



**Canaan Community Academy
Board Meeting Minutes
December 06, 2022
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President, David Herring, at 6:34 p.m.
 - 1) **Verify Quorum** – David Herring, Kenny Miller, Jerry Eaton, Jenny Lyon, Angela Record
 - 2) **Moment of Silence**
 - 3) **Pledge of Allegiance**
2. **Routine Matters**
 - 1) **Approval of Agenda, December 06, 2022, Regular Meeting** – Angela Record moved the motion to approve the agenda for December 06, 2022. Kenny Miller seconded the motion to approve the agenda for December 06, 2022. Approved 4-0
 - 2) **Approval of November 10, 2022, Board Meeting Minutes** – Jerry Eaton moved the motion to approve the November 10, 2022, Board Meeting Minutes. Jenny Lyon seconded the motion to approve the November 10, 2022, Board Meeting Minutes. Approved 4-0
3. **Chief Administrative Officer Report** – Mrs. Rhonda Pennington
 - 1) Enrollment
 - 1) 159/180 total with transitional kindergarten
 - 2) Count Day 160 next count day Feb. 1
 - 1) Enrollment Incentive
 - 3) Marketing/Communications
 - 1) Gradelink/sms/email
 - 2) Class DOJO
 - 3) Digital Newsletters
 - a. <https://www.smores.com/15zxr>
 - 4) Social Media
 - 5) VFW press release sent to all local media
 - 4) Grants/Reports
 - 1) ARP-parking lot update \$8,000 donation

- 2) CSP submitted \$256,658.25 should know if we are awarded this mid month
- 3) Facility Incentive \$200,000.00 due Dec. 17 (include air and roof)
- 4) Special Ed grants 611 & 619 part B
 - a. Submitted and Approved
- 5) E-Rate 90%
 - a. Internet
 - b. Equipment
- 5) Testing
 - 1) NWEA-starts soon
 - 2) IREAD 3-Spring
 - 3) ILEARN-Spring
- 6) Curriculum/Professional Development
 - 1) STEM certification application submitted
 - 2) Special Education resources provided by SuperPsyched (company that Ball State sent)
 - a. <https://docs.google.com/document/d/12UhNZdC35H3Fj-000VcOs5LS1krmG1YvDg8Ne4FtzHo/edit?usp=sharing>
 - a) Medicaid reimbursement for services
 - b. https://docs.google.com/document/d/13E1GTBWYQ2BpD6_rNVBofFoPJioYe9AZzGvvj3stOfQ/edit?usp=sharing
 - a) Report
- 7) Ball State
 - 1) Sharepoint
 - 2) Special Education
 - 3) Staffing Matrix-New
- 8) Networking
 - 1) Families
 - 2) Chamber meeting
 - 3) Parade
 - a. Postcards & Reindeer food (1500)
- 9) January
 - 1) Calendars-staff vote
 - 2) First Reading of Budget
 - 3) Always post job positions for next school year
- 4. Chief Operations Officer Report**
 - 1) Facility
 - 1) All heaters are working
 - 2) Five Star roofing- quote for remainder
 - 3) Window in classroom replaced-window tint will be replaced Wednesday
 - 4) Leak in the cafeteria roof
 - 2) Transportation
 - 1) Buses will be serviced over break
 - 2) Bus 19 wiring
 - 3) Financials
 - 1) Not available at time of meeting
- 5. Finance Committee Report-** Balance shared. Regular expenses.

6. **Public Comments-** None.

7. **Action Item**

1) Donation- Kenny Miller moved the motion to accept the \$8,000 donation from the County Commissioners. Jerry Eaton seconded the motion to accept the \$8,000 donation from the County Commissioners.

8. **Board Member Comments-** Jenny heard in the community about our Veteran's Day program. A voter was touched and moved . Said the kids were sincere

9. **Adjournment-** Jenny Lyon moved the motion to adjournment. Jerry Eaton seconded the motion to adjournment. Approved 4-0. The Board Meeting was adjourned by Board President, David Herring, at 7:19 p.m.

Board Secretary Approval: *Nicole Bachus*

Date: *1-12-23*

Notes taken and submitted by:

Kristi Allard, Chief Operations Officer