 - c. TBRI (Trust Based Relationship Intervention)
 - d. Mentor- Mrs. Evans- Spanish elective and mentor staff with less than 2 years of experience
- 7) Policy
 - 1) Rise 3.0 (Action Item)
 - a. Was using modified, no points system-in Pivot, 2 observations-30 minutes
 - 2) EE- Educator Evaluator Policy
 - 3) TAG
- 8) Safety
 - 1) Numbers
 - 2) Lockboxes
 - 3) Cameras
- 9) Modular
 - 1) Cameras
 - 2) WiFi

4. Chief Operations Officer Report

- 1) Financials
 - 1) Accounts Payable Voucher Registers for May and June to be signed off on by Board Members
 - 2) Audit-we have started submitting data to their portal
- 2) Facility
 - 1) Walk-in freezer compressor replaced
 - 2) All exterior locks have been replaced and interior doors had yearly maintenance
 - 3) Exterior gy door- getting quote from Lee's for repair
 - a. Student would not be able to push open

- b. Not structural
- 3) Transportation
 - 1) All busses had brake and/or kingpin inspection completed
 - a. Bus #20 needed new back tires
 - 2) Bus Inspection is set for September
- 5. **Finance Committee Report**- Balance shared. Everything appears normal.
- 6. **Public Comments**- Students in Spanish were at the podium speaking. County Deputy will stop during arrival and dismissals as available. He wants us to feel safe and has done a walk through. If we are concerned about an issue we can contact him. 1st responder level 1 certification in process for a staff member. At Open House, the parent volunteer list was 3 pages long. They are willing to do demonstrations. Will have a donation of flower bulbs and carrots.
- 7. **Action Item**
 - 1) **Policy**- Angela Record moved the motion to continue using RISE 3.0. Jenny Lyon seconded the motion to continue using RISE 3.0. Approved 4-0
- 8. **Board Member Comments** – Angela is interested in signing up to be a Lunch Literacy reader.
- 9. **Adjournment**– Jenny Lyon moved the motion to adjournment. Kenny Miller seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, at 7:32 p.m.

Board Secretary Approval: *Wade Backus*

Date: *9-12-22*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer