



**Canaan Community Academy
Board Meeting Minutes
February 14, 2019
6:30 p.m.**

Mission Statement: To Ensure Proper and Effective School Management

1. **Call to Order** – The board meeting was called to order by Board President David Herring at 6:42 p.m.
 - A. **Verify Quorum** – Jerry Eaton, Julie Stockman, Kenny Miller, David Herring
 - B. **Moment of Silence**
 - C. **Pledge of Allegiance**
2. **Routine Matters**
 - A. **Approval of Agenda, February 14, 2019, Regular Meeting** – Kenny Miller made a motion to approve the agenda for the February 14, 2019 Regular Meeting. Jerry Eaton seconded the motion to approve the agenda for the February 14, 2019 Regular Meeting. Approved 3-0
 - B. **Approval of January 9, 2019 Board Meeting Minutes** – Jerry Eaton moved the motion to approve the January 9, 2019, Board Meeting Minutes; Julie Stockman seconded the motion to approve the January 9, 2019, Board Meeting Minutes: Approved 3-0
3. **Chief Administrative Officer Report – Mrs. Rhonda Pennington**
 - A. **Current Student Enrollment** – 111 students, another student is going to begin on 2/18/19
 - B. **Projected Student Enrollment for 2019/2020** – 111 students
 - C. **Marketing**
 - 1) **Staff Showcase** – Released by the Chamber of Commerce and shared out on Facebook.
 - 2) **Press Releases** – For upcoming events and good things happening at CCA.
 - 3) **Flyers/Courier Insert** – We will be putting an insert in the courier on March 9.
 - 4) **Kindergarten Registration** – 10 students registered already, Kindergarten Registration planned for April 18, 2019
 - D. **Grants**
 - 1) **School Improvement Grant** – Focus Groups started by Brent Comer. We have received really good feedback so far.
 - 2) **Digital Learning Planning Grant** – Digital Learning Grant recently opened, and we have started the application process.
 - E. **Testing**
 - 1) **IREAD/ILEARN** – Scheduling has started for IREAD and ILEARN
 - F. **Staff** –

Outings: Furniture painting (benefits CASA) & knitting red hats for preemies (American Heart Association)

Intent to return forms have been returned, except one.

Mr. Kindle would like to return but waiting on OK from Dr.-will know by end of the month.

ALL other forms returned, everyone plans on coming back. On the intent forms staff have opportunity to express if they would like to continue in current position or a different position.

Positions: Kindergarten-Mrs. Taylor, 1st Mrs. Wright, 2nd-Ms. Messer, 3rd-interview scheduled week of March 11th, 4th-Mrs. Hutchinson, 5th-Mrs. Fennig, 6th-Ms. Haley Owens, special education-Ms. Reece, Title I-Teresa Stucker, Library-Ms. Kelley, Art/PE/Gardening-Jamie, Character Ed.-Patty, non-certified returning.
 - G. **Transportation** –

New driver Bill Gregg reached out to us.

Routes are ready & driver meeting Friday morning. Drivers will run route without kids first; plan to begin Monday. 2012 bus with Cummins engine instead of the International with the Maxxforce engine.

H. Fundraising –

Mother/son game night 500

Painting classes @ Little Golden Fox March 1

Father/Daughter March 23

4. Chief Operations Officer Report – Miss Megan Ritz

A. Accounts Payable Voucher Registry – All board members must sign-off on the Accounts Payable Voucher Register for January 2019 for Greggs and Reid CPAs. The Accounts Payable Voucher Register for January is attached to this report for all board members to have a record of vouchers that have been written and paid.

B. Operations – The Spring 2019 Bus Inspection will take place on February 27, 2019 at the Madison Bus Garage.

5. Finance Committee Report – Kenny Miller stated that there are no discrepancies or abnormalities in the January Financials.

6. Action Items – None

7. Public Comments – Patty Lee thanked the school board for National School Board Appreciation Month. The Student Council members made cards and provided treats for the school board members. New Student Council Members are on board and getting things done. Their candy grams fundraiser was completed today. Coin wars will be starting the end of March. Parents are commenting that student council members have increased their confidence. Student Council will lead an activity on Earth Day. There is a lot of events upcoming for the staff and students.

8. Board Member Comments – Board President David Herring mentioned the condition of the roof and the replacement/repair process. Rhonda Pennington will be contacting roofing companies to come to CCA to estimate and examine the repairs needed to the roof.

Board President David Herring thanked the student council for providing snacks and treats in appreciation of the school board members. Julie Stockman questioned what gardening project would be good for the Master Gardener group to volunteer labor hours.

Board President David Herring questioned the Brick Labyrinth Fundraiser. He questioned the possibility of having a Brick Sales Drive.

Kenny Miller stated that Brent Comer commented that he was very impressed with the atmosphere and student comments that were received during the initial focus group for the School Improvement Grant.

David Herring requested to post for an executive session for the March board meeting to discuss the evaluation of Rhonda Pennington.

9. Adjournment – The Board Meeting was adjourned by Board President, David Herring, at 7:35 p.m.

Board Secretary Approval: _____

Date: _____

Notes taken and submitted by:

Megan Ritz, Chief Operations Officer